

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, JUNE 21, 2016, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Eugene Conners, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Shirley Doughty, Ward III
Mayor Ronald Oertle
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Douglas Dunn, Ward II
Councilmember Serena Sullivan, Ward I

STAFF

Jestin Johnson, City Manager
Ashlee Coronado, City Clerk
Sharon Buono, Finance Director
Albert Echave, Police Chief
Marc Burneleit, Fire Chief
Andy Haratyk, Public Works Director

CITY ATTORNEY

Britt Hanson

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Service Award
- Letter of Appreciation
- Killer Termites Day Proclamation

CALL TO THE PUBLIC

"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City's business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes maximum duration.)" Ordinance O-91-29.

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.
2. Approval of the Consent Agenda

- A. Approval of the Appointment of James Richmann to the Community Sustainability Commission.
Ashlee Coronado, City Clerk
- B. Approval of the Park, Facility, and Right-of-Way Use Permit for the Use of Several Streets for the Coaster Race Trial Run on June 25th Pre-sets July 3rd and for the Race on July 4, 2016.
Ashlee Coronado, City Clerk
- C. Approval of the Special Event Liquor License Application submitted by the Bisbee Radio Project, Inc. (KBRP) for an Event to be held at the Bisbee Royale, 94 Main Street, Bisbee, AZ on Friday, July 1, 2016 from 5:00PM to 11:59PM; Ryan Bruce, Applicant.
Ashlee Coronado, City Clerk
- D. Approval of a Liquor License Application for the Crazy Ponyz Saloon located at 37 Ok Street, Bisbee Arizona; Ruben Verdugo Jr., Applicant.
Ashlee Coronado, City Clerk

OLD BUSINESS

NEW BUSINESS

- 3. Public Hearing on Truth in Taxation and Public Hearing and Discussion on FY 2016-17 Proposed Budget for the City of Bisbee.
Jestin Johnson, City Manager
- 4. Discussion and Possible Approval of Resolution R-16-05; Adopting the Final Budget FY 16-17 for the City of Bisbee; Adopting the Alternative Expenditure Limitation for FY 16-17.
Jestin Johnson, City Manager
- 5. Discussion and Possible Approval of a Contract with Fireworks Productions of Arizona for the 4th of July Fireworks.
Marc Burneleit, Fire Chief
- 6. Discussion and Possible Approval of the Agreement with Century Link to Provide Phone Services at Various City Locations.
Ashlee Coronado, City Clerk
- 7. Discussion and Possible Approval Regarding a Request from Ryden Architects to Pursue Two (2) Grants to Move Forward on Designating Warren a Registered National Historic District.
Shar Porier, Program/Grants Administrator
- 8. Discussion and Possible Approval of the Subaward Agreement between the City of Bisbee and SEAGO Area Agency on Aging.
Jestin Johnson, City Manager
- 9. Discussion and Possible Approval to Accept the Bid and Enter into a Contract with KE&G for Chip Seal of Adams Ave. in Old Bisbee.
Andy Haratyk, Public Works Director

10. Discussion and Possible Approval to Enter into an Intergovernmental Agreement with the Arizona Department of Transportation (ADOT) to Inspect City Bridges. The Cost of these Inspections is Federally Funded by the Federal Highway Administration.
Andy Haratyk, Public Works Director
11. Discussion and Possible Approval to Retain Tim Hogan and Arizona Center for Law in the Public Interest to Defend the Lawfulness of City Ordinance O-13-14, Which Prohibits Retailers from Providing Single Use Plastic Bags to Customers.
Britt Hanson, City Attorney
12. City Manager's Report:
 - Other current events

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Hansen would like to make comments on the 4th of July Events.
- Councilmember Doughty would like to comment on signs that are posted on the telephone poles.
- Councilmember Cline would like to wish everyone a happy and safe 4th of July.

ADJOURNMENT

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St., Bisbee.

Pursuant to A.R.S. § 38-431.03(A) (3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

CITY OF BISBEE
FINANCE DEPARTMENTPayment Approval Report - By GL COB
Report dates: 6/3/2016-6/16/2016Page: 1
Jun 16, 2016 07:53AM

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
616					
GENERAL FUND					
10-2020801 PUBLIC SAFETY RETIRE PAYABLE					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0604161	Retirement Police Pay Period: 6/4/2016	06/08/2016	19,411.51
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0604161	Retirement Fire Pay Period: 6/4/2016	06/08/2016	35,242.62
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0604161	Retirement Police Pay Period: 6/4/2016	06/08/2016	2,401.95
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0604161	Retirement Fire Pay Period: 6/4/2016	06/08/2016	4,683.75
Total 10-2020801 PUBLIC SAFETY RETIRE PAYABLE:					61,739.83
10-2020802 DEFERRED COMPENSATION PAYABLE					
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0604161	Deferred Comp Core Pay Period: 6/4/2016	06/08/2016	2,299.08
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0604161	Deferred Comp Buy Up Pay Period: 6/4/2016	06/08/2016	1,066.06
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0604161	Deferred Comp Core Pay Period: 6/4/2016	06/08/2016	635.00
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0604161	Deferred Comp Buy Up Pay Period: 6/4/2016	06/08/2016	1,014.50
Total 10-2020802 DEFERRED COMPENSATION PAYABLE:					5,014.64
10-2020804 P.S.R.P.S. - ALT CONTR PAYABLE					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0604161	PSPRS-Alternate Contribution Pay Period: 6/4/2016	06/08/2016	226.44
Total 10-2020804 P.S.R.P.S. - ALT CONTR PAYABLE:					226.44
10-2020818 UNION DUES PAYABLE					
GENERAL FUND	AZ COPS	PR0604161	Union Dues Pol/Fire Pay Period: 6/4/2016	06/08/2016	120.00
GENERAL FUND	BISBEE FIREFIGHTERS LOCAL	PR0604161	Union Dues-Fire Pay Period: 6/4/2016	06/08/2016	405.00
Total 10-2020818 UNION DUES PAYABLE:					525.00
10-2021005 AFLAC INSURANCE PAYABLE					
GENERAL FUND	KLIMEK, TOM	16-0613	AFLAC REFUND	06/13/2016	61.56
Total 10-2021005 AFLAC INSURANCE PAYABLE:					61.56
10-2021006 PREPAID LEGAL SVCS PAYABLE					
GENERAL FUND	LEGAL SHIELD	16-0607	Pre-Paid Legal Services PPE06/07/16	06/07/2016	170.40
Total 10-2021006 PREPAID LEGAL SVCS PAYABLE:					170.40
10-2021008 HEALTH INSURANCE-COBRA					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	211	REPAY PSPRS HEALTH/DELK	06/14/2016	260.00
Total 10-2021008 HEALTH INSURANCE-COBRA:					260.00
10-2024000 PAYROLL GARNISHMENTS PAYABLE					
GENERAL FUND	MIDLAND FUNDING, LLC	16-0604	WAGE GARNISHMENT	06/07/2016	33.46
GENERAL FUND	SUPPORT PAYMENT CLEARIN	PR0604161	Support Clearing-Child Support Pay Period: 6/4/2016	06/08/2016	1,707.66
Total 10-2024000 PAYROLL GARNISHMENTS PAYABLE:					1,741.12
10-34-40066 AMBULANCE FEES					
GENERAL FUND	PALOMINAS FIRE DISTRICT	16-0608	REVENUE COLLECTIONS/AMBULANCE/MARCH	06/08/2016	42,431.00
Total 10-34-40066 AMBULANCE FEES:					42,431.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
FINANCE DEPARTMENT					
10-52-13500 SUBSCRIPTIONS & DUES					
GENERAL FUND	GOVERNMENT FINANCE OFFIC	16-0175791	MEMBERSHIP RENEWAL	06/07/2016	170.00
Total 10-52-13500 SUBSCRIPTIONS & DUES:					170.00
10-52-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	840776456001	INK REFILL	05/19/2016	205.28
GENERAL FUND	OFFICE DEPOT	842057956001	LABELS	05/26/2016	23.01
Total 10-52-41500 OFFICE SUPPLIES:					228.29
10-52-42040 ADVERTISING					
GENERAL FUND	BISBEE OBSERVER	18370	BUDGET 2017	06/02/2016	1,909.31
GENERAL FUND	BISBEE OBSERVER	18371	TRUTH IN TAXATION	06/02/2016	253.53
Total 10-52-42040 ADVERTISING:					2,162.84
10-52-43500 POSTAGE & METER TAPES					
GENERAL FUND	POSTMASTER - BISBEE MAIN O	16-0607	MAIL S&G	06/07/2016	775.85
Total 10-52-43500 POSTAGE & METER TAPES:					775.85
10-52-46000 OPERATIONAL EXPENSES					
GENERAL FUND	BISBEE PETTY CASH	16-0608	KNIFE DISPLAY	06/08/2016	1.08
Total 10-52-46000 OPERATIONAL EXPENSES:					1.08
CITY CLERK					
10-53-13100 BUSINESS TRAVEL					
GENERAL FUND	WILLIAMS, NINA	16-0610	REIMBURSE MEALS	06/10/2016	138.67
GENERAL FUND	WILLIAMS, NINA	16-0610	REIMBURSE MILES	06/10/2016	54.09
Total 10-53-13100 BUSINESS TRAVEL:					192.76
10-53-13500 SUBSCRIPTIONS & DUES					
GENERAL FUND	INTERNATIONAL INSTITUTE OF	16-0601	IIMC MEMBERSHIP APP/CORONADO	06/01/2016	155.00
Total 10-53-13500 SUBSCRIPTIONS & DUES:					155.00
10-53-46000 OPERATIONAL EXPENSES					
GENERAL FUND	WILLIAMS, NINA	16-0601	REIMBURSE/GLOW STICKS	06/01/2016	64.51
Total 10-53-46000 OPERATIONAL EXPENSES:					64.51
COMMUNITY DEVELOPMENT					
10-54-22550 SEWER & GARBAGE - SHELTER					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/ANIMAL SHELTER	06/07/2016	49.31
Total 10-54-22550 SEWER & GARBAGE - SHELTER:					49.31
10-54-34000 CONTRACT SERVICES					
GENERAL FUND	XEROX CORPORATION	84814064	BASE CHARGE/CD	06/01/2016	184.11
Total 10-54-34000 CONTRACT SERVICES:					184.11

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-54-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	840776914001	INK REFILL	05/19/2016	7.05
GENERAL FUND	OFFICE DEPOT	842057956001	LABELS	05/26/2016	23.01
Total 10-54-41500 OFFICE SUPPLIES:					30.06
10-54-42050 NON CAP ADMIN EQUIP/FURN					
GENERAL FUND	BISBEE OBSERVER	18362	PUBLIC NOTICE/SPECIAL USE PERMIT	05/26/2016	14.67
GENERAL FUND	BISBEE OBSERVER	18363	PUBLIC NOTICE/P & Z	05/26/2016	12.15
Total 10-54-42050 NON CAP ADMIN EQUIP/FURN:					26.82
ADMINISTRATION & GENERAL GOV'T					
10-55-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/CITY HALL	06/07/2016	379.37
Total 10-55-22550 SEWER AND GARBAGE SERV.:					379.37
10-55-31000 PROFESSIONAL FEES					
GENERAL FUND	B.A.S.I.C.	06-58184	HRA MONTHLY ADMIN FEE	06/05/2016	263.50
Total 10-55-31000 PROFESSIONAL FEES:					263.50
10-55-46000 OPERATIONAL EXPENSES					
GENERAL FUND	BISBEE PETTY CASH	16-0606	RECORDING FEES	06/06/2016	14.00
GENERAL FUND	BISBEE PETTY CASH	16-0606	RECORDING FEES	06/06/2016	7.00
GENERAL FUND	BISBEE PETTY CASH	16-0606	RECORDING FEES	06/06/2016	10.00
GENERAL FUND	BISBEE PETTY CASH	16-0606	KEYS	06/06/2016	9.73
GENERAL FUND	BISBEE PETTY CASH	16-0606	RETIREMENT GIFT	06/06/2016	58.23
GENERAL FUND	DISTINGUISHED PRODUCTS	16151	US FLAG	05/17/2016	205.00
Total 10-55-46000 OPERATIONAL EXPENSES:					303.96
LEGAL SERVICES					
10-57-13400 EDUCATION & TRAINING					
GENERAL FUND	LAURI OWEN	16-0520	REIMBURSEMENT/MILEAGE	05/20/2016	232.20
GENERAL FUND	LAURI OWEN	16-0520	REIMBURSEMENT/MEAL	05/20/2016	33.95
Total 10-57-13400 EDUCATION & TRAINING:					266.15
WATER SYSTEMS					
10-58-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	597510284-06-	ELEC-TOMBSTONE CANYON PUMP	06/13/2016	164.13
Total 10-58-21000 ELECTRIC:					164.13
INFORMATION SYSTEMS					
10-59-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	216M-06-16	T1-CITY HALL	06/13/2016	364.58
GENERAL FUND	CENTURY LINK	251M-06-16	PHONE SERVICES-CITY CLERK	06/13/2016	273.44
Total 10-59-24000 TELEPHONE & FAX:					638.00
10-59-31000 PROFESSIONAL FEES					
GENERAL FUND	TRACHTMAN, SEAN	16-0608	IT SUPPORT	06/08/2016	650.00
GENERAL FUND	TRACHTMAN, SEAN	16-0614	IT SUPPORT	06/14/2016	75.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-59-31000 PROFESSIONAL FEES:					725.00
10-59-46000 OPERATIONAL EXPENSES					
GENERAL FUND	BISBEE PETTY CASH	16-0606	CABLE WIRE	06/06/2016	20.49
Total 10-59-46000 OPERATIONAL EXPENSES:					20.49
POLICE DEPARTMENT					
10-62-12300 UNIFORMS & CLOTHING					
GENERAL FUND	BOWIE, RYAN	16-0411	UNIFORM ALLOWANCE	04/11/2016	250.00
GENERAL FUND	DEFORD, ANDREW	16-0614	UNIFORMS	06/14/2016	168.30
GENERAL FUND	GALLS, LLC	4906287	UNIFORMS	04/30/2016	433.58
GENERAL FUND	MORENO, CARLOS	16-0614	RMBSMNT-UNIFORM/BPD	06/14/2016	67.40
Total 10-62-12300 UNIFORMS & CLOTHING:					919.28
10-62-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/POLICE	06/07/2016	139.27
Total 10-62-22550 SEWER AND GARBAGE SERV.:					139.27
10-62-34000 CONTRACT SERVICES					
GENERAL FUND	OLANDER PEST CONTROL SER	CP-52316	PEST CNTRL SRVCS	05/23/2016	40.00
GENERAL FUND	RICOH USA INC	96869687	COPIER RENT & MAINT/BPD	05/18/2016	188.13
GENERAL FUND	RICOH USA, INC	5042000641	COPIER MAINT AGRMNT/BPD	05/06/2016	99.09
GENERAL FUND	RICOH USA, INC	5042618104	COPIER MAINT AGRMNT/BPD	06/06/2016	75.44
Total 10-62-34000 CONTRACT SERVICES:					402.66
10-62-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLX-DOU	D04127201606	DOC LABOR CREW/BPD	06/13/2016	24.00
GENERAL FUND	AZ STATE PRISON CMLX-DOU	D04128201605	DOC LABOR CREW/BPD	05/24/2016	24.00
GENERAL FUND	AZ STATE PRISON CMLX-DOU	D04128201605	DOC LABOR CREW/BPD	06/06/2016	32.00
Total 10-62-34100 DOC WORKERS:					80.00
10-62-41500 OFFICE SUPPLIES					
GENERAL FUND	CDW GOVERNMENT, INC.	4559618	CD BURNER	05/23/2016	123.45
GENERAL FUND	CDW GOVERNMENT, INC.	DFJ4342	DVD DRIVE	05/26/2016	123.45
GENERAL FUND	COPPER QUEEN PUBLISHING	18953	BUSINESS CARDS	05/11/2016	18.00
GENERAL FUND	COPPER QUEEN PUBLISHING	18954	BUSINESS CARDS	05/11/2016	18.00
GENERAL FUND	COPPER QUEEN PUBLISHING	18955	BUSINESS CARDS	05/11/2016	18.00
GENERAL FUND	COPPER QUEEN PUBLISHING	18956	BUSINESS CARDS	05/11/2016	18.00
GENERAL FUND	WIST OFFICE PRODUCTS	1469988	OFFICE SUPPLIES	05/17/2016	85.40
GENERAL FUND	WIST OFFICE PRODUCTS	1469989	OFFICE SUPPLIES	05/17/2016	25.09
GENERAL FUND	WIST OFFICE PRODUCTS	1470325	OFFICE SUPPLIES	05/18/2016	16.66
GENERAL FUND	WIST OFFICE PRODUCTS	1472596	OFFICE SUPPLIES	05/24/2016	234.37
GENERAL FUND	WIST OFFICE PRODUCTS	1475819	OFFICE SUPPLIES	06/02/2016	73.93
GENERAL FUND	WIST OFFICE PRODUCTS	1477583	OFFICE SUPPLIES	06/08/2016	2.72
Total 10-62-41500 OFFICE SUPPLIES:					757.07
10-62-46623 CITY AUCTION EXPENSES					
GENERAL FUND	ACE HARDWARE	17912	SUPPLIES	05/11/2016	6.57
GENERAL FUND	B&D LUMBER & HARDWARE	144428	SUPPLIES	05/11/2016	9.25
GENERAL FUND	B&D LUMBER & HARDWARE	144950	SUPPLIES	06/06/2016	5.39

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND	WILLCOX AUTO PARTS INC.	109945	CITY AUCTION/ BPD	05/11/2016	61.55
GENERAL FUND	WILLCOX AUTO PARTS INC.	109946	CITY AUCTION/ BPD	05/11/2016	10.60
GENERAL FUND	WILLCOX AUTO PARTS INC.	109965	CITY AUCTION/ BPD	05/11/2016	61.55
GENERAL FUND	WILLCOX AUTO PARTS INC.	109987	CITY AUCTION/ BPD	05/11/2016	4.36
Total 10-62-46623 CITY AUCTION EXPENSES:					159.27
10-62-46626 ANIMAL CONTROL EXPENSE					
GENERAL FUND	ACES ANIMAL CARE	44412	SUPPLIES	05/18/2016	93.15
GENERAL FUND	TOMAHAWK LIVE TRAP CO.	241048	ANIMAL CONTROL EQUIP.	05/18/2016	88.27
Total 10-62-46626 ANIMAL CONTROL EXPENSE:					181.42
10-62-50100 BLDG REPAIR & MAINT					
GENERAL FUND	ACE HARDWARE	18060	SUPPLIES	06/02/2016	95.56
GENERAL FUND	ACE HARDWARE	18146	SUPPLIES	06/13/2016	46.89
GENERAL FUND	ACE HARDWARE	18151	SUPPLIES	06/13/2016	38.05
GENERAL FUND	BISBEE ELECTRIC	414867	ELECTRICAL WORK	05/10/2016	105.00
GENERAL FUND	DAN VETTER	16-0511	ROOF REPAIR	05/11/2016	250.00
GENERAL FUND	UNITED FIRE EQUIPMENT	521347	FIRE EXTINGUISHER INSPECTION/BPD	05/11/2016	118.09
Total 10-62-50100 BLDG REPAIR & MAINT:					653.59
10-62-61000 VEHICLE PARTS & LABOR					
GENERAL FUND	B&D LUMBER & HARDWARE	145167	SUPPLIES	06/13/2016	3.86
GENERAL FUND	WILLCOX AUTO PARTS INC.	109045	AUTO PARTS	05/02/2016	47.77
GENERAL FUND	WILLCOX AUTO PARTS INC.	110755	AUTO PARTS	05/20/2016	51.12
GENERAL FUND	WILLCOX AUTO PARTS INC.	111045	AUTO PARTS	05/24/2016	701.16
GENERAL FUND	WILLCOX AUTO PARTS INC.	111056	AUTO PARTS	05/24/2016	59.56
GENERAL FUND	WILLCOX AUTO PARTS INC.	111150	AUTO PARTS	05/25/2016	14.30
GENERAL FUND	WILLCOX AUTO PARTS INC.	112000	AUTO PARTS	06/03/2016	8.09
Total 10-62-61000 VEHICLE PARTS & LABOR:					790.32
10-62-62003 GASOLINE					
GENERAL FUND	SHELL FLEET PLUS	813980106560	FUEL /BPD	04/14/2016	20.24
Total 10-62-62003 GASOLINE:					20.24
FIRE DEPARTMENT					
10-64-13400 EDUCATION & TRAINING					
GENERAL FUND	BARNES AND NOBLE COLLG B	525646	BOOKS FOR TRAINING	06/01/2016	281.30
GENERAL FUND	COCHISE COLLEGE	23685	TUITION FEES	06/05/2016	1,464.00
GENERAL FUND	COCHISE COLLEGE	23687	TUITION FEES	06/08/2016	1,686.00
Total 10-64-13400 EDUCATION & TRAINING:					3,631.30
10-64-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	723800285-06-	ELEC-FIRE STATION	06/13/2016	219.06
Total 10-64-21000 ELECTRIC:					219.06
10-64-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03102028351-	WATER/FIRE ST #1	06/13/2016	30.08
Total 10-64-22000 WATER:					30.08

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-64-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/FIRE STATION #1	06/07/2016	103.10
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/FIRE STATION #2	06/07/2016	103.10
Total 10-64-22550 SEWER AND GARBAGE SERV.					206.20
10-64-23000 GAS					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472000555002	GAS-645 TOMBSTONE CYN STA	06/13/2016	63.49
Total 10-64-23000 GAS					63.49
10-64-24001 INTERNET ACCESS FEES					
GENERAL FUND	CABLE ONE	16-0617/FS1	INTERNET SRVC/FS1	06/13/2016	59.50
Total 10-64-24001 INTERNET ACCESS FEES					59.50
10-64-34000 CONTRACT SERVICES					
GENERAL FUND	MMPC	SE054120161	PEST CONTROL/FIRE STATIONS	05/31/2016	60.00
GENERAL FUND	XEROX CORPORATION	84814066	BASE CHARGE/FD	06/01/2016	189.41
Total 10-64-34000 CONTRACT SERVICES					249.41
10-64-34010 AMBULANCE BILLING SERVICES					
GENERAL FUND	FRY FIRE DISTRICT	16-0607	AMBULANCE BILLING/ OCT 15 - APRIL 16	06/07/2016	20,000.00
Total 10-64-34010 AMBULANCE BILLING SERVICES					20,000.00
10-64-45100 DISPOSABLE EQUIP & TOOLS					
GENERAL FUND	UNITED FIRE EQUIPMENT	640678	FIRE SUPPLIES/BFD	06/02/2016	652.79
GENERAL FUND	UNITED FIRE EQUIPMENT	640889	FIRE SUPPLIES/BFD	06/06/2016	315.37
Total 10-64-45100 DISPOSABLE EQUIP & TOOLS					968.16
10-64-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	18027	TIRE CLEANER	05/30/2016	13.13
GENERAL FUND	ACE HARDWARE	18110	PROTECTIVE CLOTHING	06/08/2016	33.47
GENERAL FUND	ACE HARDWARE	18123	CLEANER	06/10/2016	13.14
GENERAL FUND	ACE HARDWARE	18131	THERMOSTAT	06/10/2016	6.02
GENERAL FUND	ACE HARDWARE	18135	BATTERIES	06/11/2016	19.57
GENERAL FUND	B&D LUMBER & HARDWARE	145084	SAFETY CLOTHING	06/08/2016	71.31
Total 10-64-46000 OPERATIONAL EXPENSES					156.64
10-64-46641 MEDICAL SUPPLIES					
GENERAL FUND	BARNETT'S TOWING & OXYGE	1609	OXYGEN & TANK RENTAL	06/01/2016	168.89
GENERAL FUND	BOUND TREE MEDICAL, LLC	82157985	MEDICAL SUPPLIES/BFD	05/25/2016	306.96
GENERAL FUND	BOUND TREE MEDICAL, LLC	82163969	MEDICAL SUPPLIES/BFD	06/01/2016	733.38
Total 10-64-46641 MEDICAL SUPPLIES					1,209.23
10-64-61000 VEHICLE PARTS & LABOR					
GENERAL FUND	WILLCOX AUTO PARTS INC.	109038	AUTO PARTS	05/02/2016	74.68
GENERAL FUND	WILLCOX AUTO PARTS INC.	109218	AUTO PARTS	05/04/2016	34.82
GENERAL FUND	WILLCOX AUTO PARTS INC.	109220	AUTO PARTS	05/04/2016	98.63
GENERAL FUND	WILLCOX AUTO PARTS INC.	109592	AUTO PARTS	05/06/2016	7.58
GENERAL FUND	WILLCOX AUTO PARTS INC.	109796	AUTO PARTS	05/10/2016	177.16
GENERAL FUND	WILLCOX AUTO PARTS INC.	109811	AUTO PARTS	05/10/2016	86.61

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND	WILLCOX AUTO PARTS INC.	109952	AUTO PARTS	05/11/2016	27.49
GENERAL FUND	WILLCOX AUTO PARTS INC.	110070	AUTO PARTS	05/12/2016	9.17
GENERAL FUND	WILLCOX AUTO PARTS INC.	110121	AUTO PARTS	05/13/2016	4.15
GENERAL FUND	WILLCOX AUTO PARTS INC.	110340	AUTO PARTS	05/16/2016	49.64
GENERAL FUND	WILLCOX AUTO PARTS INC.	110539	AUTO PARTS	05/17/2016	325.37
GENERAL FUND	WILLCOX AUTO PARTS INC.	110730	AUTO PARTS	05/19/2016	36.80
GENERAL FUND	WILLCOX AUTO PARTS INC.	110796	AUTO PARTS	05/20/2016	51.21
GENERAL FUND	WILLCOX AUTO PARTS INC.	110800	AUTO PARTS	05/20/2016	306.31
GENERAL FUND	WILLCOX AUTO PARTS INC.	110810	AUTO PARTS	05/20/2016	325.37
GENERAL FUND	WILLCOX AUTO PARTS INC.	111173	AUTO PARTS	05/25/2016	272.86
GENERAL FUND	WILLCOX AUTO PARTS INC.	111290	AUTO PARTS	05/26/2016	2.76
GENERAL FUND	WILLCOX AUTO PARTS INC.	111309	AUTO PARTS	05/26/2016	196.52
GENERAL FUND	WILLCOX AUTO PARTS INC.	111356	AUTO PARTS	05/27/2016	14.68
GENERAL FUND	WILLCOX AUTO PARTS INC.	111358	AUTO PARTS	05/27/2016	5.15
Total 10-64-61000 VEHICLE PARTS & LABOR:					2,106.76
CEMETERY					
10-70-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/CEMETARY	06/07/2016	49.31
Total 10-70-22550 SEWER AND GARBAGE SERV.:					49.31
10-70-46000 OPERATIONAL EXPENSES					
GENERAL FUND	BISBEE OBSERVER	18345	PUBLIC NOTICE/MEMORIAL DAY AD	05/26/2016	472.20
GENERAL FUND	BRIDGET SHANAHAN	16-0801	TRI-FOLD BROCHURE	06/01/2016	1,025.00
GENERAL FUND	DISTINGUISHED PRODUCTS	16150	FLAGS	05/17/2016	205.00
GENERAL FUND	FERGUSON WATERWORKS #3	274550	WATER PARTS	05/20/2016	519.82
GENERAL FUND	FERGUSON WATERWORKS #3	CM023666	BACKFLOW	06/03/2016	519.82
Total 10-70-46000 OPERATIONAL EXPENSES:					1,702.20
BUILDING & MAINTENANCE					
10-74-34000 CONTRACT SERVICES					
GENERAL FUND	CULLIGAN OF TUCSON	112X29382603	DRINKING WATER/BM	05/31/2016	26.65
GENERAL FUND	UNITED FIRE EQUIPMENT	521363	FIRE SUPPLIES/MUHEIM HOUSE	05/23/2016	50.00
GENERAL FUND	XEROX CORPORATION	84814062	BASE CHARGE/PW	06/01/2016	354.69
Total 10-74-34000 CONTRACT SERVICES:					431.34
10-74-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMPLX-DOU	D04133201606	DOC LABOR CREW/BM	06/13/2016	90.00
GENERAL FUND	AZ STATE PRISON CMPLX-DOU	D04134201605	DOC LABOR CREW/BM	05/24/2016	108.00
GENERAL FUND	AZ STATE PRISON CMPLX-DOU	D08110201605	DOC LABOR CREW/PW	05/24/2016	132.00
GENERAL FUND	AZ STATE PRISON CMPLX-DOU	D08110201606	DOC LABOR CREW/PW	06/13/2016	112.00
Total 10-74-34100 DOC WORKERS:					442.00
10-74-45300 CUSTODIAL SUPPLIES					
GENERAL FUND	WAXIE SANITARY SUPPLY	76000111	JANITORIAL SUPPLIES	05/26/2016	104.81
GENERAL FUND	WAXIE SANITARY SUPPLY	76003756	JANITORIAL SUPPLIES	05/31/2016	1,626.43
GENERAL FUND	WAXIE SANITARY SUPPLY	76011131	JANITORIAL SUPPLIES	06/02/2016	45.50
GENERAL FUND	WAXIE SANITARY SUPPLY	76011132	JANITORIAL SUPPLIES	06/02/2016	133.80
GENERAL FUND	WAXIE SANITARY SUPPLY	76011941	JANITORIAL SUPPLIES	06/02/2016	440.66
Total 10-74-45300 CUSTODIAL SUPPLIES:					2,351.20

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-74-46000 OPERATIONAL EXPENSES					
GENERAL FUND	B&D LUMBER & HARDWARE	144839	BLACK PIPE	05/31/2016	618.91
GENERAL FUND	B&D LUMBER & HARDWARE	144840	LIGHT GLOBES	05/31/2016	69.86
GENERAL FUND	B&D LUMBER & HARDWARE	144841	LIGHT GLOBES	05/31/2016	69.86
GENERAL FUND	B&D LUMBER & HARDWARE	144924	OIL WIRE BRUSH	06/02/2016	10.13
Total 10-74-46000 OPERATIONAL EXPENSES:					629.04
10-74-50100 BLDG REPAIR & MAINT					
GENERAL FUND	BENJAMIN SUPPLY	884778	TOILETS	05/20/2016	1,022.08
GENERAL FUND	DAN VETTER	16-0531	PAINTING & CAULKING	05/31/2016	400.00
GENERAL FUND	FERGUSON WATERWORKS #3	275476	UNION	06/08/2016	526.79
GENERAL FUND	FERGUSON WATERWORKS #3	275478	BACKFLOW	06/08/2016	247.86
GENERAL FUND	G & L PLUMBING, LLC	1385	URINAL INSTALLATION	06/01/2016	550.00
GENERAL FUND	GRASP HEATING & COOLING, I	13665	SERVICE COOLER	06/01/2016	267.00
GENERAL FUND	UNITED RENTALS (NORTH AME	137479612-00	BOOM 30-33' ARTICULATING	05/26/2016	1,344.67
Total 10-74-50100 BLDG REPAIR & MAINT:					4,358.40
PUBLIC WORKS ADMINISTRATION					
10-75-13100 BUSINESS TRAVEL					
GENERAL FUND	BISBEE PETTY CASH	16-0606	FUEL	06/06/2016	10.00
Total 10-75-13100 BUSINESS TRAVEL:					10.00
10-75-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/PUBLIC WORKS	06/07/2016	82.79
Total 10-75-22550 SEWER AND GARBAGE SERV.:					82.79
10-75-46000 OPERATIONAL EXPENSES					
GENERAL FUND	B&D LUMBER & HARDWARE	144919	LUMBER	06/02/2016	13.72
GENERAL FUND	BISBEE PETTY CASH	16-0606	MAPS	06/06/2016	2.50
Total 10-75-46000 OPERATIONAL EXPENSES:					16.22
10-75-62003 GASOLINE					
GENERAL FUND	BISBEE PETTY CASH	16-0606	FUEL	06/06/2016	7.00
Total 10-75-62003 GASOLINE:					7.00
GARAGE					
10-77-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/GARAGE	06/07/2016	85.48
Total 10-77-22550 SEWER AND GARBAGE SERV.:					85.48
10-77-34000 CONTRACT SERVICES					
GENERAL FUND	BARCO'S ICE	16-0525	ICE/ RENTAL	05/25/2016	90.00
GENERAL FUND	BARNETT'S TOWING & OXYGE	1610	OXYGEN & TANK RENTAL	05/31/2016	37.70
GENERAL FUND	CULLIGAN OF TUCSON	112X29363108	DRINKING WATER/GARAGE	05/31/2016	366.74
GENERAL FUND	UNIFIRST CORPORATION	3100785185	UNIFORMS/GAR	05/25/2016	12.99
GENERAL FUND	UNIFIRST CORPORATION	3100786194	UNIFORMS/GAR	06/01/2016	12.99
Total 10-77-34000 CONTRACT SERVICES:					520.42

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-77-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04131201606	DOC LABOR CREW/GAR	06/13/2016	28.00
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04132201605	DOC LABOR CREW/GAR	05/24/2016	32.00
Total 10-77-34100 DOC WORKERS:					60.00
10-77-61000 VEHICLE PARTS & LABOR					
GENERAL FUND	COPPER STATE BOLT & NUT C	10163852	FLAT WASHERS, SCREW	05/27/2016	31.08
GENERAL FUND	WILLCOX AUTO PARTS INC.	109380	HYDRAULIC OIL	05/05/2016	9.03
GENERAL FUND	WILLCOX AUTO PARTS INC.	109393	SAE/MET FLEX	05/05/2016	91.51
GENERAL FUND	WILLCOX AUTO PARTS INC.	109461	GASKET MAKER, BRAKE CLEANER	05/06/2016	59.27
GENERAL FUND	WILLCOX AUTO PARTS INC.	109808	GAUGE, FITTING	05/10/2016	20.80
GENERAL FUND	WILLCOX AUTO PARTS INC.	109890	TEMP GUN	05/11/2016	39.45
GENERAL FUND	WILLCOX AUTO PARTS INC.	110341	TOP CAN TAP	05/16/2016	14.58
GENERAL FUND	WILLCOX AUTO PARTS INC.	110362	AUTO PARTS	05/16/2016	47.20
Total 10-77-61000 VEHICLE PARTS & LABOR:					312.92
10-77-62007 OTHER FLUIDS & LUBRICANTS					
GENERAL FUND	SENERGY PETROLEUM	286233	STREETS -MEGAFLOW AW 68	06/09/2016	1,105.09
Total 10-77-62007 OTHER FLUIDS & LUBRICANTS:					1,105.09
PARKS					
10-80-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03102062101-	WATER/GARFIELD PARK	06/13/2016	77.34
Total 10-80-22000 WATER:					77.34
10-80-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/GARFIELD PARK	06/07/2016	17.59
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/POOL	06/07/2016	65.19
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/VISTA PARK	06/07/2016	49.31
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/MAIN STREET PARK	06/07/2016	65.19
Total 10-80-22550 SEWER AND GARBAGE SERV:					197.28
10-80-34000 CONTRACT SERVICES					
GENERAL FUND	UNIFIRST CORPORATION	3100785186	UNIFORMS/PARKS	05/25/2016	5.21
GENERAL FUND	UNIFIRST CORPORATION	3100785958	UNIFORMS/PARKS	06/01/2016	310.79
GENERAL FUND	UNIFIRST CORPORATION	3100786195	UNIFORMS/PARKS	06/01/2016	5.71
Total 10-80-34000 CONTRACT SERVICES:					321.71
10-80-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04132201606	DOC LABOR CREW/PKS	06/13/2016	121.50
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04133201605	DOC LABOR CREW/PKS	05/24/2016	126.00
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D08111201606	DOC LABOR CREW/PKS	06/13/2016	211.50
Total 10-80-34100 DOC WORKERS:					459.00
10-80-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	18035	BLOOD MEAL, BONE MEAL	05/31/2016	26.26
GENERAL FUND	B&D LUMBER & HARDWARE	144756	LOPPERS, CHANNEL LOCK	05/26/2016	62.80
GENERAL FUND	B&D LUMBER & HARDWARE	144835	BANDANAS, BUG REPEL	05/31/2016	159.69
GENERAL FUND	B&D LUMBER & HARDWARE	144846	AMMONIUM SULFATE	05/31/2016	14.49
GENERAL FUND	B&D LUMBER & HARDWARE	144878	RAKE, TROWEL	06/01/2016	17.18

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND	B&D LUMBER & HARDWARE	144909	NYLON LINE, SPOOL, AUTOCUT	06/02/2016	159.79
GENERAL FUND	B&D LUMBER & HARDWARE	144914	CAUTION TAPE	06/02/2016	10.14
GENERAL FUND	B&D LUMBER & HARDWARE	144923	BANDANAS, WATER JUG	06/02/2016	36.68
GENERAL FUND	B&D LUMBER & HARDWARE	144985	PVC COUPLING, ELBOW, PIPE	06/06/2016	43.19
GENERAL FUND	B&D LUMBER & HARDWARE	145008	PVC COUPLING	06/06/2016	5.22
GENERAL FUND	B&D LUMBER & HARDWARE	145037	AUTOCUT COVER, SPOOL INSERT	06/07/2016	113.33
GENERAL FUND	B&D LUMBER & HARDWARE	145038	SEED	06/07/2016	29.92
GENERAL FUND	B&D LUMBER & HARDWARE	145054	SEED	06/07/2016	19.31
GENERAL FUND	B&D LUMBER & HARDWARE	145149	AMMONIUM SULFATE	06/11/2016	14.49
GENERAL FUND	B&D LUMBER & HARDWARE	145172	GARDEN SOIL, OIL	06/13/2016	74.27
GENERAL FUND	EWING	1605593	IRRIGATION SYSTEM	06/10/2016	577.85
Total 10-80-46000 OPERATIONAL EXPENSES:					1,364.61
10-80-46801 REC PROGRAMS/SPECIAL EVENTS					
GENERAL FUND	ALERT GRAPHICS	201211	COLORING BOOKS	06/07/2016	379.00
GENERAL FUND	PRO EM	227980-2	EVENT RENTAL	05/29/2016	1,244.67
Total 10-80-46801 REC PROGRAMS/SPECIAL EVENTS:					1,623.67
10-80-46802 LANDSCAPING MATERIALS					
GENERAL FUND	ACE HARDWARE	18055	SALVIA, LANTANA, FRAXINUS	06/02/2016	694.10
GENERAL FUND	SIMPSON NORTON CORPORAT	1488071-01	ASSY PV SELECTOR RED	06/01/2016	5.66
Total 10-80-46802 LANDSCAPING MATERIALS:					699.76
10-80-50100 BLDG REPAIR & MAINT					
GENERAL FUND	STEVE MILLER	16-0602	CITY PARK MURAL/ BAND SHELL	06/02/2016	1,200.00
GENERAL FUND	STEVE MILLER	16-0609	CITY HALL SIGN	06/09/2016	475.00
Total 10-80-50100 BLDG REPAIR & MAINT:					1,675.00
10-80-50110 BLDG REPAIR & MAINT-VANDALISM					
GENERAL FUND	RAUL VILLASENOR	10417	TOILETS INSTALLATION	05/26/2016	780.00
GENERAL FUND	RAUL VILLASENOR	10418	DRINKING FOUNTAIN	05/26/2016	410.00
GENERAL FUND	RAUL VILLASENOR	10420	PUSH BUTTON VALVE	05/30/2016	110.00
Total 10-80-50110 BLDG REPAIR & MAINT-VANDALISM:					1,300.00
SWIMMING POOL					
10-81-34000 CONTRACT SERVICES					
GENERAL FUND	UNITED FIRE EQUIPMENT	521364	FIRE EXTINGUISHER INSPECTION/POOL	05/23/2016	50.00
Total 10-81-34000 CONTRACT SERVICES:					50.00
10-81-46000 OPERATIONAL EXPENSES					
GENERAL FUND	JIM'S ELECTRIC INC.	9836	INSTALL NEW PUMP	05/25/2016	2,564.86
GENERAL FUND	PATIO POOLS & SPAS	387755-1	SUPER SOLUBLE #5	06/10/2016	233.50
Total 10-81-46000 OPERATIONAL EXPENSES:					2,798.36
LIBRARY					
10-83-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/LIBRARY	06/07/2016	103.10
Total 10-83-22550 SEWER AND GARBAGE SERV.:					103.10

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-83-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	855M-06-16	PHONE SERVICES-LIBRARY	06/01/2016	430.40
Total 10-83-24000 TELEPHONE & FAX:					430.40
10-83-31000 PROFESSIONAL FEES					
GENERAL FUND	TRACHTMAN, SEAN	16-0608	IT SUPPORT/LIBRARY	06/08/2016	475.00
GENERAL FUND	TRACHTMAN, SEAN	16-0614	IT SUPPORT/LIBRARY	06/14/2016	750.00
Total 10-83-31000 PROFESSIONAL FEES:					1,225.00
10-83-34000 CONTRACT SERVICES					
GENERAL FUND	IRONHAWK ELEVATOR, LLC	20165891	MONTHLY MAINT/MAY 16	06/06/2016	110.00
GENERAL FUND	MOVIE LICENSING USA	2187992	MOVIE LICENSING USA	06/01/2016	404.43
GENERAL FUND	XEROX CORPORATION	84814067	BASE CHARGE/LIB	06/01/2016	52.93
Total 10-83-34000 CONTRACT SERVICES:					567.36
10-83-41500 OFFICE SUPPLIES					
GENERAL FUND	ACE HARDWARE	18048	CABLES	06/01/2016	18.60
Total 10-83-41500 OFFICE SUPPLIES:					18.60
10-83-42050 NON CAP ADMIN EQUIP/FURN					
GENERAL FUND	CDW GOVERNMENT, INC.	3288864	WALL MOUNT	05/02/2016	215.56-
GENERAL FUND	CDW GOVERNMENT, INC.	3288864	WALL MOUNT	05/02/2016	203.17
Total 10-83-42050 NON CAP ADMIN EQUIP/FURN:					12.39-
10-83-43500 POSTAGE					
GENERAL FUND	PURCHASE POWER	16-0519	REFILL POSTAGE METER/LIB	05/19/2016	223.93
Total 10-83-43500 POSTAGE:					223.93
10-83-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	18022	FASTENERS, EXT CORD	05/27/2016	72.59
GENERAL FUND	ACE HARDWARE	18031	FASTENERS, COUPLER, ADAPTER	05/31/2016	16.96
Total 10-83-46000 OPERATIONAL EXPENSES:					89.55
10-83-46831 BOOKS					
GENERAL FUND	BAKER & TAYLOR, INC.	4011618220	BOOKS/LIBRARY	05/27/2016	16.97
Total 10-83-46831 BOOKS:					16.97
10-83-50100 BLDG REPAIR & MAINT					
GENERAL FUND	BISBEE ELECTRIC	414868	INSTALL ELECTRIC OUTLET	05/10/2016	149.33
Total 10-83-50100 BLDG REPAIR & MAINT:					149.33
SENIOR CITIZENS CENTER					
10-85-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/SENIOR CENTER	06/07/2016	65.19
Total 10-85-22550 SEWER AND GARBAGE SERV.:					65.19

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-85-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLX-DOU	D04128201606	DOC LABOR CREW/SC	06/13/2016	84.00
GENERAL FUND	AZ STATE PRISON CMLX-DOU	D04129201605	DOC LABOR CREW/SC	05/24/2016	92.00
Total 10-85-34100 DOC WORKERS:					176.00
TRANSIENT ROOM TAX FUND EXPENDITURES					
20-40-41500 OFFICE SUPPLIES					
TRANSIENT ROOM TAX	XEROX CORPORATION	84814065	BASE CHARGE/VC	06/01/2016	53.03
Total 20-40-41500 OFFICE SUPPLIES:					53.03
20-40-42040 ADVERTISING					
TRANSIENT ROOM TAX	ARIZONA DRIVE GUIDE	3-3-3882	ADVERTISEMENT/1/2 PAGE AD	06/02/2016	508.25
TRANSIENT ROOM TAX	LAMAR ADVERTISING OF PHO	107087646	DIGITAL BILLBOARDS	06/06/2016	1,000.00
TRANSIENT ROOM TAX	PHOENIX NEW TIMES	D10187555	AD	06/02/2016	400.00
Total 20-40-42040 ADVERTISING:					1,908.25
20-40-46000 OPERATIONAL EXPENSES					
TRANSIENT ROOM TAX	LURIA, JENNIFER	16-0531	REIMBURSEMENT/APP CHARGES	05/31/2016	24.75
Total 20-40-46000 OPERATIONAL EXPENSES:					24.75
STREETS FUND EXPENDITURES					
21-40-13400 EDUCATION & TRAINING					
STREETS	BISBEE PETTY CASH	16-0606	FUEL	06/06/2016	10.00
Total 21-40-13400 EDUCATION & TRAINING:					10.00
21-40-21000 ELECTRIC					
STREETS	AZ PUBLIC SERVICE (2 of 3)	564251281-06-	Electric Service-AZ STREET LIGHTS	06/06/2016	4,952.49
Total 21-40-21000 ELECTRIC:					4,952.49
21-40-34000 CONTRACT SERVICES					
STREETS	UNIFIRST CORPORATION	3100785176	UNIFORMS/STR	05/25/2016	17.13
STREETS	UNIFIRST CORPORATION	3100785958	UNIFORMS/STR	06/01/2016	310.78
STREETS	UNIFIRST CORPORATION	3100786184	UNIFORMS/STR	06/01/2016	17.13
Total 21-40-34000 CONTRACT SERVICES:					345.04
21-40-46000 OPERATIONAL EXPENSES					
STREETS	ACE HARDWARE	18081	CONCRETE MIX	06/06/2016	13.05
STREETS	ACE HARDWARE	18086	GATORADE	06/06/2016	41.11
STREETS	B&D LUMBER & HARDWARE	144753	CABLE TIES, CLAMP	05/26/2016	30.30
STREETS	B&D LUMBER & HARDWARE	144785	GROMMET KIT	05/26/2016	11.38
STREETS	B&D LUMBER & HARDWARE	144835	BANDANAS, BUG REPEL	05/31/2016	159.68
STREETS	B&D LUMBER & HARDWARE	144923	BANDANAS, WATER JUG	06/02/2016	36.68
STREETS	B&D LUMBER & HARDWARE	145177	SPRAY PAINT, CAULK	06/13/2016	9.14
STREETS	B&D LUMBER & HARDWARE	145183	CORD PLUG, WIRE	06/13/2016	76.69
STREETS	REUTER EQUIPMENT	P00500	SCREEN FOR ROCK & DIRT	06/02/2016	1,029.56
STREETS	SJP	16-0603	PROPANE	06/03/2016	59.42
STREETS	SJP	16-0606	PROPANE	06/06/2016	79.10

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 21-40-46000 OPERATIONAL EXPENSES:					1,546.11
21-40-46210 STREET REPAIR MAT - SALES TAX					
STREETS	KE & G DEVELOPMENT	161	ASPHALT	05/26/2016	20,911.56
STREETS	KE & G DEVELOPMENT	164	ASPHALT	05/26/2016	530.74
STREETS	KE & G DEVELOPMENT	166	ASPHALT	05/26/2016	31,406.25
Total 21-40-46210 STREET REPAIR MAT - SALES TAX:					52,848.55
21-40-46211 STREET REPAIR MATERIAL					
STREETS	COCHISE COUNTY TREASURE	16-0304	SIGNS-STREET SIGNS	03/04/2016	1,516.26
STREETS	COCHISE COUNTY TREASURE	16-0311	SIGNS-STREET SIGNS	03/11/2016	638.11
STREETS	COCHISE COUNTY TREASURE	16-0325	SIGNS-STREET SIGNS	03/25/2016	447.28
STREETS	COCHISE COUNTY TREASURE	16-0408	SIGNS-STREET SIGNS	04/08/2016	1,103.76
STREETS	COCHISE COUNTY TREASURE	16-0422	SIGNS-STREET SIGNS	04/22/2016	655.50
STREETS	COCHISE COUNTY TREASURE	16-0514	SIGNS-STREET SIGNS	05/14/2016	366.84
STREETS	COCHISE COUNTY TREASURE	16-0520	SIGNS-STREET SIGNS	05/20/2016	794.28
Total 21-40-46211 STREET REPAIR MATERIAL:					5,522.01
21-40-61000 VEHICLE PARTS & LABOR					
STREETS	ARNOLD MACH CO	B21914	FAN & MOTOR	05/31/2016	547.45
STREETS	BISBEE PETTY CASH	16-0606	DRY ICE	06/06/2016	12.02
STREETS	COPPER STATE BOLT & NUT C	101637852	FLAT WASHERS, SCREW	05/27/2016	31.08
STREETS	WILLCOX AUTO PARTS INC.	109127	FREON	05/03/2016	49.05
STREETS	WILLCOX AUTO PARTS INC.	109505	TAIL LIGHT, A/C TUBE, FREON	05/06/2016	91.25
STREETS	WILLCOX AUTO PARTS INC.	109966	FUEL FILTER	05/11/2016	7.60
STREETS	WILLCOX AUTO PARTS INC.	110037	SLIME	05/12/2016	21.91
STREETS	WILLCOX AUTO PARTS INC.	111294	OIL	05/26/2016	44.83
STREETS	WILLCOX AUTO PARTS INC.	111522	JUG	05/30/2016	68.50
STREETS	WILLCOX AUTO PARTS INC.	111794	OIL	05/26/2016	44.83
Total 21-40-61000 VEHICLE PARTS & LABOR:					918.52
21-40-62003 GASOLINE					
STREETS	SENERGY PETROLEUM	284227	STREETS FUEL/UNLEADED	05/31/2016	2,873.46
Total 21-40-62003 GASOLINE:					2,873.46
21-40-62004 DIESEL					
STREETS	SENERGY PETROLEUM	284227	STREETS FUEL/DIESEL	05/31/2016	3,017.62
Total 21-40-62004 DIESEL:					3,017.62
21-40-99099 TRANSFERS TO CAPITAL PROJECTS					
STREETS	BISBEE PETTY CASH	16-0606	VEHICLE REGISTRATION	06/06/2016	4.00
Total 21-40-99099 TRANSFERS TO CAPITAL PROJECTS:					4.00
BISBEE ARTS COMMISSION					
FUND EXPENDITURES					
42-40-46000 OPERATIONAL EXP (DONATIONS)					
BISBEE ARTS COMMISSION	AMBER WAKEMAN	16-0504	BAC MINI GRANT	05/04/2016	500.00
BISBEE ARTS COMMISSION	BISBEE AFTER 5	16-0504	BAC MINI GRANT	05/04/2016	1,000.00
BISBEE ARTS					

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
COMMISSION	CENTRAL SCHOOL PROJECT	16-0504	BAC GRANT AWARD	05/04/2016	400.00
BISBEE ARTS COMMISSION	CHRIS DIETZ	16-0504	BAC MINI GRANT	05/04/2016	500.00
BISBEE ARTS COMMISSION	KAREN SCHUMACHER	16-0504	BAC MINI GRANT	05/04/2016	400.00
Total 42-40-46000 OPERATIONAL EXP (DONATIONS):					2,800.00
MISC. DONATIONS					
FUND EXPENDITURES					
48-40-22504 RYAN MIELE ENDOW/ANIMAL WELFARE					
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/MERLIN	06/07/2016	46.50
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/RAVEENA	06/07/2016	46.50
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/GEORGE	06/07/2016	46.50
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/KIERA	06/07/2016	46.50
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/MOONPIE	06/07/2016	76.50
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/SAGE	06/07/2016	24.43
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/MALCOLM	06/07/2016	46.50
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/MAGPIE	06/07/2016	86.70
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/MORGANA	06/07/2016	46.50
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/DORIS	06/07/2016	113.70
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/SOPHIE	06/07/2016	228.22
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/HAWK	06/07/2016	46.50
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/RAVEN	06/07/2016	46.50
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	23732	VETERINARY SERVICES/GLADYS	06/07/2016	46.50
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0601	VETERINARY SERVICES/S2016031	06/01/2016	80.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0601	VETERINARY SERVICES/S2016051	06/01/2016	80.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0601	VETERINARY SERVICES/S2016045	06/01/2016	80.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0601	VETERINARY SERVICES/S2016040	06/01/2016	80.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0601	VETERINARY SERVICES/S2016047	06/01/2016	35.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0601	VETERINARY SERVICES/U2016001	06/01/2016	105.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0601	VETERINARY SERVICES/S2016042	06/01/2016	50.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0601	VETERINARY SERVICES/S2016050	06/01/2016	80.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0601	VETERINARY SERVICES/S2016043	06/01/2016	50.00
Total 48-40-22504 RYAN MIELE ENDOW/ANIMAL WELFARE:					1,588.05
AIRPORT FUND					
FUND EXPENDITURES					
50-40-22000 WATER					
AIRPORT FUND	NACO WATER COMPANY LLC	090016500-06-	NACO WATER/AIRPORT	06/13/2016	37.14
Total 50-40-22000 WATER:					37.14
50-40-22550 SEWER AND GARBAGE SERV.					
AIRPORT FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/AIRPORT	06/07/2016	19.34
Total 50-40-22550 SEWER AND GARBAGE SERV.:					19.34
50-40-23000 GAS					
AIRPORT FUND	SOUTHWEST GAS CORPORATI	472018093602	GAS-AIRPORT RD	06/13/2016	49.22
Total 50-40-23000 GAS:					49.22
SEWER FUND					
FUND EXPENDITURES					
54-40-12300 UNIFORMS & CLOTHING					
SEWER FUND	LINDEN, JASON	16-0611	REIMBURSEMENT - BOOTS	06/11/2016	91.83

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
SEWER FUND	UNIFIRST CORPORATION	3100786185	UNIFORMS/WW	06/01/2016	28.55
Total 54-40-12300 UNIFORMS & CLOTHING					120.38
54-40-22000 WATER					
SEWER FUND	AZ WATER COMPANY	03117016701-	WATER/320 TERAN	06/13/2016	19.53
Total 54-40-22000 WATER					19.53
54-40-34000 CONTRACT SERVICES					
SEWER FUND	CULLIGAN OF TUCSON	112X29363207	DRINKING WATER/WW	05/31/2016	1.87
SEWER FUND	UNIFIRST CORPORATION	3100784150	UNIFORMS/WW	05/18/2016	47.89
SEWER FUND	UNIFIRST CORPORATION	3100785177	UNIFORMS/WW	05/25/2016	17.13
SEWER FUND	UNIFIRST CORPORATION	3100785958	UNIFORMS/WW	06/01/2016	310.79
SEWER FUND	UNIFIRST CORPORATION	3100786186	UNIFORMS/WW	06/01/2016	34.54
SEWER FUND	UNIFIRST CORPORATION	3100787180	UNIFORMS/WW	06/08/2016	22.84
SEWER FUND	UNIFIRST CORPORATION	3100787181	UNIFORMS/WW	06/08/2016	50.16
SEWER FUND	UNITED FIRE EQUIPMENT	507106	FIRE EXTINGUISHER INSPECTION/WW	05/10/2016	262.41
SEWER FUND	WILDCAT EXTERMINATING	184030	WEED CONTROL	05/05/2016	418.50
SEWER FUND	XEROX CORPORATION	84814063	BASE CHARGE/WW	06/01/2016	69.42
Total 54-40-34000 CONTRACT SERVICES					1,231.81
54-40-41500 OFFICE SUPPLIES					
SEWER FUND	OFFICE DEPOT	838000385001	CALENDAR	05/04/2016	19.09
Total 54-40-41500 OFFICE SUPPLIES					19.09
54-40-42030 BOOKS & REFERENCE MATERIALS					
SEWER FUND	USA BLUEBOOK	961094	GUIDE	05/24/2016	169.33
Total 54-40-42030 BOOKS & REFERENCE MATERIALS					169.33
54-40-45100 DISPOSABLE EQUIP & TOOLS					
SEWER FUND	ACE HARDWARE	17949	BOW SAW, GLOVE	05/17/2016	93.09
SEWER FUND	ACE HARDWARE	18029	COOLER	05/31/2016	25.18
SEWER FUND	B&D LUMBER & HARDWARE	144921	TRIMMER KIT	06/02/2016	29.30
SEWER FUND	GRAINGER	9114835375	CALIPER, ANCHOR	05/18/2016	205.55
SEWER FUND	GRAINGER	9122238398	STEP STOOL	05/25/2016	84.92
Total 54-40-45100 DISPOSABLE EQUIP & TOOLS					438.04
54-40-45200 SAFETY EQUIP & SUPPLIES					
SEWER FUND	ACE HARDWARE	18018	GLOVES	05/27/2016	1.11
SEWER FUND	CONNEY SAFETY PRODUCTS	5147474	FLEX BOOT	05/12/2016	57.54
SEWER FUND	GRAINGER	9119834019	SAFETY GLASSES	05/23/2016	26.74
SEWER FUND	ORIENTAL TRADING CO	677942896-01	KID VESTS, HARD HATS & GOGGLES	05/27/2016	170.54
Total 54-40-45200 SAFETY EQUIP & SUPPLIES					255.93
54-40-46000 OPERATIONAL EXPENSES					
SEWER FUND	ACE HARDWARE	18052	PAINT	06/02/2016	6.02
SEWER FUND	ACE HARDWARE	18089	PVC PIPE, PRIMER, CAP	06/07/2016	64.04
SEWER FUND	ACE HARDWARE	18129	PLUMBING PARTS	06/10/2016	3.70
SEWER FUND	B&D LUMBER & HARDWARE	144807	GLOVES	05/27/2016	3.86
SEWER FUND	B&D LUMBER & HARDWARE	144835	BANDANAS, BUG REPEL	05/31/2016	159.69
SEWER FUND	B&D LUMBER & HARDWARE	144856	PADLOCK	05/31/2016	9.18

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
SEWER FUND	B&D LUMBER & HARDWARE	144902	BUNGEY	06/02/2016	3.38
SEWER FUND	B&D LUMBER & HARDWARE	144923	BANDANAS, WATER JUG	06/02/2016	36.69
SEWER FUND	B&D LUMBER & HARDWARE	144983	MORTAR	06/06/2016	25.11
SEWER FUND	B&D LUMBER & HARDWARE	144992	FAN	06/06/2016	21.71
SEWER FUND	B&D LUMBER & HARDWARE	145045	GLOVES	06/07/2016	12.55
SEWER FUND	B&D LUMBER & HARDWARE	145051	KNIFE, PLASTIC CEMENT	06/07/2016	6.84
SEWER FUND	B&D LUMBER & HARDWARE	145137	PLUMBING PARTS	06/10/2016	40.95
SEWER FUND	B&D LUMBER & HARDWARE	145148	PIPE TAPE, ELBOW INSULATION	06/11/2016	14.73
SEWER FUND	B&D LUMBER & HARDWARE	145162	PLUMBING PARTS	06/13/2016	28.17
SEWER FUND	B&D LUMBER & HARDWARE	145182	ELBOW INSULATION	06/13/2016	4.65
SEWER FUND	BISBEE PETTY CASH	16-0606	RECORDING FEES	06/06/2016	14.00
SEWER FUND	BISBEE PETTY CASH	16-0606	RECORDING FEES	06/06/2016	8.00
SEWER FUND	US HEALTHWORKS MEDICAL	138698	PRE-EMPLOYMENT DRUG & ALCOHOL SCRNG	05/06/2016	89.00
SEWER FUND	WARD, YVONNE	16-0603	FILING FEES	06/03/2016	15.50
SEWER FUND	WARD, YVONNE	16-0603	FILING FEES	06/03/2016	50.50
SEWER FUND	WARD, YVONNE	16-0603	FILING FEES	06/03/2016	21.00
SEWER FUND	WARD, YVONNE	16-0603	COPIES	06/03/2016	6.00
Total 54-40-46000 OPERATIONAL EXPENSES:					645.27
54-40-46541 CHEMICALS					
SEWER FUND	POLYDYNE INC	1050815	CHEMICALS	05/26/2016	540.00
Total 54-40-46541 CHEMICALS:					540.00
54-40-46542 LAB SUPPLIES & TESTING					
SEWER FUND	CONNEY SAFETY PRODUCTS	5147481	GLV HGH VNL	05/12/2016	44.69
SEWER FUND	HACH COMPANY	9899690	BOTTLE SET, STRAINER, TUBING	04/22/2016	7,357.24
SEWER FUND	IDEXX LABORATORIES, INC.	3003289404	QUANTI TRAY	06/01/2016	184.32
SEWER FUND	LEGEND TECHNICAL SERVICE	1607098	CHEMICALS	05/19/2016	152.00
SEWER FUND	LEGEND TECHNICAL SERVICE	1607193	CHEMICALS	05/20/2016	45.00
SEWER FUND	USA BLUEBOOK	961391	THERMOMETER	05/24/2016	357.82
Total 54-40-46542 LAB SUPPLIES & TESTING:					8,141.07
54-40-46543 MANHOLE, PIPE & FITTINGS					
SEWER FUND	FERGUSON WATERWORKS #3	275427	LF BRZ IPS RPZ BFP W/BV	06/02/2016	251.79
SEWER FUND	FERGUSON WATERWORKS #3	3385240	LF P/BTN ASSY	06/01/2016	228.56
Total 54-40-46543 MANHOLE, PIPE & FITTINGS:					480.35
54-40-46544 SLUDGE REMOVAL					
SEWER FUND	COCHISE COUNTY TREASURE	22257	TIPPING FEES	05/31/2016	1,845.80
Total 54-40-46544 SLUDGE REMOVAL:					1,845.80
54-40-47000 PERMITS & LICENSES					
SEWER FUND	AZ DEPT OF ENVIRONMENTAL	0000237114X	AZPDES WWTP ANNUALFEE	05/17/2016	2,500.00
Total 54-40-47000 PERMITS & LICENSES:					2,500.00
54-40-50100 BLDG REPAIR & MAINT					
SEWER FUND	ACE HARDWARE	17959	TUBE COPPER, ADAPTOR, THREAD SEAL	05/18/2016	105.58
SEWER FUND	ACE HARDWARE	18019	LIME RUST REMOVER, TERRA COTTA POT	05/27/2016	13.13
SEWER FUND	ACE HARDWARE	18059	TURF BERM	06/02/2016	304.62
SEWER FUND	ACE HARDWARE	18093	BUCKET, METAL HOSE, SHUT OFF	06/07/2016	96.22
SEWER FUND	ACE HARDWARE	18095	TUBE BRAID LID	06/07/2016	20.08

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
SEWER FUND	ACE HARDWARE	18104	FAUCET KIT, PIPES, ELBOW, ADAPTER	06/08/2016	175.66
SEWER FUND	ACE HARDWARE	18109	CEMENT, PIPE, ELBOW, BUSHING	06/08/2016	17.69
SEWER FUND	ACE HARDWARE	18112	ADAPTER, COUPLER, PIPE	06/08/2016	8.41
Total 54-40-50100 BLDG REPAIR & MAINT:					741.39
54-40-55000 EQUIPMENT REPAIR & MAINT					
SEWER FUND	ACE HARDWARE	17938	FASTENERS	05/16/2016	14.04
SEWER FUND	ACE HARDWARE	17946	FASTENERS	05/17/2016	8.22
SEWER FUND	ACE HARDWARE	18000	PIPE, TAPE, TEE	05/24/2016	183.65
SEWER FUND	ACE HARDWARE	18002	FASTENERS, CLIP	05/24/2016	19.88
SEWER FUND	ACE HARDWARE	18004	TEE, COUPLE, ELBOW	05/24/2016	6.23
SEWER FUND	BECC	2712	LINE PROTECTOR	05/16/2016	299.00
SEWER FUND	BESTWAY ELECTRICAL MOTO	41606024	SERVICE CALL/REFUSE PUMP CONTROL	06/06/2016	2,810.74
SEWER FUND	GRAINGER	9108433476	POND SURFACE AERATION SYSTEM	05/11/2016	1,235.52
SEWER FUND	HUBER TECHNOLOGY INC	CD10014245	VALVE COIL, VALVE BODY	04/19/2016	2,410.00
SEWER FUND	JIM'S ELECTRIC INC	9823	VFD WORK	05/10/2016	95.00
SEWER FUND	JWC ENVIRONMENTAL CANAD	46153	NOZZLE PART	05/24/2016	192.56
SEWER FUND	UV DOCTOR SYSTEMS LLC	291	LAMP RECYCLE BOX	05/31/2016	260.00
Total 54-40-55000 EQUIPMENT REPAIR & MAINT:					7,534.84
54-40-61000 VEHICLE PARTS & LABOR					
SEWER FUND	WILLCOX AUTO PARTS INC.	109357	RADIATOR CAPS	05/05/2016	10.17
SEWER FUND	WILLCOX AUTO PARTS INC.	109795	CARB KIT	05/10/2016	65.76
SEWER FUND	WILLCOX AUTO PARTS INC.	111335	OIL FILTER, PAG OIL, LUCAS OIL	05/27/2016	39.82
SEWER FUND	WILLCOX AUTO PARTS INC.	111357	OIL/AIR FILTER, FRONT SUSP, DREMEL WHEEL	02/27/2016	122.46
Total 54-40-61000 VEHICLE PARTS & LABOR:					238.21
SANITATION FUND					
FUND EXPENDITURES					
56-40-34000 CONTRACT SERVICES					
SANITATION FUND	UNIFIRST CORPORATION	3100785187	UNIFORMS/SAN	05/25/2016	39.97
SANITATION FUND	UNIFIRST CORPORATION	3100785958	UNIFORMS/SAN	06/01/2016	310.79
SANITATION FUND	UNIFIRST CORPORATION	3100786196	UNIFORMS/SAN	06/06/2016	39.97
Total 56-40-34000 CONTRACT SERVICES:					390.73
56-40-34100 DOC WORKERS					
SANITATION FUND	AZ STATE PRISON CMLX-DOU	D04125/D0414	DOC LABOR CREW/REC	06/13/2016	175.50
SANITATION FUND	AZ STATE PRISON CMLX-DOU	D04126201605	DOC LABOR CREW/REC	05/24/2016	139.50
SANITATION FUND	AZ STATE PRISON CMLX-DOU	D04134201606	DOC LABOR CREW/SAN	06/13/2016	45.00
SANITATION FUND	AZ STATE PRISON CMLX-DOU	D04135201605	DOC LABOR CREW/SAN	05/24/2016	63.00
Total 56-40-34100 DOC WORKERS:					423.00
56-40-46000 OPERATIONAL EXPENSES					
SANITATION FUND	B&D LUMBER & HARDWARE	144832	WATER JUG	05/31/2016	22.22
SANITATION FUND	B&D LUMBER & HARDWARE	144835	BANDANAS, BUG REPEL	05/31/2016	159.69
SANITATION FUND	B&D LUMBER & HARDWARE	144923	BANDANAS, WATER JUG	06/02/2016	36.69
SANITATION FUND	B&D LUMBER & HARDWARE	145041	PUMP OFFSET	06/07/2016	20.62
SANITATION FUND	B&D LUMBER & HARDWARE	145095	HILLMAN SPEC ITEMS	06/08/2016	12.58
Total 56-40-46000 OPERATIONAL EXPENSES:					251.80

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
56-40-46561 COUNTY TIPPING FEE					
SANITATION FUND	COCHISE COUNTY TREASURE	22256	MUNICIPAL WASTE/HOUSEHOLD	05/31/2016	18,076.19
Total 56-40-46561 COUNTY TIPPING FEE:					18,076.19
56-40-61000 VEHICLE PARTS & LABOR					
SANITATION FUND	SOUTHWESTERN EQUIPMENT	32612	GRABBER ASSEMBLY	05/31/2016	6,200.00
SANITATION FUND	VANGUARD TRUCK CENTER	29650	PACKER	03/30/2016	189.46
SANITATION FUND	WILLCOX AUTO PARTS INC.	109689	LITHIUM COIN BATTERY	05/09/2016	4.70
SANITATION FUND	WILLCOX AUTO PARTS INC.	109897	FILTERS, FREON	05/11/2016	65.12
SANITATION FUND	WILLCOX AUTO PARTS INC.	110014	AC COMPRESSOR, OIL	05/12/2016	403.50
SANITATION FUND	WILLCOX AUTO PARTS INC.	110018	HALOGEN LAMP	05/12/2016	9.94
SANITATION FUND	WILLCOX AUTO PARTS INC.	110435	FREON	05/17/2016	39.24
SANITATION FUND	WILLCOX AUTO PARTS INC.	110590	O RING, ROUND MIRROR	05/18/2016	55.08
Total 56-40-61000 VEHICLE PARTS & LABOR:					6,977.04
56-40-62002 TIRES					
SANITATION FUND	W R RYAN - FIRESTONE	T05727	TIRE REPAIR	05/25/2016	53.77
Total 56-40-62002 TIRES:					53.77
QUEEN MINE FUND FUND EXPENDITURES					
59-40-22550 SEWER AND GARBAGE SERV.					
QUEEN MINE FUND	BISBEE PUBLIC WORKS	16-0607	UTILITIES/QUEEN MINE	08/07/2016	379.37
Total 59-40-22550 SEWER AND GARBAGE SERV.:					379.37
59-40-34000 CONTRACT SERVICES					
QUEEN MINE FUND	OLANDER PEST CONTROL SER	QM-52316	PEST CNTRL SRVCS	05/25/2016	50.00
Total 59-40-34000 CONTRACT SERVICES:					50.00
59-40-34100 DOC WORKERS					
QUEEN MINE FUND	AZ STATE PRISON CMLPX-DOU	D04124201606	DOC LABOR CREW/QM	06/13/2016	52.00
QUEEN MINE FUND	AZ STATE PRISON CMLPX-DOU	D04125201605	DOC LABOR CREW/QM	06/01/2016	48.00
Total 59-40-34100 DOC WORKERS:					100.00
59-40-41500 OFFICE SUPPLIES					
QUEEN MINE FUND	BISBEE OFFICE SUPPLY	90470	TONER	05/26/2016	50.36
QUEEN MINE FUND	WIST OFFICE PRODUCTS	1468384	LABELS, TAPE, PENS	05/12/2016	60.22
Total 59-40-41500 OFFICE SUPPLIES:					110.58
DEBT SERVICE FUND--G.O. DEBT LEASE PURCHASE AGREEMENTS					
85-70-81000 PRINCIPAL PMTS, LEASE PURCHAS					
DEBT SERVICE FUND-- G.O. DEBT	ZION NATIONAL BANK	16-0607	POLICE CAR PAYMENT	06/07/2016	7,982.38
Total 85-70-81000 PRINCIPAL PMTS, LEASE PURCHAS:					7,982.38
85-70-81500 INTEREST PMTS, LEASE PURCHASE					
DEBT SERVICE FUND-- G.O. DEBT	ZION NATIONAL BANK	16-0607	POLICE CAR PAYMENT	06/07/2016	298.03

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 85-70-81500 INTEREST PMTS, LEASE PURCHASE:					298.03
BISBEE BUS FUND					
FUND EXPENDITURES					
96-40-41607 CITY OPERATING EXPENSE					
BISBEE BUS FUND	OFFICE DEPOT	839645045001	OFFICE SUPPLIES	05/16/2016	62.53
BISBEE BUS FUND	PORIER, SHAR	16-0216	REIMBURSEMENT-LODGING	02/16/2016	101.72
BISBEE BUS FUND	PORIER, SHAR	16-0216	REIMBURSEMENT-MILEAGE	02/16/2016	89.00
BISBEE BUS FUND	PORIER, SHAR	16-0216	REIMBURSEMENT-MEALS	02/16/2016	16.78
BISBEE BUS FUND	PORIER, SHAR	16-0311	REIMBURSEMENT-MEALS	03/11/2016	12.89
BISBEE BUS FUND	PORIER, SHAR	16-0311	REIMBURSEMENT-MILEAGE	03/11/2016	237.05
BISBEE BUS FUND	PORIER, SHAR	16-0311	REIMBURSEMENT-LODGING	03/11/2016	80.50
BISBEE BUS FUND	PORIER, SHAR	16-0329	REIMBURSEMENT-MILEAGE	03/29/2016	146.65
BISBEE BUS FUND	PORIER, SHAR	16-0329	REIMBURSEMENT-MEALS	03/29/2016	13.79
BISBEE BUS FUND	PORIER, SHAR	16-0329	REIMBURSEMENT-LODGING	03/29/2016	82.00
BISBEE BUS FUND	W R RYAN - FIRESTONE	T05726	TIRE REPLACEMENT	05/25/2016	343.92
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	110334	BATTERIES	05/16/2016	190.56
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	110352	BRAKE PADS	05/16/2016	45.67
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	110685	OIL FILTER	05/19/2016	12.25
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	110951	COMPRESSOR	05/23/2016	277.52
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	111028	BRAKE PADS	05/24/2016	51.84
Total 96-40-41607 CITY OPERATING EXPENSE:					1,764.67
96-40-43500 POSTAGE					
BISBEE BUS FUND	BISBEE PETTY CASH	16-0606	CERTIFIED MAIL	06/06/2016	13.48
Total 96-40-43500 POSTAGE:					13.48
Grand Totals:					318,067.01

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: June 21, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: June 14, 2016REGULAR ☐CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ORDINANCE ☐FORMAL ACTION ☒OTHER ☐SUBJECT: **APPROVAL OF THE APPOINTMENT OF JAMES RICHMANN TO THE
COMMUNITY SUSTAINABILITY COMMISSION**

FROM: Ashlee Coronado, City Clerk

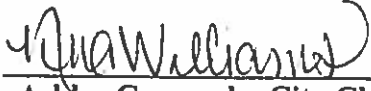
RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of James Richmann to the
Community Sustainability Commission.**DISCUSSION:**Mr. Richmann has submitted his application to serve on the Community Sustainability
Commission.

If approved, Mr. Richmann will serve on the council until January 15, 2019.

FISCAL IMPACT: NA**DEPARTMENT LINE ITEM ACCOUNT:** NA**BALANCE IN LINE ITEM IF APPROVED:** NA

Prepared by:


Ashlee Coronado, City Clerk for

Reviewed by:


Ronald Oertle, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: 1 June 2016

JUN 02 2016

*** Board interested to serve:**

CITY CLERK'S OFFICE
CITY OF BISBEE

- | | | |
|---|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input checked="" type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

*** Complete One (1) Application for each Board / Commission you wish to serve.**

Richmann	James	N
Last Name	First Name	Middle Initial
11 Spring Canyon	Box 143	Bisbee
Mailing Address	Number	City
	Street	State
		Zip Code

Residential Street Address: 11 Spring Canyon, Old Bisbee

Telephone Number(s): 520-432-9977

Email Address: james.n.richmann.civ@mail.mil

* I have been a resident of Bisbee for 1 years * Are you currently on any Boards? No

**(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): Grew up in rural Iowa. Married, 48 years. Two children, Isaac (lives in Tucson) and Helsa (in Arlington, VA). Four grandchildren.
BS in Physics, Iowa State University. MS in Industrial Engineering, U.S. Naval Postgraduate School. Retired U.S. Army Lieutenant Colonel (1993).
Chief Technology Officer of the NASDAQ Stock Market (1993-2003). Responsible for technology investment planning and customer service.
Managing Director at Intel Corporation (2003-2013). Was principal product design engineer for high performance computing.
Now work for US Army Network Engineering Technology Command, Fort Huachuca, AZ as Director of Current Operations, a US Civilian position.

Please provide a brief summary of Civic/Volunteer Experience:

Vice President of the Lewes, Delaware Board of Public Works (BPW) (2010-2013). Was formerly BPW Treasurer and Board Principal for the Electric Utility and Storm Water Utility.

Was founding member and Chair of the Lewes Historic Preservation Commission for four years before service as an elected official on the Board of Public Works.

Wrote the Strategic Plan for the Lewes Volunteer Fire Department completed in 2013. Plan led to financing and construction of new community fire station in 2014.

Certified as a group facilitator and community planner by the National Charrette Institute. Wrote the Lewes Historical Society Governance and Policy Manual.

Other Background Information Relevant to Serving in this Position:

Love Bisbee including people, culture, neighborliness, and historical preservation.

Purchased home in Bisbee in 2008, and established legal residence in May, 2015.

I am qualified and interested in serving on this Board because:

My wife Frances and I both want to become involved in a volunteer capacity in our new home of Bisbee.

We have no fixed agenda other than to make a contribution, and would gladly serve where needed.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? ☐ Yes ☒ No **If yes, please Explain:**

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

<u>NA</u>	Residency Requirement (Bisbee Resident for less than 1 year)
<u>NA</u>	Length of Service (I have served _____ terms)
<u>NA</u>	Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

NA

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: _____

Date: _____

1 June 2016

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: 1 June 2016

JUN 02 2016

*** Board interested to serve:**

CITY CLERK'S OFFICE
CITY OF BISBEE

- | | | |
|---|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input checked="" type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

*** Complete One (1) Application for each Board / Commission you wish to serve.**

Richmann	James	N
Last Name	First Name	Middle Initial
11 Spring Canyon	Box 143	Bisbee
Mailing Address	Number	City
	Street	State
		Zip Code

Residential Street Address: 11 Spring Canyon, Old Bisbee

Telephone Number(s): 520-432-9977

Email Address: james.n.richmann.civ@mail.mil

* I have been a resident of Bisbee for 1 years * Are you currently on any Boards? No

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Employed): Grew up in rural Iowa. Married, 48 years. Two children, Isaac (lives in Tucson) and Helsa (in Arlington, VA). Four grandchildren.

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We have no fixed agenda other than to make a contribution, and would gladly serve where needed.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? ☐ Yes ☒ No **If yes, please Explain:**

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

NA _____ Residency Requirement (Bisbee Resident for less than 1 year)
NA _____ Length of Service (I have served _____ terms)
NA _____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

NA

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: _____

Date: 1 June 2016

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: June 21, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: June 15, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐**SUBJECT: APPROVAL OF THE PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF SEVERAL STREETS FOR THE COASTER RACE TRIAL RUN ON JUNE 25th PRE-SETS JULY 3RD AND FOR THE RACE ON JULY 4, 2016**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Recommend Approval.

PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use permit for the Use of Several Streets for the Coaster Race Trial Run on June 25th, Pre-Sets July 3rd and for the Race on July 4, 2016.


DISCUSSION:

Manuel Garcia, Bisbee Community Coaster Races, is requesting the use of Tombstone Canyon/ Main Street between West Boulevard and the Post Office on June 25 from 6:00am to 8:00am, Pre-Sets for Race Day on July 3rd Noon until completed and the final coaster race will take place on July 4th between 6:00am and 10:00am.


This event is held on a mandatory work day for the Police Department, therefore there will not be additional charges for Public Safety Personnel. Staff has reviewed the permit and recommends approval.

FISCAL IMPACT: \$77.00**DEPARTMENT LINE ITEM ACCOUNT:** 10-34-10880**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by:


Ashlee Coronado,
City Clerk

Reviewed by:


Jestin Johnson,
City Manager

Permit No. 32-16

CITY OF BISBEE
PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." Also: As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com , City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: Date: BETTY SIMONS MH Date: 5.24.2016
MANUEL GARCIA

2. Organization Name: BISBEE COMMUNITY COASTER RACES

3. Mailing Address: 411 N MCKINLEY AVE, BISBEE, AZ 85603

Phone #: 520-227-8679 MH Contact name and phone # during event 236-1251 Manual Garcia

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).

SEE ATTACHED

5. Approximate Number of Participants and/or Spectators: 1,500

6. Requested Location of Event: SEE ATTACHED

7. Date(s) of Event: " "

8. Hours of Event: " "

9. Hours of Reservation (with set-up and breakdown) SEE ATTACHED

10. Request Consumption of Alcohol: Yes X No

11. Request Sales of Alcohol: Yes X No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

- \$ _____ ☐ General Electricity access \$10, Band Shell Access \$50: for _____
- \$ _____ ☐ Water access \$10: for _____
- \$ _____ ☐ Beer Permit (non-commercial permits only) \$10
- \$ _____ ☒ Police (escorts, security, road closures, redirecting of traffic): for _____
- \$ _____ ☒ Park Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____

\$ _____ ☒ Other - any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

REQUEST WAIVER OF FEES AND CITY CO-SPONSORSHIP

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

- ☐ \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.
- ☐ \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- ☐ Fees for above service requests in the amount of \$ _____ before permit is processed or event can take place.
- ☐ Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- ☐ Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- ☐ Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- ☐ County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)
- ☐ Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Tucson office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- ☐ Copy of flyers or promotional material associated with this event.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, BETTY SYMONS certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Signature of Applicant/Authorized Party

Date

5.24.2016

(Page 2 of 3)

MARIE I. GARCIA

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) CORSEY RACE EVENTS event the period from (date & time) 6.11.16 7AM to 7.4.16 12 PM, the permittee BETTY SYMONS agrees to the following:
MANUEL GARCIA

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.


Signature of Permittee or Authorized Representative

BETTY SYMONS MANUEL GARCIA
Print Name

5.24.2016
Date

COUNCIL ACTION:

Recommended to: Approve: _____ Deny: _____

With conditions as noted:

Mayor's Signature:

Date:

CITY OF BISBEE FINANCE DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6000
APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

- (1) Applicant's Name: BETTY SYMONS MANUEL Garcia
(2) Mailing Address, City, State & Zip: 411 N MCKINLEY
BISBEE, AZ 85603
(3) Business Name: BISBEE COMMUNITY COASTER RACES
(4) Business Address: AS ABOVE
(5) City: _____ State: _____ Zip: _____
(6) Business Phone No.: 520-227-8679 Resident Phone No.: SAME
(7) Name of Special Event: BISBEE COMMUNITY COASTER RACES Date: _____
Specify date(s) License needed: 6.11.2016 to 7.4.2016
(8) Will you be serving food: _____ YES X NO

If yes, do you have a Health Dept. Food Certificate: _____ YES X NO
(A copy of the Cochise County Health Dept. Certificate MUST accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$ _____

I, MANUEL Garcia
BETTY SYMONS being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.

Betty Symons M/G
Signature of Applicant

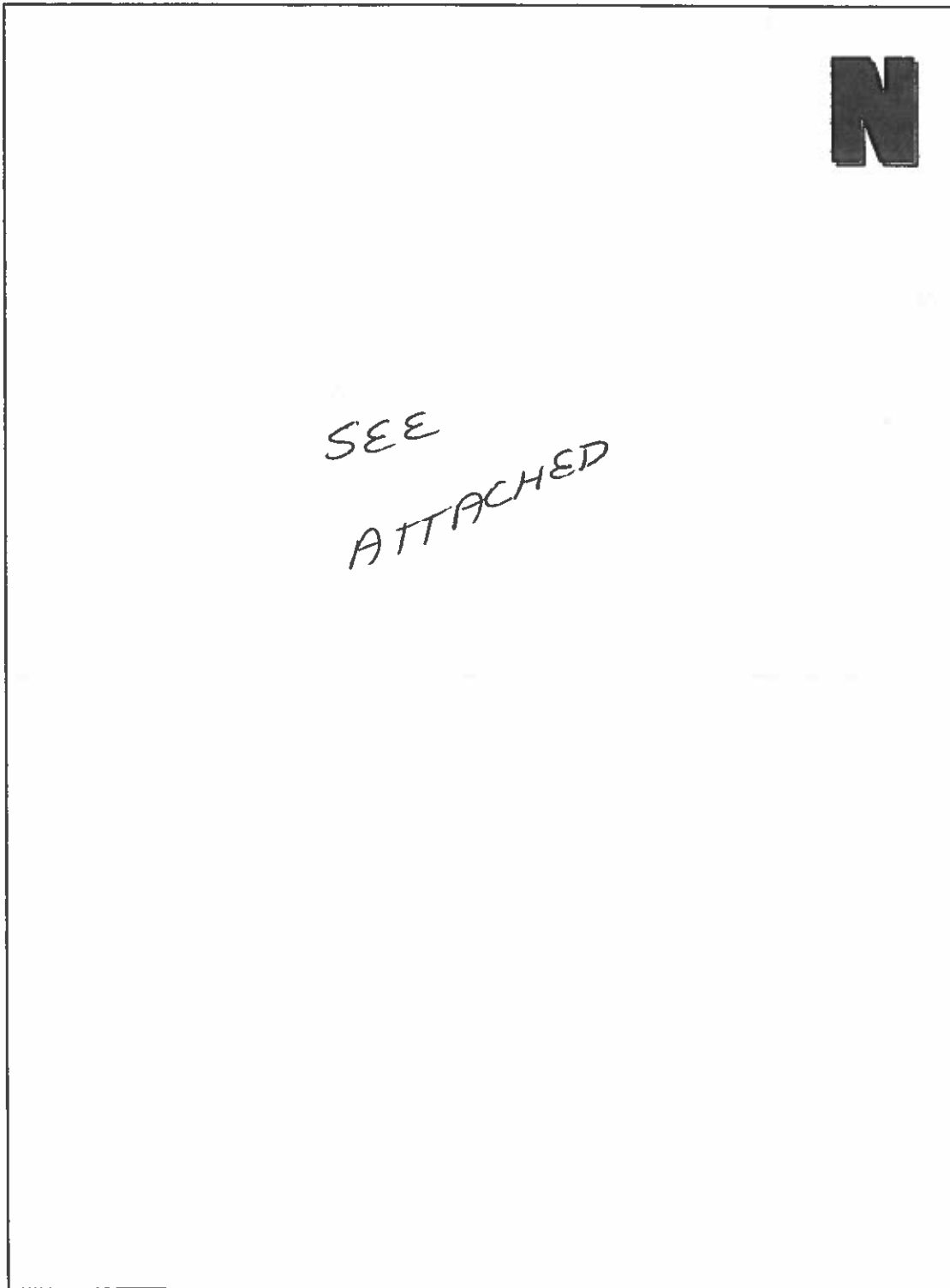
5.23.2016
Date

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



Coaster Race Trial Run on Tombstone Canyon/Main St

Sat. 6/25/16 6am to 8am

Road closed from Tombstone Canyon at West Blvd to Post Office/Convention Parking lot. Bisbee Fire and Police requested for traffic control and incident response. 12 race volunteers available at top and bottom of route. Race crew to place cones at all intersections.

Pre-sets for Race Day 7/3/16 Noon until completed

Orange safety fencing and tires placed along race route and Main St business area by race volunteers. Requesting orange plastic barriers from Public Works to be placed in areas determined by Public Works and the Race Director depending on barrier availability. Hay bales and tires set in Convention Center parking lot by race volunteers. Requesting Port-a-Potties to be set by Public Works, 1 at starting line, 1 at Iron Man, 1 behind Post Office, and 1 behind Western Bank.

Race Day 7/4/16 6am to 10am

Road closure as Above with Police providing resident notification and clearing the course of vehicles. Police/Fire/Arizona Rangers/Races radio group on site as traffic control, crowd control, and incident response at start line, along route, and at finish line. Chain link fencing and barriers as needed set by race volunteers from Western Bank to Convention Center. Access to library balcony requested for KBRP Youth Radio to provide race announcing and for race timers. KBRP to provide public address system. Race volunteers to strike fencing and barriers at completion of race, except those that must be removed by Public Works.

FEES
COASTER RACE

JULY 4, 2016

Permit Fee:	\$ 25.00
Special Event License	\$ 32.50
1 Road Closed Sign (\$2.00 x 1)	\$ 2.00
5 Porta Pots (\$65.00 x 5)	<u>\$325.00</u>
TOTAL	\$384.50
Refundable Deposit:	\$ 50.00

CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)
06/02/2016

PRODUCER AND THE NAMED INSURED
Evolution Insurance Brokers, LLC.

8722 S. Harrison St.
Sandy, UT 84070
(801) 304-5500

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE OF INSURANCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE INSURANCE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED
Bisbee Community Coaster Races

411 N McKinley Ave
Bisbee, AZ 85603

INSURER A: Prime Insurance Company
INSURER B:
INSURER C:
INSURER D:
INSURER E:

"LIMITS SHOWN ARE THOSE IN EFFECT AS OF POLICY INCEPTION"

COVERAGES

The policies of insurance listed below have been issued to the insured named above for the policy indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Aggregate limits shown may have been reduced by paid claims.

TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
<input checked="" type="checkbox"/> Commercial Liability <input checked="" type="checkbox"/> Claims Made <input checked="" type="checkbox"/> Exclude Products <input checked="" type="checkbox"/> Exclude Completed Operations	SC1606105	6/11/2016	7/5/2016	\$1,000,000 Per Accident \$2,000,000 Policy Aggregate \$50,000 Participant Legal Liability Per Person \$100,000 Participant Legal Liability Per Accident
<input type="checkbox"/> Commercial Auto Liability Any Auto All Owned Autos Scheduled Autos Hired Autos Non-Owned Autos Drive Away				
<input type="checkbox"/> Commercial Garage Liability G.K.L.L. O.T.R.P.D. D.O.C. Cargo On Hook Employee Dishonesty Wrongful Repossession Claims Made Exclude Products Exclude Completed Operations				
<input type="checkbox"/> Excess Liability <input type="checkbox"/> Claims Made				

OTHER

DESCRIPTION OF OPERATION/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Coverage is limited to only insured activities or operations identified in the Policy. Special Event - Coaster Race - Event from 6/11/2016-7/4/2016, Special Event - Participant Legal Liability.

☒ **CERTIFICATE HOLDER**
☐ **ADDITIONAL INSURED**
☐ **LOSS PAYEE**

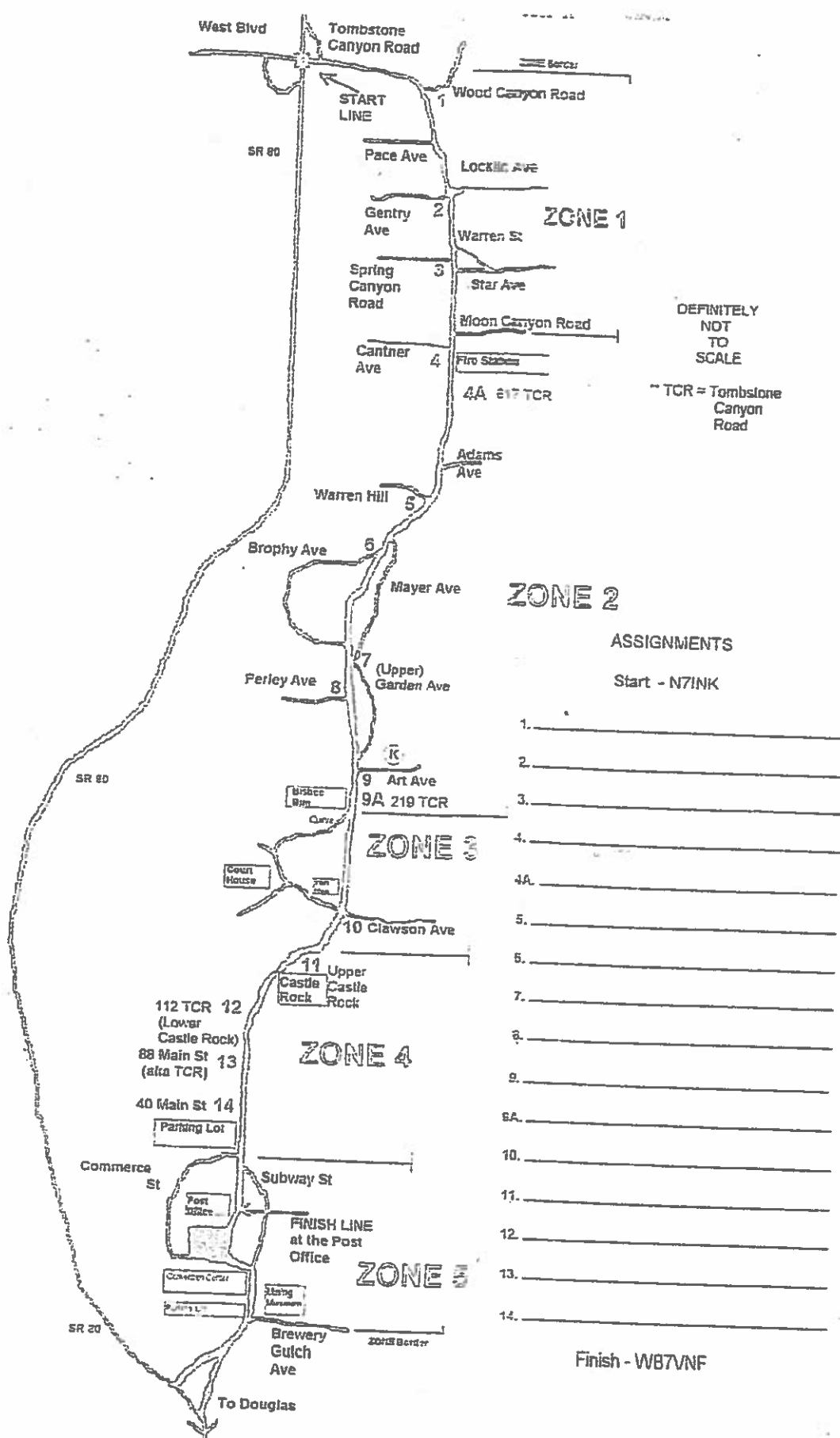
The City of Bisbee

118 Arizona St.
Bisbee, AZ 85603

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 0 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE







Prime Insurance Company

Declarations

Page 1 of 2

THIS CLAIMS MADE INSURANCE POLICY (the "Policy") is a manuscript policy, meaning it is a negotiated agreement between the Insured and the Insurer, and as such it may differ significantly from policies offered by other insurance companies. As a claims made insurance policy, this Policy contains very strict claim reporting requirements which must be followed as conditions precedent to coverage. The terms of this Policy are contractual and are not merely recitals and all discovery form(s), warranty form(s), and other forms completed by the Insured to obtain coverage form a part of this Policy and constitute warranties of the Insured to the Insurer.

Policy Number: SC1606105

Customer Number: E16-305832

Policy Period: From Effective Date: 6/11/2016 To Expiration Date: 7/5/2016
(All dates (12:01 a.m.) of the physical address of the Insured.)

Retroactive Date: 6/11/2016

Name and Physical Address of the Insured:

Bisbee Community Coaster Races
411 N McKinley Ave
Bisbee, AZ 85603

Mailing Address:

Same

Policy Premium:

Premium:	\$4,502.00
Insurer Inspection/Policy Fee:	\$100.00
Surplus Lines Broker Fee	\$0.00
State Tax:	\$138.06
SLSC:	\$9.20

Total: \$4,749.26

100 % Premium Earned at Inception

Description of coverage afforded hereunder: Commercial Liability Excluding Products and Completed Operations

Endorsements and forms afforded to this policy: PAP-99-06, PCL-00-01, PAP-99-07, PAP-99-35 PCL-99-63

Producer: Everhart Insurance Ltd LLC
402 Bisbee Rd
Bisbee, AZ 85603

Contact: John Calvin Everhart
License No: 888657

Issuing Office: Prime Insurance Company
8722 South Harrison St.
Sandy, UT 84070

Address Notice of Claims to: Claims Direct Access (CDA)
8722 South Harrison St.
Sandy, UT 84070

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: June 21, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: June 15, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE APPLICATION
SUBMITTED BY THE BISBEE RADIO PROJECT, INC (KBRP) FOR AN EVENT
TO BE HELD AT THE BISBEE ROYALE, 94 MAIN STREET, BISBEE, AZ ON
FRIDAY, JULY 1, 2016 FROM 5:00PM TO 11:59PM; RYAN BRUCE, APPLICANT.

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Special Event Liquor License Application

PROPOSED MOTION: I move to approve the Special Event License application submitted by
the Bisbee Radio Project, Inc. (KBRP) for an event to be held at The
Bisbee Royale, 94 Main Street, Bisbee, AZ on Friday, July 1, 2016 from
5:00PM to 11:59PM; Ryan Bruce, Applicant.

DISCUSSION:

Mr. Bruce has requested approval of a Special Event Liquor License Application for The Bisbee Radio Project, Inc. (KBRP) for an event to be held at The Bisbee Royale, 94 Main Street on Friday, July 1, 2016 from 5:00PM to 11:59PM.

Mr. Bruce has indicated that the event will take place inside private premises and will be staffed by six (6) security personnel.

FISCAL IMPACT: N/A**DEPARTMENT LINE ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by:

Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by:

Ronald Oertle
Ronald Oertle, Mayor



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= \$25.00 per day for 1-10 days (consecutive)
Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: The Bisbee Radio Project, Inc. (KBRP)

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-0904572

SECTION 3 The organization is a: (check one box only)

- ☒ Charitable ☐ Fraternal (must have regular membership and have been in existence for over five (5) years)
☐ Religious ☐ Civic (Rotary, College Scholarship) ☐ Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☒ No

Name of Business

License Number

Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- ☐ Place license in non-use
☐ Dispense and serve all spirituous liquors under retailer's license
☒ Dispense and serve all spirituous liquors under special event
☐ Split premise between special event and retail location

(IF NOT USING RETAIL LICENSE, SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.)

SECTION 6 What is the purpose of this event? ☒ On-site consumption ☐ Off-site (auction) ☐ Both

SECTION 7 Location of the Event: Bisbee Royale

Address of Location: 94 Main Street, Bisbee, Cochise, Arizona, 85603

Street

City

COUNTY

State

Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? ☐ Yes ☒ No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Bruce, Ryan J 04/20/1977

Last

First

Middle

Date of Birth

2. Applicant's mailing address: P.O. Box 1501, Bisbee, Arizona 85603

Street

City

State

Zip

3. Applicant's home/cell phone: (520) 227-6547 Applicant's business phone: (520) 432-1400

4. Applicant's email address: ryanjbruce@yahoo.com

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

☐ Yes ☒ No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 5
(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? ☐ Yes ☒ No
(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name The Bisbee Radio Project, Inc. (KBRP) Percentage: 100

Address 94 Main Street / P.O. Box 1501, Bisbee, Arizona 85603
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

0 Number of Police 6 Number of Security Personnel ☐ Fencing ☐ Barriers

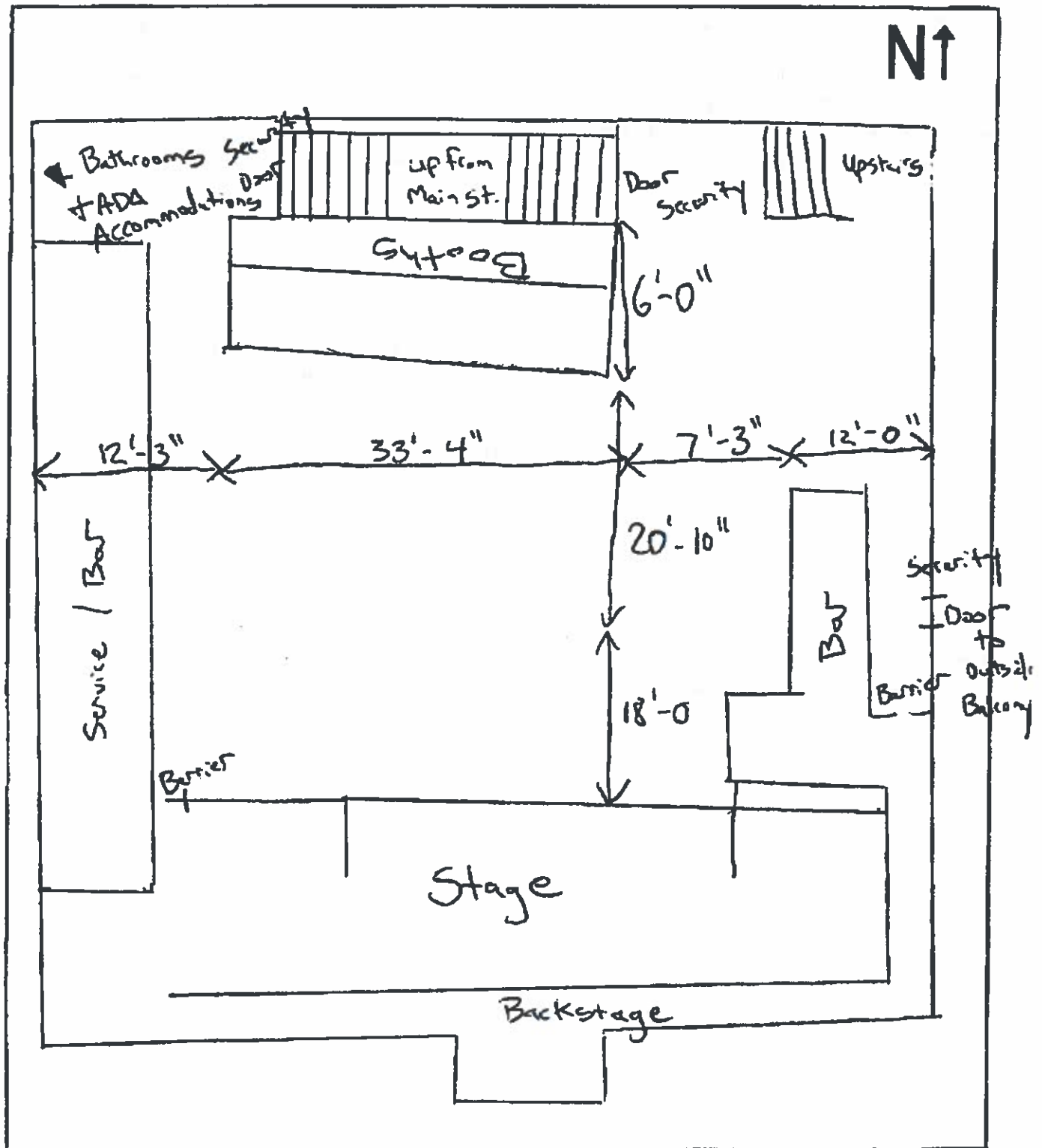
Explanation: The event will take place inside private premises and will be staffed by 6 security personnel.

SECTION 11 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>07/01/2016</u>	<u>Friday</u>	<u>5 PM</u>	<u>11:59 PM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) Andrew Haratyk declare that I am an Officer, Director or Chairperson of the organization filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

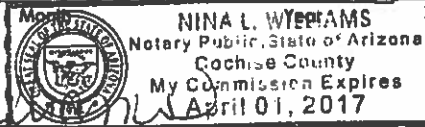
X Andrew Haratyk COB 6/15/16 520-849-5404
Signature Title/Position Date Phone Number

The foregoing instrument was acknowledged before me this 15th June 2016
Day Month Year

State Arizona County of Cochise

My Commission Expires on: 4/1/2017
Date

Nina L. Williams
Signature of Notary Public



SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, (Print Full Name) Ryan J Bruce declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

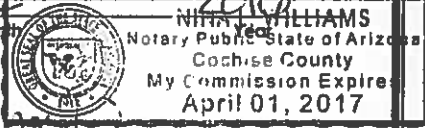
X [Signature] Executive Director 6/15/16 520-227-6547
Signature Title/Position Date Phone Number

The foregoing instrument was acknowledged before me this 15th June 2016
Day Month Year

State Arizona County of Cochise

My Commission Expires on: 4/1/2017
Date

Nina L. Williams
Signature of Notary Public



Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section.

I, _____ recommend ☐ APPROVAL ☐ DISAPPROVAL
(Government Official) (Title)

On behalf of _____
(City, Town, County) Signature Date Phone

SECTION 16 For Department of Liquor Licenses and Control use only.

☐ APPROVAL ☐ DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: June 21, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: June 14, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: APPROVAL OF A LIQUOR LICENSE APPLICATION FOR THE CRAZY PONYZ SALOON LOCATED AT 37 OK STREET, BISBEE ARIZONA; RUBEN VERDUGO JR, APPLICANT

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Liquor License Application

PROPOSED MOTION: I move to approve the Liquor License Application for the Crazy Ponyz Saloon located 37 Ok Street, Bisbee Arizona; Ruben Verdugo Jr., Applicant.

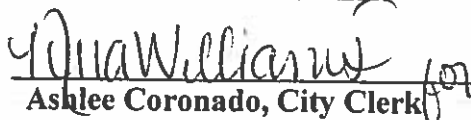
DISCUSSION:

Ruben Verdugo Jr. has submitted a Liquor License Application for the Crazy Ponyz Saloon which is located at 37 Ok Street, Bisbee Arizona. The application was posted in accordance with state and local laws.

There has been no written communication from the members of the public that either support or oppose this application

FISCAL IMPACT:**DEPARTMENT LINE ITEM ACCOUNT:****BALANCE IN LINE ITEM IF APPROVED:**

Prepared by:


Ashlee Coronado, City Clerk

Reviewed by:


Ronald Oertle, Mayor



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

**Local Governing Body Recommendation
A.R.S. § 4-201(C)**

1. City or Town of: _____ Liquor License Application #: _____
(Circle one) (Arizona application #)
2. County of: _____ City/Town/County #: _____
3. If licensed establishment will operate within an "entertainment district" as described in A.R.S. §4-207(D)(2),

(Name of entertainment district) (Date of resolution to create the entertainment district)
- A boundary map of entertainment district must be attached.
4. The _____ at a _____ meeting held on the _____ of _____
(Governing body) (Regular or special) (Day)
_____, _____ considered the application of _____
(Month) (Year) (Name of applicant)
- for a license to sell spirituous liquor at the premises described in application _____,
(Arizona liquor license application #)
- for the license series #: type _____ as provided by A.R.S §4-201.
(i.e.: series #10: beer & wine store)

ORDER OF APPROVAL/DISAPPROVAL

IT IS THEREFORE ORDERED that the license APPLICATION OF _____
(Name of applicant)
to sell spirituous liquor of the class and in the manner designated in the application, is hereby recommended
for _____
(Approval, disapproval, or no recommendation)

TRANSMISSION OF ORDER TO STATE

IT IS FURTHER ORDERED that a certified copy of this order be immediately transmitted to the State Department of Liquor, License Division, 800 W Washington, 5th Floor, Phoenix, Arizona.

Dated at _____ on _____, _____, _____
(Location) (Day) (Month) (Year)

(Printed name of city, town or county clerk)

(Signature of city, town or county clerk)



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 5/12/16 Date of Posting Removal: 6/12/16

Applicant's Name: VERDUGO JR. RUBEN M.
Last First Middle

Business Address: 37 OK ST. Pease 85603
Street City Zip

License #: 06020049

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

Janus A. Poppe Sergeant (520) 452-2261 x9
Print Name of City/County Official Title Phone Number

[Signature] 6/12/16
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents. If you have any questions please call (602) 542-5141 and ask for the Licensing Division.



16 MAY 2 1997

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

Application for Liquor License
Type or Print with Black Ink

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE

A service fee of \$25 will be charged for all dishonored checks (A.R.S. § 44-6852)

SECTION 1 This application is for a:

- ☐ Interim Permit (Complete Section 5)
☐ New License (Complete Sections 2, 3, 4, 13, 14, 15, 16)
☐ Person Transfer (Complete Section 2, 3, 4, 12, 13, 14, 16)
☒ Location Transfer (Bars and Liquor Stores Only)
(Complete Section 2, 3, 4, 11, 13, 14, 16)
☐ Probate/ Will Assignment/ Divorce Decree
(Complete Sections 2, 3, 4, 9, 13, 14, 16)
(Fee not required)
☐ Government (Complete Sections 2, 3, 4, 10, 13, 16)
☐ Seasonal

SECTION 2 Type of Ownership:

- ☐ J.T.W.R.O.S. (Complete Section 6)
☒ Individual (Complete Section 6)
☐ Partnership (Complete Section 6)
☐ Corporation (Complete Section 7)
☐ Limited Liability Co (Complete Section 7)
☐ Club (Complete Section 8)
☐ Government (Complete Section 10)
☐ Trust (Complete Section 6)
☐ Tribe (Complete Section 6)
☐ Other (Explain) _____

SECTION 3 Type of license

1. Type of License: 6 LICENSE # 06020049

SECTION 4 Applicants

1. Individual Owner/Agent's Name: VEROUGO JR RUBEN ^{#1012072} MIGUEL ^{RMV}
Last First Middle
2. Owner Name: RUBEN M VEROUGO JR ^{B1024301}
(Ownership name for type of ownership checked on section 2)
3. Business Name: CRAZY DONY SALOON
(Exactly as it appears on the exterior of premises)
4. Business Location Address: 37 OK ST Bisbee AZ 85603 ^{COCHISE}
(Do not use PO Box) Street City State Zip Code County
5. Mailing Address: 1156 E 20th ST DOUGLAS AZ 85607
(All correspondence will be mailed to this address) Street City State Zip Code
6. Business Phone: 520 236 9303 Daytime Contact Phone: 520 236 9303
7. Email Address: RUBYMV69@YAHOO.COM
8. Is the Business located within the incorporated limits of the above city or town? ☒ Yes ☐ No
9. Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation? ☐ Yes ☒ No
If yes, what City, Town or Tribal Reservation is this Business located in: _____
10. Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only) \$ 30.000

Fees: <u>100⁰⁰</u>	Department Use Only			<u>100⁰⁰</u>
Application	Interim Permit	Site Inspection	Finger Prints	Total of All Fees
Is Arizona Statement of Citizenship & Alien Status for State Benefits complete? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Accepted by: <u>CS</u>	Date: <u>5/2/16</u>	License # <u>06020049</u>		

SECTION 6 - continued

TRUST

Name of Trust: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

TRIBE

Name of Tribal Ownership: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

SECTION 7 Corporations/ Limited Liability Co

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

☐ Corporation Complete Questions 1, 2, 3, 4, 5, 6, and 7

☐ LLC. Complete Questions 1, 2, 3, 4, 5, 6, and 7

1. Name of Corporation/ L.L.C.: _____

2. Date Incorporated/Organized: _____ State where Incorporated/Organized: _____

3. AZ Corporation or AZ LLC File No: _____ Date authorized to do Business in AZ: _____

4. Is Corp/LLC. Non Profit? ☐ Yes ☐ No

5. List Directors, Officers, Members in Corporation/LLC:

Last	First	Middle	Title	Mailing Address	City	State	Zip Code

(Attach additional sheet if necessary)

6. List all Stockholders / percentage owners who own 10% or more:

Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code

(Attach additional sheet if necessary)

7. If the corporation/ LLC are owned by another entity, attach an Organizational **FLOWCHART** showing the structure of the ownership. Attach additional sheets as needed in order to disclose the Officers, Directors, Members, Managers, Partners, Stockholders and percentage owners of those entities.

SECTION 12 Person to Person Transfer

Questions to be completed by Current Licensee (Bar and Liquor Stores Only- Series, 06, 07, and 09)

1. Individual Owner / Agent Name: _____ Entity: _____
Last First Middle (Individual, Agent, Etc.)

2. Ownership Name: _____
(Exactly as it appears on license)

3. Business Name: _____
(Exactly as it appears on license)

4. Business Location Address: _____
Street City State Zip

5. License Type: _____ License Number: _____

6. Current Mailing Address: _____
Street City State Zip

7. Have all creditors, lien holders, interest holders, etc. been notified? ☐ Yes ☐ No

8. Does the applicant intend to operate the business while this application is pending? ☐ Yes ☐ No

If yes, complete Section 5 (Interim Permit) of this application; attach fee, and current license to this application.

9. I, (Print Full Name) _____ hereby authorize the department to process this Application to transfer the privilege of the license to the applicant provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, (Print Full Name) _____, declare that I am the **CURRENT OWNER, MEMBER, PARTNER STOCKHOLDER or LICENSEE** of the stated license. I have read the above Section 12 and confirm that all statements are true, correct, and complete.

NOTARY

X _____
(Signature of CURRENT Individual Owner/Agent)

State of _____ County of _____
The foregoing instrument was acknowledged before me this

My commission expires on: _____
Date

_____ of _____
Day Month Year

Signature of NOTARY PUBLIC

SECTION 15 Restaurant or hotel/motel license applicants

1. Is there an existing Restaurant or Hotel/Motel Liquor License at the proposed location? ☐ Yes ☐ No
2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.
3. All Restaurant and Hotel/Motel applicants must complete a Restaurant Operation Plan form provided by the Department of Liquor Licenses and Control.
4. As stated in A.R.S. § 4-205.02. (H)(2), a Restaurant is an establishment which derives at least forty (40) percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from sales of food and spirituous liquor on the licensed premises. By applying for this ☐ Restaurant ☐ Hotel/Motel, I certify that I understand that I must maintain a minimum of forty (40) percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit form with this application.

(Applicant's Signature)

5. I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing; specify why the extension is necessary; and the new inspection date you are requesting.

(Applicant's Initials)

SECTION 16 Diagram of Premises

Check ALL boxes that apply to your business:

- ☒ Entrances/Exits ☒ Liquor storage areas Patio: ☐ Contiguous
☐ Walk-up windows ☐ Drive-through windows ☐ Non Contiguous

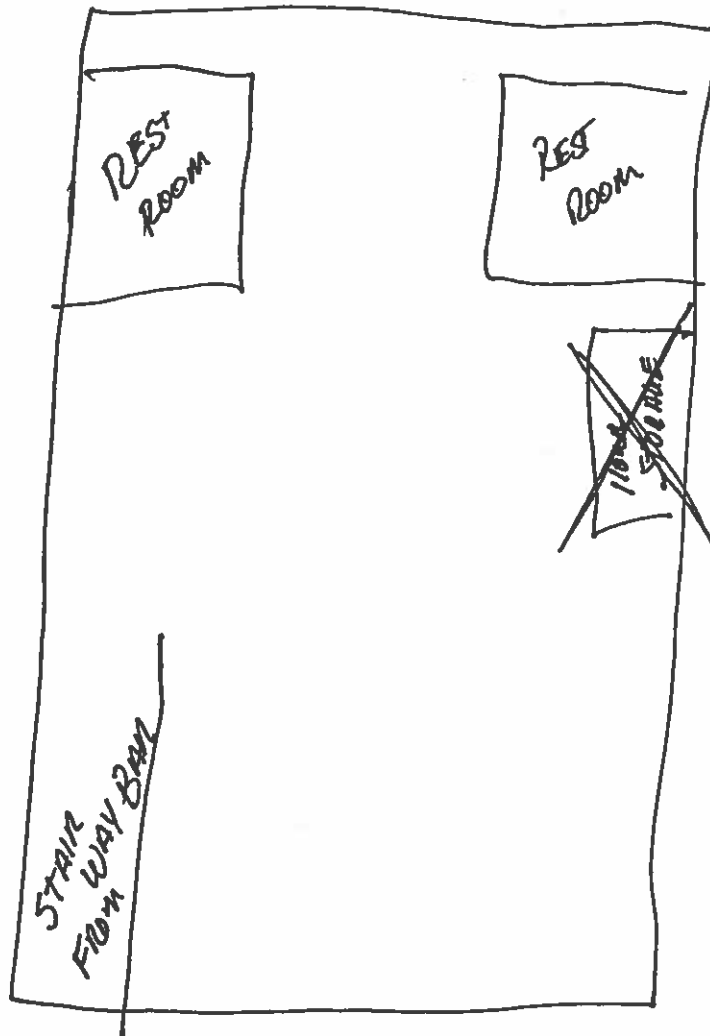
1. Is your licensed premises currently closed due to construction, renovation or redesign? ☒ Yes ☐ No
If yes, what is your estimated completion date? MAY 25 2016

Month/Day/Year

2. Restaurants and Hotel/Motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Place for diagram is on section 16 number 6.
3. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored on the premises unless it is a restaurant (see # 3 above).
4. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises such as parking lots, living quarters, etc.
5. As stated in A.R.S. § 4-207.01 (B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to the boundaries, entrances, exits, added or deleted doors, windows, service windows or increase or decrease to the square footage after submitting this initial diagram.

RMV
(Applicant's Initials)

27x24 648 sq Ft



16 MAY 2 1971 Dept AM1137

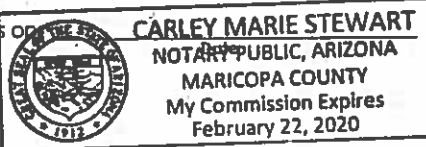
SECTION 17 SIGNATURE BLOCK

NOTARY

I, (Print Full Name) RUBEN MIGUEL VERDUGO JR, hereby declare that I am the Owner/Agent filing this application as stated in Section 4 # 1. I have read this application and verify all statements to be true, correct and complete.

X [Signature]
(Signature of CURRENT individual Owner/Agent)

State of Arizona County of Maricopa
The foregoing instrument was acknowledged before me this

My commission expires on  CARLEY MARIE STEWART
NOTARY PUBLIC, ARIZONA
MARICOPA COUNTY
My Commission Expires
February 22, 2020

2nd of May, 2016
Day Month Year
[Signature]
Signature of NOTARY PUBLIC

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

15 MAY 2 11:13 AM '16

NOTICE

APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: 5/12/16

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

The City of Esbee Mayor and Council

PLACE 118 ARIZONA ST DATE/TIME 6/21/16 7:00 PM.

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: (520) 432-6012

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE

STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE

STATE LIQUOR BOARD: 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY: (520) 432-6012 STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: June 21, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: June 9, 2016REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☐ OTHER ☒SUBJECT: PUBLIC HEARING ON TRUTH IN TAXATION AND
PUBLIC HEARING AND DISCUSSION ON FY 2016-17 PROPOSED BUDGET FOR
THE CITY OF BISBEE

FROM: Jestin Johnson, City Manager

RECOMMENDATION: N/A – Public Hearing

PROPOSED MOTION: I move to consider the proposed tax increase and FY 2016-2017 Budget
for the City of Bisbee.**DISCUSSION:**

Arizona Revised Statutes § 42-17107 states that the governing body shall hold a public hearing if the proposed primary property tax levy amount, excluding amounts attributable to new construction, is greater than the levy amount in the previous year. Staff is recommending a change in the primary property tax rate from \$2.5366 to \$2.5873 per one hundred dollars (\$100) of assessed value, which is the maximum tax rate allowed by the state this year.

A truth and taxation hearing is required because the new tax rate will generate an additional \$19,545 in property tax revenues. Assessed value of property in the City of Bisbee has decreased from \$39,237,132 to \$38,550,079. The purpose of the hearing is to give taxpayers an opportunity to be heard in favor of or against any proposed tax levy.

FISCAL IMPACT: N/A**DEPARTMENT LINE ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by:

Sharon R. Buono
Sharon R. Buono
Finance Director

Reviewed by:

Jestin Johnson
Jestin Johnson
City Manager

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: June 21, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: June 9, 2016REGULAR ☒CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☒ORDINANCE ☐FORMAL ACTION ☒OTHER ☐

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION R-16-05:
ADOPTING THE FINAL BUDGET FY 16-17 FOR THE CITY OF BISBEE;
ADOPTING THE ALTERNATIVE EXPENDITURE LIMITATION FOR FY 16-17.

FROM: Jestin Johnson, City Manager

RECOMMENDATION: Approve Resolution R-16-05

PROPOSED MOTION: I move to approve Resolution R-16-05 adopting the final budget and
the alternative expenditure limit for fiscal year 2016-2017.

DISCUSSION:

At work session held on May 09, 2016, City Manager Johnson submitted an estimate of spending for FY 16-17. Mayor and Council discussed the proposed budget resulting in the tentative budget for FY 16-17. On May 17, 2016 Mayor and Council approved the tentative budget with the adoption of Resolution R-16-04. Resolution R-16-05 adopts the Final Budget and alternative expenditure limitation for FY 16-17.

FISCAL IMPACT: \$28,298,397**DEPARTMENT LINE ITEM ACCOUNT:** All**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by: Sharon R. Buono
Sharon R. Buono
Finance Director

Reviewed by: Jestin Johnson
Jestin Johnson
City Manager

RESOLUTION R-16-05

A RESOLUTION OF THE MAYOR AND COUNCIL, CITY OF BISBEE, COCHISE COUNTY, ARIZONA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2016-2017; ADOPTING THE ALTERNATIVE EXPENDITURE LIMITATION FOR FISCAL YEAR 2016-2017; AND PROVIDING FOR SEVERABILITY.

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Article 3 of the Arizona Revised Statutes, the City Council of the City of Bisbee did, on May 17, 2016, make an estimate of the different amounts required to meet the public expenses for the ensuing year and an estimate of revenues from sources other than direct taxation, plus an amount to be raised by taxation upon real and personal property in the City of Bisbee; and

WHEREAS, publication has been duly made, as required by law, of these estimates together with a notice that the City Council would meet on June 21, 2016 for the purpose of conducting a public hearing at which any taxpayer may appear and be heard in favor of or against any proposed expenditure or tax levy; and

WHEREAS, it appears the sums to be raised by taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in Title 42, section 17051 (a) of the Arizona Revised Statutes; and

WHEREAS, the publication and public hearing requirements for the adoption of this budget, including the Truth in Taxation Process, have been duly met; and

WHEREAS, the City duly adopted an alternative expenditure limitation which applies to Fiscal Year 2016-2017,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, City of Bisbee, County of Cochise, State of Arizona as follows:

Section 1: The estimates of revenues and expenses shown on the accompanying schedules are hereby adopted as the budget of the City of Bisbee for Fiscal Year 2016-2017.

Section 2: The alternative expenditure limitation in the amount of \$28,298,397 is adopted for Fiscal Year 2016-2017.

Section 3: The City shall not exceed the alternative expenditure limitation as adopted herein except in the manner provided by law.

Section 4: If any section, subsection or portion of this Resolution is for any reason held to be invalid or unenforceable by the decision of any court or competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Bisbee, this 21st day of June, 2016.

APPROVED:

Ronald Oertle, Mayor

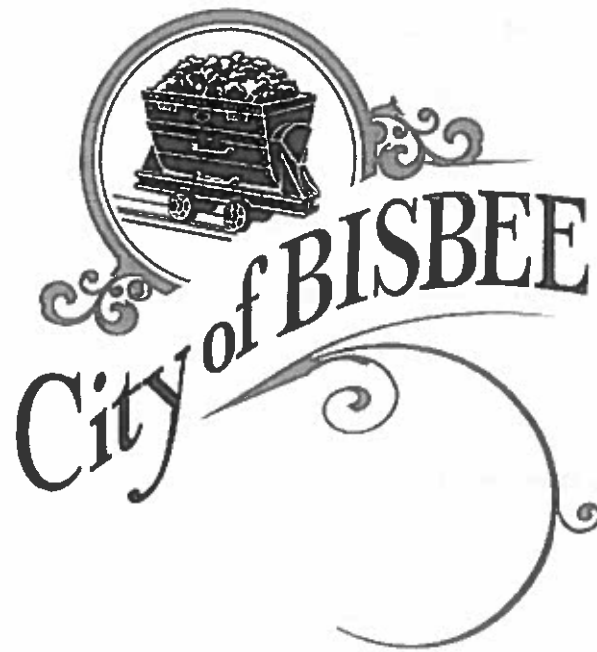
ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Britt Hanson, City Attorney

Final Budget Fiscal Year 2017



**July 1, 2016 – June 30, 2017
Approved by Mayor and Council
June 21, 2016**

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<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Taxes							
10-31-10000	CITY SALES TAX	2,025,000	2,006,911	2,460,000	1,162,766	2,325,532	2,460,000
10-31-10020	BED TAX	92,000	115,910	121,000	72,859	145,718	150,000
10-31-20200	STATE SALES TAX	503,748	511,639	532,597	255,111	510,222	490,639
10-31-24000	VEHICLE LICENSE TAX	271,935	236,460	267,760	115,879	231,758	263,960
10-31-24500	PROPERTY TAX	952,069	944,791	974,847	546,640	1,093,280	997,406
	Total Revenue - Taxes	3,844,752	3,815,711	4,356,204	2,153,255	4,306,510	4,362,005
Licenses & Permits							
10-32-10400	BUILDING/SIGN PERMITS	55,000	32,769	50,000	19,852	39,704	50,000
10-32-10401	CODE VIOLATION FINES	0	843	1,000	796	1,000	1,400
10-32-10600	OCCUPATIONAL/LIQUOR LICENSES	50,000	47,758	50,000	22,131	44,262	57,000
10-32-10650	SPECIAL EVENT LICENSES	10,000	473	1,000	5,161	5,161	7,000
10-32-10700	CIVIL UNION FEE	900	225	500	0	0	100
10-32-10800	DOG LICENSE FEES/IMPOUND FEES	1,000	2,212	1,000	807	1,614	2,000
	Total Licenses & Permits	116,900	84,280	103,500	48,747	91,741	117,500
Intergovernmental							
10-33-20100	URBAN REVENUE SHARING (Income Tax)	674,849	674,583	671,229	335,615	671,229	637,724
	Total Intergovernmental	674,849	674,583	671,229	335,615	671,229	637,724
Charges for Services							
10-34-10100	PLANNING/ZONING APPLICATIONS	3,000	2,550	2,000	1,581	3,162	4,000
10-34-10120	PLAN EXAMINATION FEE	6,000	5,721	5,000	5,691	11,000	12,000
10-34-10300	LIBRARY FEES	4,000	3,224	4,000	1,550	3,100	4,000
10-34-10501	CEMETERY PLOT FEES	6,500	7,350	8,000	3,200	6,400	8,000
10-34-10510	CEMETERY MAINTENANCE FEES	3,000	3,600	3,000	1,100	2,200	3,000
10-34-10700	PUBLIC COPY FEES	750	706	400	283	566	750
10-34-10862	VEHICLE IMPOUND FEES	12,000	21,395	15,000	7,915	15,830	18,500
10-34-10870	TOWING FEES	4,000	9,259	7,000	3,164	6,328	7,000
10-34-10880	PARKS USE PERMIT	4,400	1,937	2,000	6,838	10,700	11,000
10-34-11500	FRANCHISE FEES	230,000	193,426	230,000	130,879	261,758	260,000
10-34-40066	AMBULANCE FEES	1,000,000	678,650	900,000	586,848	1,200,000	1,300,000
10-34-40067	WILDLAND FIRE SERVICES	0	0	0	0	0	50,000
10-34-10701	UTILITY COLLECTION SERVICES	0	0	0	0	0	45,000
	Total Charges for Services	1,273,650	927,818	1,176,400	749,049	1,521,044	1,723,250
Fines & Forfeitures							
10-35-10502	MUNICIPAL COURT FINES	0	8,433	0	175	175	0
10-35-70700	DOG LICENSE FINES	0	0	0	0	0	0
	Total Fines & Forfeitures	0	8,433	0	175	175	0

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/16</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Miscellaneous							
10-36-10551	REFUNDS/ADJUSTMENTS	0	0	0	0	0	0
10-36-10802	ADOPTIONS ANIMAL SHELTER	4,000	6,809	6,000	5,625	10,000	10,000
10-36-11000	SERVICE REIMB - OTHER	0	0	0	14	14	0
10-36-11062	SERVICE REIMB - POLICE DEPT	0	6,678	0	0	0	0
10-36-11063	POLICE VEHICLE USE FEES	5,000	1,005	5,000	1,435	2,870	5,000
10-36-11065	HIDTA REIMB O/T POLICE	35,000	0	35,000	0	0	35,000
10-36-11066	SCHOOL RESOURCE OFFICER	60,000	60,037	60,000	24,015	60,000	60,000
10-36-11087	INSURANCE REIMBURSEMENTS	0	0	0	131	131	0
10-36-11100	L.L.E.A.C REVENUE FROM COUNTY	0	719	0	260	260	0
10-36-11600	OVER/SHORT	0	0	0	0	0	0
10-36-13039	RICO AUCTION REIMBURSEMENTS	15,000	13,911	15,000	0	15,000	15,000
10-36-13500	RENTAL INCOME	46,500	46,500	46,500	19,375	46,500	46,500
10-36-13597	CITY AUCTION FUNDS	21,000	6,200	21,000	0	0	21,000
10-36-21000	INTEREST EARNED	2,500	2,768	5,000	323	646	1,000
10-36-21001	RETURNED CHECK FEES	50	0	0	15	15	0
10-36-50000	UNASSIGNED REVENUES	0	5,990	0	962	962	0
Total Miscellaneous		189,050	150,617	193,500	52,155	136,398	193,500
Contributions & Transfers							
10-38-40000	DONATIONS/MISC	1,000	111,013	0	1,390	1,390	1,000
10-38-40080	DONATIONS - RECREATIONAL	0	50	0	0	0	0
10-38-40086	DONATIONS - COUNCIL	0	0	0	780	1,560	0
10-38-40087	DONATIONS - SHELTER	1,000	1,806	1,000	513	1,000	1,000
10-38-40088	DONATIONS - POLICE DEPT	0	0	0	1,250	1,250	0
10-38-40090	DONATIONS - FIRE DEPT	1,300	0	0	0	40,000	0
10-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	(12,450)	0	0	0	0
10-38-51000	CASH CARRY-FORWARD	207,079	0	599,488	0	0	0
10-38-51001	RESERVES-CABLE ONE AGREEMENT	2,534	0	2,534	0	2,534	0
10-38-99953	TRANSFER FRM POLICE SPECIALREV	33,122	10,082	31,561	3,581	31,561	0
10-38-99954	TRANSFERS FROM WWATER DEPT	173,689	173,689	167,971	83,986	167,971	209,115
10-38-99956	TRANSFERS FROM SANITATION	84,311	84,311	80,415	40,208	80,415	125,947
10-38-99959	TRANSFERS FROM QUEEN MINE FD	47,166	47,165	45,795	22,898	45,795	46,460
Total Contributions & Transfers		551,201	415,666	928,764	154,606	373,476	383,522
TOTAL REVENUE GENERAL FUND		6,650,402	6,077,108	7,429,597	3,493,602	7,100,573	7,417,501

Mayor and Council

The Mayor and Council, acting as the legislative body, enact local legislation, adopt budgets, determine policies and appoint the City Manager and other officers deemed necessary for the orderly government and administration of the affairs of the City.

Current Mayor and Council:

Mayor Ron Oertle

Councilmember Shirley Doughty, Ward III

Councilmember Joan Hansen, Ward II

Councilmember Eugene Conners, Ward I

Councilmember Serena Sullivan, Ward I

Councilmember Anna Cline, Ward III

Council Sessions are held on the 1st and 3rd Tuesday of each month, with Special Sessions and Work Sessions held on an "as needed" basis. In 2015 there were twenty-four Regular Council Sessions, five Special Sessions, and fifteen Work Sessions.

Fiscal Year 2016-17 Budget Highlights

There is funding for travel to the Arizona League Conference. This budget also includes funds for the 4th of July fireworks totaling \$3,500.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Mayor & Council							
10-50-11000	SALARIES - GENERAL	19,200	19,200	19,200	9,600	19,200	19,200
10-50-11100	F.I.C.A.	1,190	1,190	1,190	595	1,190	1,190
10-50-11200	MEDICARE	278	278	278	139	278	278
10-50-11700	WORKERS COMPENSATION	68	66	51	21	51	45
	Mayor & Council Personnel Costs	20,736	20,734	20,719	10,355	20,719	20,713
10-50-13100	BUSINESS TRAVEL	500	249	500	0	0	500
10-50-13400	EDUCATION & TRAINING	4,000	3,160	4,000	1,890	1,890	4,000
10-50-13500	SUBSCRIPTIONS & DUES	6,500	6,451	6,500	6,393	6,393	6,500
10-50-24000	TELEPHONE & FAX	250	0	0	0	0	0
10-50-41500	OFFICE SUPPLIES	500	631	500	19	100	500
10-50-42020	PRINTING & REPRODUCTION	200	0	200	0	0	200
10-50-42040	ADVERTISING	100	0	100	7	7	100
10-50-43000	FOURTH OF JULY FIREWORKS	3,500	3,500	3,500	3,500	3,500	3,500
10-50-43500	POSTAGE	125	1,751	125	0	0	100
10-50-46000	OPERATIONAL EXPENSES	1,000	978	2,000	369	1,369	2,000
	Total Mayor & Council	37,411	37,454	38,144	22,533	33,978	38,113

City Manager

The City of Bisbee operates under a Council-Manager form of government. The City Manager is responsible for the day-to-day operation of all city government functions under policy direction from the Mayor and City Council.

The Mayor and Council, acting as the legislative body, determine city policy. The City Manager proposes new policies and implements and administers policies adopted by the City Council. The City Manager is also responsible for the development and administration of the City operating budget once approved by the Mayor and Council. The Mayor and Council appoint the City Manager.

In addition to the Charter responsibilities, the City Manager has the opportunity to serve the community and the region by participating with various agencies and groups.

Fiscal Year 2016-17 Budget Highlights

The new City Manager will implement this budget and continue planning for future changes and improvements. There are no new programs included in this budget. The City Manager will continue to

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
City Manager							
10-51-11000	SALARIES - GENERAL	90,422	90,566	91,874	44,258	90,195	100,006
10-51-11100	F.I.C.A.	5,657	5,369	5,696	2,650	5,498	6,200
10-51-11200	MEDICARE	1,323	1,256	1,332	620	1,286	1,450
10-51-11300	A.S.R.S.	10,489	10,487	10,538	5,076	10,345	11,481
10-51-11500	MEDICAL INSURANCE	5,708	5,992	4,874	2,363	4,726	5,132
10-51-11501	STANDARD DISABILITY INSURANCE	248	228	248	145	290	248
10-51-11505	DEFERRED COMP	811	811	811	406	811	811
10-51-11510	DENTAL INSURANCE	622	589	641	320	640	641
10-51-11600	LIFE INSURANCE	102	102	102	51	102	102
10-51-11700	WORKERS COMPENSATION	320	309	244	102	204	237
	City Manager Personnel Costs	115,702	115,709	116,360	55,991	114,097	126,308
10-51-13100	BUSINESS TRAVEL	500	688	500	122	500	500
10-51-13400	EDUCATION & TRAINING	600	360	600	20	20	600
10-51-13500	SUBSCRIPTIONS & DUES	1,000	200	1,000	0	0	1,000
10-51-24000	TELEPHONE & FAX	1,300	985	1,300	495	1,000	1,000
10-51-31000	PROFESSIONAL FEES	0	0	0	0	0	0
10-51-41500	OFFICE SUPPLIES	200	166	300	259	300	300
10-51-42000	ADMIN SPECIAL SUPPLIES	100	0	100	0	0	0
10-51-42040	ADVERTISING	100	73	100	0	100	0
10-51-43500	POSTAGE	100	44	100	30	100	100
10-51-46000	OPERATIONAL EXPENSES	1,500	4,239	1,500	0	0	7,000
	Total City Manager	121,102	122,464	121,860	56,917	116,117	136,808

Finance

The Finance Department provides fiscal oversight for the City, providing all the accounting, financial, and internal audit services for the City, along with overseeing the procurement and risk management functions. The department also provides utility billing services for the Sanitation and Wastewater Funds and plays a vital role working with the City Manager on the preparation and implementation of the Annual Budget.

A portion of the cost for this department is defrayed by transfers into the General Fund from the City's three Enterprise Funds; Wastewater, Sanitation, and Queen Mine. These transfers offset the costs of services such as billing, collection, payroll, accounts payable, auditing, and financial oversight.

The Finance Director also serves as the Fiscal Agent for the Bisbee Municipal Property Corporation, City Treasurer, and Risk Manager.

Last year as a part of their ongoing responsibilities the Finance Department received and accounted for over \$10 million in deposits for various funds, issued and collected approximately 43,000 sewer and garbage bills, and processed over 14,000 payroll and accounts payable checks.

The department has staff dedicated to monitor and collect delinquent sewer and garbage accounts, and continue to place liens on delinquent accounts. In addition, all accounts are cross-checked quarterly with the County's property records to verify accuracy.

The Finance staff has implemented a "Fair Share" campaign to collect on outstanding debts. The City participates in the Arizona Debt Set-Off program which allows the City to claim state income refunds for the debts owed. The City also monitors various websites to ensure that all rental properties, both residential and commercial are properly licensed both by the City and the State. The Arizona Department of Revenue is assisting the City in identifying those businesses who need to collect Transaction Privilege Tax.

Fiscal Year 2016-17 Budget Highlights

There are no new programs included in this budget

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Finance							
10-52-11000	SALARIES - GENERAL	230,256	186,227	228,946	89,812	182,445	228,577
10-52-11001	OVERTIME - GENERAL	0	160	2,500	0	0	1,000
10-52-11050	SALARIES - PART TIME	15,450	10,879	14,000	10,063	31,206	5,000
10-52-11100	F.I.C.A.	15,485	12,340	15,218	6,328	13,246	14,544
10-52-11200	MEDICARE	3,622	2,886	3,559	1,480	3,098	3,401
10-52-11300	A.S.R.S.	26,710	21,554	26,550	10,301	20,926	26,357
10-52-11301	A.S.R.S. - ALT CONTRIBUTION	1,479	1,041	1,310	0	0	0
10-52-11500	MEDICAL INSURANCE	28,541	22,833	24,371	9,452	18,904	25,661
10-52-11501	STANDARD DISABILITY INSURANCE	1,090	743	967	473	946	1,058
10-52-11505	DEFERRED COMP	4,057	3,246	4,057	1,623	3,246	4,057
10-52-11510	DENTAL INSURANCE	3,166	2,028	2,392	1,079	2,158	2,798
10-52-11600	LIFE INSURANCE	510	408	510	204	408	510
10-52-11700	WORKERS COMPENSATION	859	672	653	231	462	556
10-52-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	Finance Personnel Costs	331,225	265,017	325,033	131,046	277,045	313,519
10-52-13100	BUSINESS TRAVEL	500	703	3,000	65	500	3,000
10-52-13400	EDUCATION & TRAINING	2,200	2,183	2,200	580	2,200	3,000
10-52-13500	SUBSCRIPTIONS & DUES	330	1,038	330	310	700	1,000
10-52-31000	PROFESSIONAL FEES	0	0	2,000	1,858	1,858	2,000
10-52-31200	AUDITING & ACCOUNTING	36,100	36,100	37,600	37,600	37,600	39,100
10-52-34000	CONTRACT SERVICES	1,000	99	13,000	12,109	12,109	12,200
10-52-36000	MAINTENANCE & SUPPORT AGREEMENTS	11,000	10,062	600	0	0	0
10-52-41500	OFFICE SUPPLIES	2,700	1,977	2,700	1,546	2,700	3,000
10-52-42000	ADMIN SPECIAL SUPPLIES	4,000	3,516	4,000	1,704	4,000	4,000
10-52-42020	PRINTING & REPRODUCTION	0	0	0	0	0	0
10-52-42030	BOOKS & REFERENCE MATERIALS	500	750	750	896	896	1,000
10-52-42040	ADVERTISING	2,500	2,303	2,500	0	2,500	2,500
10-52-42050	NON CAP ADMIN EQUIP/FURN	1,000	176	1,000	306	2,000	1,500
10-52-43100	FEES - FUND MANAGEMENT	11,400	7,761	11,400	6,067	12,000	12,000
10-52-43110	CREDIT CARD FEES	6,500	8,089	7,000	4,188	8,400	8,400
10-52-43120	OTHER FEES	250	23	250	0	0	250
10-52-43500	POSTAGE & METER TAPES	15,000	11,848	15,000	6,340	12,680	15,000
	Total Finance	426,205	351,645	428,363	204,615	377,188	421,469

City Clerk

The City Clerk Office is responsible to the Mayor and City Council. The City Clerk's Office serves as the repository for all City records and correspondence, and maintains and monitors the recordkeeping and filing of City documents. The Clerk's Office maintains, updates, and monitors the Laser Fiche Document Imaging System which allows for public and City staff access. City Clerk staff provides administrative support for twenty-two (22) Boards and Commissions of the City, and also administers support to Council, City staff and the public. In addition to the responsibilities indicated above, other duties consist of preparing and processing correspondence, advertisements, bid proposals, public notices, Agenda Packets and back-up material for meetings, Action Agendas, and Minutes. Other services provided by the City Clerk's office include, processing telephone calls and daily mail, administering the oath of office, scheduling meetings for staff, ensuring that video equipment and recording system for meetings are operational and informing the technician of any problems. In addition, updates the government channel (Channel 5) and the City website; and records meetings as needed by the public or staff.

The City Clerk serves as Chief Election Officer for the City of Bisbee and is responsible for managing the City of Bisbee elections.

Fiscal Year 2016-17 Budget Highlights

The FY 2016-17 Budget for the City Clerk Office reflects training and education necessary for staff development.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
City Clerk							
10-53-11000	SALARIES - GENERAL	77,998	80,075	81,370	39,655	80,340	82,363
10-53-11001	OVERTIME - GENERAL	1,500	0	1,500	0	0	1,500
10-53-11050	SALARIES - PART TIME	0	0	0	0	0	0
10-53-11100	F.I.C.A.	5,029	5,027	5,138	2,459	4,981	5,199
10-53-11200	MEDICARE	1,176	1,176	1,202	575	1,165	1,216
10-53-11300	A.S.R.S.	9,222	9,275	9,505	4,548	9,215	9,627
10-53-11500	MEDICAL INSURANCE	11,417	5,708	4,874	2,363	4,726	5,132
10-53-11501	STANDARD DISABILITY INSURANCE	424	333	418	212	424	363
10-53-11505	DEFERRED COMP	1,623	1,623	1,623	811	1,622	1,623
10-53-11510	DENTAL INSURANCE	1,244	0	0	0	0	0
10-53-11600	LIFE INSURANCE	204	204	204	102	204	204
10-53-11700	WORKERS COMPENSATION	281	273	221	92	184	199
10-53-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	City Clerk Personnel Costs	110,118	103,694	106,055	50,817	102,861	107,426
10-53-13100	BUSINESS TRAVEL	1,500	1,015	1,500	1,220	1,500	1,500
10-53-13400	EDUCATION & TRAINING	1,200	845	1,200	50	1,200	1,200
10-53-13500	SUBSCRIPTIONS & DUES	500	315	500	375	375	500
10-53-34000	CONTRACT SERVICES	0	0	0	0	0	0
10-53-36000	MAINTENANCE & SUPPORT AGREEMENTS	2,000	1,278	2,000	1,741	1,741	2,000
10-53-41500	OFFICE SUPPLIES	2,500	1,248	2,500	317	1,300	2,500
10-53-42030	BOOKS & REFERENCE MATERIALS	100	0	100	0	0	0
10-53-42040	ADVERTISING	3,000	1,208	3,000	129	500	2,000
10-53-42050	NON CAP ADMIN EQUIP/FURN	800	308	800	0	800	800
10-53-43500	POSTAGE	250	271	250	85	150	250
10-53-46000	OPERATIONAL EXPENSES	500	416	500	37	2,540	500
10-53-46531	ELECTION EXPENSE	25,000	12,483	15,000	0	0	20,000
	Total City Clerk	147,468	123,081	133,405	54,771	112,967	138,676

Community Development

The Community Development Department (CDD) works to provide the community with services that enhance the quality of life and improve economic opportunities. The department is responsible for Planning and Zoning, Building Inspection/Code Enforcement, the Visitor's Center, the Queen Mine Tour, Animal Shelter and the Bisbee Bus Transit System. In addition, the department provides staff liaisons to the Planning and Zoning Commission, the Board of Adjustment, the Design Review Board, the Bisbee Arts Commission, the Committee on Disability Issues, Transit Advisory Committee, Community Sustainability Commission and the iBisbee Committee.

Fiscal Year 2016-17 Budget Highlights

There are no new programs included in this budget

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Comm. Development							
10-54-11000	SALARIES - GENERAL	35,610	33,868	33,904	5,314	21,413	32,198
10-54-11001	OVERTIME - GENERAL	1,500	61	1,500	0	0	1,500
10-54-11050	SALARIES - PART TIME	15,714	14,104	15,257	7,188	10,128	30,514
10-54-11100	F.I.C.A.	3,325	2,915	3,141	780	1,956	3,981
10-54-11200	MEDICARE	778	682	735	183	457	931
10-54-11300	A.S.R.S.	7,393	3,941	3,889	523	2,456	3,696
10-54-11500	MEDICAL INSURANCE	5,708	5,708	4,874	788	2,757	5,132
10-54-11501	STANDARD DISABILITY INSURANCE	209	172	187	31	109	248
10-54-11505	DEFERRED COMP	811	811	811	135	473	811
10-54-11510	DENTAL INSURANCE	228	228	235	39	137	235
10-54-11600	LIFE INSURANCE	102	102	102	17	60	102
10-54-11700	WORKERS COMPENSATION	652	896	390	192	383	607
Community Development Personnel Costs		72,030	63,488	65,025	15,190	40,329	79,955
10-54-13400	EDUCATION & TRAINING	200	164	200	0	0	200
10-54-13500	SUBSCRIPTIONS & DUES	0	0	300	0	0	300
10-54-21000	ELECTRIC - SHELTER	1,500	1,624	1,500	1,129	2,400	2,400
10-54-22000	WATER - SHELTER	1,100	1,212	1,100	491	1,100	1,100
10-54-22550	SEWER & GARBAGE - SHELTER	630	592	630	247	500	500
10-54-24000	TELEPHONE & FAX - SHELTER	400	386	400	193	400	400
10-54-24001	INTERNET FEES - SHELTER	720	911	720	417	834	850
10-54-31000	PROFESSIONAL FEES	5,000	2,113	5,000	1,173	2,400	5,000
10-54-34000	CONTRACT SERVICES	6,000	20,642	16,000	7,689	16,000	16,000
10-54-41500	OFFICE SUPPLIES	1,500	1,888	2,000	64	200	1,000
10-54-42020	PRINTING & REPRODUCTION	1,000	0	0	803	803	1,000
10-54-42040	ADVERTISING	2,000	1,316	1,000	0	0	1,000
10-54-42050	NON CAP ADMIN EQUIP/FURN	0	95	0	0	0	500
10-54-43500	POSTAGE	750	256	500	111	250	250
10-54-46000	OPERATIONAL EXPENSES	1,000	52	1,000	440	1,000	1,000
10-54-46541	CC TOURISM & ECONOMIC DEV	12,000	9,315	5,000	1,315	5,000	5,000
10-54-46542	ANIMAL SHELTER EXPENSES	10,000	10,064	15,000	7,466	15,000	15,000
Total Community Development		115,830	114,118	115,375	36,728	86,216	131,455

Administration and General Government

The Administration and General Government department accounts for several of the general operating expenses for City Hall such as utilities, postage and copier maintenance fees, liability insurance, special supplies, and fuel. This fund also includes transfers to other funds within the City budget, such as:

- Transfer Bed Tax Revenues to the Visitor Center Fund
- Transfer portion of TPT Sales Tax 1% Revenues allocated to Streets Fund
- Transfer portion of TPT Sales Tax .5%Revenue allocated to Wastewater Fund
- Transfer to Bisbee Bus (if needed) to supplement the City's "in-kind" contribution to the operation.

Fiscal Year 2016-17 Budget Highlights

This budget includes the transfer portion of TPT Sales Tax 1% Revenues allocated to Streets Fund approved by voters in November 2014.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Admin & Gen Government							
10-55-21000	ELECTRIC	18,000	11,135	15,000	5,905	12,000	15,000
10-55-22000	WATER	3,000	3,306	3,000	1,701	3,400	3,000
10-55-22550	SEWER AND GARBAGE SERV.	4,757	4,552	4,757	1,897	3,800	3,800
10-55-23000	GAS	7,700	585	1,000	207	400	500
10-55-24000	TELEPHONE & FAX	0	12	130	0	0	0
10-55-24110	RENT/LEASE	100	915	1,000	800	1,000	1,000
10-55-31000	PROFESSIONAL FEES	2,000	2,053	2,100	4,929	6,765	6,515
10-55-34000	CONTRACT SERVICES	9,000	13,538	8,000	4,506	6,500	8,000
10-55-37000	PROPERTY, CASUALTY, LIABILITY	150,000	123,211	150,000	89,583	150,000	150,000
10-55-37100	INSURANCE CLAIMS & DEDUCTIBLES	5,000	399	5,000	1,169	5,000	5,000
10-55-41500	OFFICE SUPPLIES	3,000	2,120	3,000	1,894	2,700	3,000
10-53-42000	ADMIN SPECIAL SUPPLIES	0	0	0	0	0	0
10-55-42020	PRINTING & REPRODUCTION	200	0	0	0	0	0
10-55-42040	ADVERTISING	0	21	0	0	0	0
10-55-42050	NON CAP ADMIN EQUIP/FURN	1,300	390	500	54	500	500
10-55-43500	POSTAGE	3,400	748	2,400	149	2,400	2,400
10-55-44000	HEALTH REIMBURSEMENT	0	0	19,250	976	2,000	5,000
10-55-46000	OPERATIONAL EXPENSES	5,500	1,474	5,500	808	3,500	5,500
10-55-62003	GASOLINE	3,000	2,239	3,000	703	1,400	3,000
10-55-91000	CAPITAL EXPENDITURES	0	(12,450)	0	0	0	0
10-55-99020	TRANSFER BED TAX /FUND 20	92,000	115,910	121,000	72,859	145,718	150,000
10-55-99021	TRANSFER TO STREETS	0	237,776	703,560	348,531	697,062	703,000
10-55-99050	TRANSFER TO AIRPORT	0	0	35,000	0	0	12,500
10-55-99054	TRANSFER TO WASTE WATER	400,000	347,408	351,780	168,595	337,190	351,429
10-55-99085	TRANSFERS TO DEBT SERVICE	62,874	62,874	47,021	23,511	47,021	15,000
10-55-99096	TRANSFER TO BISBEE BUS	12,500	9,315	3,700	0	0	19,665
10-55-99099	TRANSFERS TO CAP PROJ-VEHICLES	0	80,322	0	0	0	35,000
Total Admin & Gen Government		783,331	1,007,853	1,485,698	728,777	1,428,356	1,498,809

Personnel

The Personnel Department is responsible to the City Manager. The mission of the Personnel Department is to ensure the effective and efficient use of human resources to achieve the goals of the City of Bisbee. This department oversees a large array of personnel-related issues; the department is responsible for implementing the terms of the Personnel Rules and Regulations, assisting employees with getting the most out of the benefits package, negotiating with benefits consultants to obtain the best possible benefits for the least possible cost, and recommending to the City Council changes necessary for best delivery of employee services.

The Personnel serves as Staff Liaison for the Civil Service Commission and is the Public Safety Retirement System Board Secretary. A two-tiered health insurance option for employees was continued this year, including a "core" plan and a "buy-up" plan for those who preferred to purchase additional benefits, providing the employee the option to select a health insurance plan based on individual needs.

Fiscal Year 2016-17 Budget Highlights

In the coming year the Personnel Department will work closely with the New City Manager and Department Heads as we bring city government in alignment with city revenue. Analyzing human capital needs to ensure essential city services are provided at a high standard while maintaining employee morale will once again be the primary focus .

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Personnel							
10-56-11000	SALARIES - GENERAL	51,501	51,719	51,501	19,844	33,790	27,893
10-56-11001	OVERTIME	0	0	0	10	10	0
10-56-11100	F.I.C.A.	3,243	3,252	3,193	1,252	2,096	1,729
10-56-11200	MEDICARE	759	760	747	293	490	404
10-56-11300	A.S.R.S.	5,974	5,987	5,907	1,652	3,877	3,202
10-56-11500	MEDICAL INSURANCE	5,708	5,708	4,874	1,575	3,938	5,132
10-56-11501	STANDARD DISABILITY INSURANCE	248	228	248	104	228	248
10-56-11505	DEFERRED COMP	811	811	811	338	744	811
10-56-11510	DENTAL INSURANCE	622	622	641	180	297	641
10-56-11600	LIFE INSURANCE	102	102	102	34	85	102
10-56-11700	WORKERS COMPENSATION	182	176	137	44	81	66
	Personnel Costs	69,150	69,365	68,161	25,326	45,636	40,228
10-56-12500	RECRUITMENT/EMPLOYEE TESTING	500	110	500	0	0	500
10-56-13100	BUSINESS TRAVEL	250	20	250	0	0	250
10-56-13400	EDUCATION & TRAINING	2,000	2,033	2,000	99	99	2,000
10-56-13500	SUBSCRIPTIONS & DUES	200	190	590	0	0	200
10-56-31000	PROFESSIONAL FEES	0	0	0	1,500	1,500	0
10-56-41500	OFFICE SUPPLIES	500	137	500	392	500	500
10-56-42000	ADMIN SPECIAL SUPPLIES	200	293	200	0	0	200
10-56-42040	ADVERTISING	100	0	100	0	0	100
10-56-42050	NON CAP ADMIN EQUIP/FURN	500	0	500	0	0	500
10-56-43500	POSTAGE	350	31	350	28	50	50
10-56-46000	OPERATIONAL EXPENSES	500	166	500	0	0	0
	Total Personnel	74,250	72,345	73,651	27,345	47,785	44,528

Legal Services

The City Attorney is responsible to the Mayor and City Council. The Attorney provides legal counsel to the City Council and the City staff; pursues actions to enforce the City Code and legal obligations, as requested by City officials; and represents the City in those other lawsuits that are not handled by designated outside counsel. The City Attorney is also responsible for drafting ordinances and finalizing resolutions for consideration by City Council, and provides staff support for various boards and commissions.

Fiscal Year 2016-17 Budget Highlights

Funding continues to be provided for contracted Legal Services with Cochise County.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Legal Services							
10-57-13500	SUBSCRIPTIONS & DUES	900	924	900	0	0	0
10-57-31100	PROFESSIONAL FEES - LEGAL	50,000	65,118	60,000	30,000	60,000	60,000
10-57-41500	OFFICE SUPPLIES	100	198	300	0	0	300
10-57-42020	PRINTING & REPRODUCTION	150	0	0	0	0	0
10-57-43500	POSTAGE	25	2	25	0	0	25
	Total Legal Service	51,175	66,242	61,225	30,000	60,000	60,325

Water System

This department is better known as the Old Bisbee Fire Suppression System. It consists of a large reservoir which gravity-feeds water to the distribution and fire hydrant system in Old Bisbee and a pump house that feeds water to the reservoir from a well located in the Mule Gulch Channel. The upper Tombstone/West Boulevard is also served by separate pumps which boost the pressure to assure ample fire fighting water supply and pressure. Maintenance of this system is handled by Public Works personnel. Expenditures for this department include expenses attendant to the system, and do not include personnel costs.

Fiscal Year 2016-17 Budget Highlights

The FY 2015-16 budget for the Water System includes funding for replacing valves and flushing the system.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Water System							
10-58-21000	ELECTRIC	4,100	2,792	4,100	1,067	2,000	4,100
10-58-22000	WATER	0	0	0	0	0	0
10-58-55000	EQUIPMENT REPAIR & MAINT	2,500	0	1,500	0	1,500	1,500
	Total Water System	6,600	2,792	5,600	1,067	3,500	5,600

Information Systems

The Information Systems Department funds the purchase, maintenance and consulting services for all the City computer systems, telephones and internet access for City Hall. In addition, this department provides for the maintenance and upgrading of the audio/video equipment in Council Chambers as well as video surveillance equipment at City Hall. The department does not fund any employees but provides for the services of consultants for city-wide computer systems maintenance as well as email and website hosting.

Fiscal Year 2016-17 Budget Highlights

Funding for a computer replacement program has once again been included in an effort to avoid unfunded replacements. This budget includes funding for the following items:

- City Website
- Open Gov
- Laserfiche
- Caselle (Financial Accounting)

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Information Systems							
10-59-24000	TELEPHONE & FAX	14,900	15,357	14,900	7,605	15,210	15,210
10-59-24001	T1 LINE FOR INTERNET ACCESS	4,500	2,550	3,000	1,275	3,000	3,000
10-59-31000	PROFESSIONAL FEES	25,000	36,875	25,000	19,288	30,000	25,000
10-59-34000	CONTRACT SERVICES	15,000	14,916	32,000	21,323	32,000	32,000
10-59-36000	MAINTENANCE & SUPPORT AGREEMNTS	1,270	332	1,270	0	1,270	1,270
10-59-46000	OPERATIONAL EXPENSES	2,000	5,634	2,000	261	1,000	2,000
10-59-55200	NON CAP EQUIP PURCHASES	10,534	2,280	10,000	3,507	5,000	10,000
	Total Information Systems	73,204	77,944	88,170	53,259	87,480	88,480

Police

The Bisbee Police Department serves and protects persons and property in the City of Bisbee. The department enforces City Ordinances, State and Federal laws, maintains peace and order, protects life and property, and assists citizens in urgent situations. Bisbee Police Department officers and civilian employees carry out this mission diligently and courteously, and take pride in their service.

The Police Department responds to a variety of service calls each year such as City Code and Ordinance violations, traffic, misdemeanor and felony violations. Under the Intergovernmental Agreements with Cochise County, Arizona Department of Public Safety, D.E.A., F.B.I., U.S. Border Patrol, and Naco and San Jose Fire Districts the department provides assistance with service calls, maintains record of incidents, and provides reports to City, County, State and Federal jurisdictions as well as attorneys for City, State and Federal prosecution, and for courts in City, State and Federal justice systems.

The Bisbee Police Department offers other special services to the community, such as House Watch, Crime Prevention Programs, Bike Patrol, Neighborhood Watch Programs, Bicycle Safety Programs, Kids I.D. Program, Adopt-a-School Program, Bisbee Police Explorer Post #455, and the Arizona Youth Hunter Safety Course.

The Bisbee Police Department maintains a 24-hour dispatch and 9-1-1 Enhanced System., with a complete Spillman Records and CAD (Computer Aided Dispatch) system. The dispatch center handles calls for police, fire and ambulance, as well as after-hour handling of the Public Works service calls. The 911 Center handles all 911 emergency calls within the City limits.

Fiscal Year 2016-17 Budget Highlights

This budget reflect an the Public Safety Pension Retirement Systems. costs. Working with DEA, the Department will participate in the H.I.D.T.A. Grant. DEA will administer the grant and will fund overtime, ERE's, 1-vehicle, mileage & cell phone expenses.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Police							
10-62-11000	SALARIES - GENERAL	772,224	764,321	664,768	335,226	667,610	662,501
10-62-11001	OVERTIME - GENERAL	123,888	99,764	108,088	48,642	102,686	96,368
10-62-11050	SALARIES - PART TIME	98,329	67,459	106,107	42,775	95,829	93,927
10-62-11090	REIMBURSED OVERTIME - DHLS	0	(50,175)	0	(21,156)	(50,774)	0
10-62-11100	F.I.C.A.	62,611	56,617	54,496	26,097	53,700	52,873
10-62-11200	MEDICARE	14,643	13,241	12,745	6,103	12,559	12,366
10-62-11300	A.S.R.S.	19,577	17,170	15,062	6,784	14,315	18,001
10-62-11301	A.S.R.S. - ALT CONTRIBUTION	6,388	4,777	5,400	2,768	5,468	5,463
10-62-11400	A.P.S.P.R.S.	418,498	423,322	604,007	298,884	600,888	513,762
10-62-11402	PSPRS-ALT CONTRIBUTION	1,833	3,005	1,808	1,977	2,881	13,225
10-62-11500	MEDICAL INSURANCE	109,314	104,169	82,861	39,776	79,553	87,247
10-62-11501	STANDARD DISABILITY INSURANCE	6,981	5,795	6,032	3,415	6,830	5,796
10-62-11505	DEFERRED COMP	15,417	14,931	13,794	6,830	13,660	13,794
10-62-11510	DENTAL INSURANCE	10,657	9,075	8,457	4,006	8,012	8,863
10-62-11600	LIFE INSURANCE	1,938	1,886	1,734	859	1,718	1,734
10-62-11700	WORKERS COMPENSATION	49,411	46,990	32,345	13,807	27,614	26,876
10-62-11990	REIMBURSED ERE'S - DHLS	0	(38,697)	0	(18,993)	(45,583)	0
Police Personnel Costs		1,711,709	1,543,650	1,717,704	797,800	1,596,966	1,612,796
10-62-12300	UNIFORMS & CLOTHING	14,500	13,323	14,500	6,739	14,500	13,500
10-62-12400	FITNESS PROGRAMS	500	270	500	120	500	500
10-62-12500	RECRUITMENT/EMPLOYEE TESTING	600	826	600	0	800	800
10-62-12700	CANCER INS POLICY	1,200	700	1,200	650	1,300	1,300
10-62-13100	BUSINESS TRAVEL	1,000	0	0	565	0	0
10-62-13400	EDUCATION & TRAINING	2,500	520	3,500	575	3,500	3,500
10-62-13500	SUBSCRIPTIONS & MEMBERSHIPS	100	0	100	774	1,300	700
10-62-21000	ELECTRIC	18,000	12,928	18,000	7,178	18,000	14,000
10-62-22000	WATER	2,200	740	2,200	386	2,200	1,000
10-62-22550	SEWER AND GARBAGE SERV.	2,364	1,671	2,500	696	2,000	1,500
10-62-23000	GAS	1,200	1,157	1,500	280	1,000	1,000
10-62-24000	TELEPHONE & FAX	18,000	17,037	18,000	8,645	18,000	18,000
10-62-24001	INTERNET ACCESS FEES	900	1,326	1,000	663	1,400	1,400
10-62-31000	PROFESSIONAL FEES	0	5,900	0	2,363	5,000	5,000
10-62-34000	CONTRACT SERVICES	3,000	3,750	3,000	1,443	5,000	15,875
10-62-34100	DOC WORKERS	600	779	1,000	348	800	800
10-62-36000	MAINTENANCE & SUPPORT AGREEMNTS	30,000	6,984	30,000	7,301	30,000	30,000
10-62-37000	PROPERTY, CASUALTY, LIABILITY	0	0	0	370	370	0
10-62-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	5,000	0	0	0	0
10-62-41500	OFFICE SUPPLIES	4,500	4,630	4,500	774	4,500	4,500
10-62-42030	BOOKS & REFERENCE MATERIALS	300	537	300	270	300	300
10-62-43500	POSTAGE	150	248	200	152	300	300
10-62-45100	DISPOSABLE EQUIP & TOOLS	0	0	0	0	0	0
10-62-45300	CUSTODIAL SUPPLIES	1,200	1,069	1,200	515	1,200	1,200
10-62-46000	OPERATIONAL EXPENSES	7,800	(1,713)	3,800	1,649	2,900	3,800
10-62-46621	AMMUNITION	3,000	0	3,000	68	3,000	3,000
10-62-46622	RICO AUCTION EXPENSES	2,000	226	2,000	2,577	4,000	3,000
10-62-46623	CITY AUCTION EXPENSES	3,000	733	3,000	137	300	3,000
10-62-46624	MOVING, TOWING, STORAGE EXP	7,000	14,790	7,000	3,016	7,000	7,000
10-62-46626	ANIMAL CONTROL EXPENSE	300	431	1,000	11	1,000	1,000
10-62-50100	BLDG REPAIR & MAINT	4,000	2,528	4,000	6,357	6,600	4,000
10-62-55000	EQUIPMENT REPAIR & MAINT	0	3,966	1,500	527	1,500	1,500
10-62-55200	NON CAP EQUIP PURCHASES	600	422	600	0	600	600
10-62-61000	VEHICLE PARTS & LABOR	12,000	16,758	15,000	12,400	25,000	22,000
10-62-62003	GASOLINE	70,000	48,781	70,000	15,225	50,000	55,000
10-62-91000	CAPITAL EXPENDITURES	10,000	14,784	10,000	0	10,000	10,000
Total Police		1,934,223	1,724,751	1,942,404	880,574	1,820,836	1,841,871

Fire Department

The Fire Department, headed by the Fire Chief, reports to the City Manager and is responsible for fire suppression, investigation, prevention, and emergency medical services. The Fire Department was awarded a FEMA grant in 2016 for a much needed ambulance and fire truck.

The department also provides inter-facility transfer of patients to hospitals in Sierra Vista, Tucson, and Phoenix. In 2016, the Fire Department entered into an intergovernmental agreement with Palominas Fire District to assist with interfacility transfers increasing revenues. Additionally, this department plays a vital role in Incident Command for natural and man-made disasters.

The costs of operating this department is supplemented by 911 transports as well as the inter-facility transfer

Fiscal Year 2016-17 Budget Highlights

The Fire Department budget includes employer contributions to the retirement system.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Fire							
10-64-11000	SALARIES - GENERAL	723,723	726,268	696,414	349,521	697,728	769,778
10-64-11001	OVERTIME - GENERAL	160,000	184,300	162,507	112,488	193,742	134,633
10-64-11050	SALARIES - PART TIME	0	0	0	0	0	18,795
10-64-11100	FICA	0	0	0	0	0	0
10-64-11200	MEDICARE	13,026	13,131	12,454	6,740	12,926	13,114
10-64-11400	A.P.S P.R.S.	584,583	567,798	728,070	399,035	781,463	754,278
10-64-11402	PSPRS-ALT CONTRIBUTION	7,650	6,667	7,800	1,834	1,834	0
10-64-11500	MEDICAL INSURANCE	104,462	99,618	82,861	40,563	81,126	97,511
10-64-11501	STANDARD DISABILITY INSURANCE	8,277	5,479	5,597	3,342	6,684	6,406
10-64-11505	DEFERRED COMP	14,606	14,226	13,794	6,965	13,930	15,417
10-64-11510	DENTAL INSURANCE	8,944	8,112	8,051	4,079	8,158	9,739
10-64-11600	LIFE INSURANCE	1,836	1,785	1,734	876	1,752	1,938
10-64-11700	WORKERS COMPENSATION	43,302	42,485	33,523	14,352	34,794	31,421
10-64-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	Fire Personnel Costs	1,670,409	1,669,869	1,752,805	939,795	1,834,137	1,853,030
10-64-12300	UNIFORMS & CLOTHING	9,000	9,000	6,750	4,250	6,437	7,600
10-64-12500	RECRUITMENT/EMPLOYMENT TESTING	0	220	0	0	0	0
10-64-12600	VACCINES	750	0	750	0	0	250
10-64-12700	CANCER INS POLICY	2,500	900	2,500	900	1,800	1,900
10-64-13100	BUSINESS TRAVEL	300	0	300	0	0	500
10-64-13400	EDUCATION & TRAINING	8,600	8,901	10,000	6,790	15,000	15,000
10-64-13500	SUBSCRIPTIONS & DUES	400	250	250	100	100	500
10-64-21000	ELECTRIC	11,000	9,370	11,000	4,882	10,000	10,000
10-64-22000	WATER	1,200	1,121	1,200	853	1,700	1,700
10-64-22550	SEWER AND GARBAGE SERV.	2,586	2,474	2,586	1,031	2,100	2,100
10-64-23000	GAS	4,000	3,212	4,000	991	2,000	3,000
10-64-24000	TELEPHONE & FAX	4,600	5,404	4,600	3,825	7,650	7,650
10-64-24001	INTERNET ACCESS FEES	0	714	800	357	800	800
10-64-31000	PROFESSIONAL FEES	38,908	39,454	39,624	11,125	11,125	0
10-64-34000	CONTRACT SERVICES	13,455	13,442	13,455	3,670	7,300	0
10-64-34010	AMBULANCE BILLING SERVICES	20,000	19,295	20,000	7,380	20,000	25,000
10-64-41500	OFFICE SUPPLIES	2,500	2,057	2,500	247	2,500	2,500
10-64-42020	PRINTING & REPRODUCTION	0	197	0	0	0	150
10-64-42030	BOOKS & REFERENCE MATERIALS	500	0	300	0	0	0
10-64-42040	ADVERTISING	120	0	0	0	0	0
10-64-42050	NON CAP ADMIN EQUIP/FURN	4,500	0	4,500	1,709	4,500	21,000
10-64-43500	POSTAGE	100	8	100	1	100	100
10-64-45100	DISPOSABLE EQUIP & TOOLS	5,000	993	5,000	29	5,000	5,000
10-64-45300	CUSTODIAL SUPPLIES	2,500	2,497	2,500	963	2,500	2,500
10-64-46000	OPERATIONAL EXPENSES	5,400	3,367	5,400	2,206	5,400	5,400
10-64-46641	MEDICAL SUPPLIES	35,000	40,762	35,000	16,243	40,000	40,000
10-64-47000	PERMITS & LICENSES	1,250	1,300	1,250	1,000	2,000	2,000
10-64-50100	BLDG REPAIR & MAINT	12,000	8,277	12,000	3,484	12,000	12,000
10-64-55000	EQUIPMENT REPAIR & MAINT	4,500	4,107	4,500	(245)	4,500	4,500
10-64-55200	NON CAP EQUIP PURCHASES	4,000	0	4,000	0	4,000	4,000
10-64-61000	VEHICLE PARTS & LABOR	25,000	47,302	25,000	29,400	59,000	35,000
10-64-62003	GASOLINE	11,000	7,901	10,000	3,581	7,200	9,000
10-64-62004	DIESEL	38,000	32,428	38,000	20,864	40,000	40,000
10-64-91000	CAPITAL EXPENDITURES	0	19,641	0	0	0	0
10-64-99017	TRANSFER GRANT MATCH	15,000	0	15,000	0	16,460	15,000
	Total Fire	1,954,078	1,954,463	2,035,670	1,065,431	2,125,309	2,127,180

City Magistrate

The City Magistrate's Office was combined with the Justice Court in 2006. This budget provides funds for the Magistrate Judge retained by contract along with administrative services provided by the County.

Fiscal Year 2016-17 Budget Highlights

There are no new expenditures planned for this department.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
City Magistrate							
10-68-31000	PROFESSIONAL FEES	12,000	12,000	12,000	6,000	12,000	12,000
10-68-34000	CONTRACT SERVICES	36,000	34,747	36,000	17,374	34,747	26,000
	Total City Magistrate	48,000	46,747	48,000	23,374	46,747	38,000

Cemetery

The Cemetery Division was taken over by the Public Works Department of the City many years ago. It is the final resting place of generations of Bisbee residents, including many community pioneers. The Public Works administrative staff processes the sale of burial plots and records information such as the name, date of death, age, and location of those laid to rest for the permanent record, so as to be available for future generations.

The Public Works Department maintains the Cemetery grounds and intern cremains at the cemetery. The Evergreen Cemetery Committee advises the Mayor and Council on the repairs and needs of the cemetery.

Fiscal Year 2016-17 Budget Highlights

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Cemetery							
10-70-22550	SEWER AND GARBAGE SERV.	618	592	618	247	500	618
10-70-34000	CONTRACT SERVICES	1,000	0	1,000	0	0	1,000
10-70-34100	DOC WORKERS	500	0	500	0	300	500
10-70-42040	ADVERTISING	0	0	0	0	0	0
10-70-43500	POSTAGE	0	0	0	0	0	0
10-70-45100	DISPOSABLE EQUIP & TOOLS	500	595	500	92	200	500
10-70-45200	SAFETY EQUIP & SUPPLIES	0	163	0	0	0	0
10-70-46000	OPERATIONAL EXPENSES	5,400	2,598	5,400	626	2,000	5,400
10-70-50100	BLDG REPAIR & MAINT	1,300	0	1,300	0	1,000	1,300
	Total Cemetery	9,318	3,948	9,318	965	4,000	9,318

Building Maintenance

Building Maintenance is a division of the Public Works Department. Building Maintenance Division is performed by Public Works Staff assisted by DOC inmates. This division oversees general maintenance and janitorial work in City Hall, the Library, Police Station, Fire Station 81 and Fire Station 82, Senior Center, Old Bisbee Post Office, Public Works Administration Building, Pool, Parks Buildings, Pump House, Garage, and the Bisbee Municipal Airport.

The duties of this division consists of janitorial work, general repair and maintenance of City buildings and furnishings.

Fiscal Year 2016-17 Budget Highlights

Funds have been included in next year's budget for outside maintenance services to provide funding for issues outside staff resources and expertise.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Building Maintenance							
10-74-34000	CONTRACT SERVICES	7,500	2,284	7,500	637	5,000	7,500
10-74-34100	DOC WORKERS	2,500	8,429	7,200	2,869	6,000	7,200
10-74-41500	OFFICE SUPPLIES	150	0	150	76	150	150
10-74-42050	NON CAP ADMIN EQUIP/FURNITURE	1,500	0	500	1,531	3,000	1,500
10-74-45100	DISPOSABLE EQUIP & TOOLS	2,000	1,895	2,000	0	1,000	2,000
10-74-45200	SAFETY EQUIP & SUPPLIES	300	0	300	0	0	300
10-74-45300	CUSTODIAL SUPPLIES	7,500	6,894	5,000	2,860	6,000	5,000
10-74-46000	OPERATIONAL SUPPLIES	0	0	0	653	1,400	1,000
10-74-50100	BLDG REPAIR & MAINT	20,000	16,035	20,000	5,918	15,000	16,000
10-74-55000	EQUIPMENT REPAIR & MAINT	2,000	672	2,000	0	0	2,000
10-74-62003	GASOLINE	2,000	1,074	300	0	0	300
	Total Bldg Maint	45,450	37,283	44,950	14,544	37,550	42,950

Public Works Administration

Public Works Administration employs the central staff of the Public Works Department, which manages 12 divisions and supports all other city departments. The majority of the administrative costs of the Public Works Department are funded here, although a portion of the personnel costs for administration staff are paid from the Sewer Fund, the Streets Fund, and the Sanitation Fund. The administrative staff consists of the Public Works Director and the Administrative Assistants. The administrative paper work for all Public Works Divisions are processed by the Public Works Administration staff.

Fiscal Year 2016-17 Budget Highlights

This budget includes no new programs.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
PW Admin							
10-75-11000	SALARIES - GENERAL	77,027	79,221	66,351	33,147	57,970	52,098
10-75-11001	OVERTIME - GENERAL	0	536	0	981	981	0
10-75-11100	F.I.C.A.	4,871	4,828	4,114	2,067	3,655	3,230
10-75-11200	MEDICARE	1,139	1,129	962	483	855	755
10-75-11300	A.S.R.S.	8,935	9,245	7,510	3,803	6,762	5,981
10-75-11500	MEDICAL INSURANCE	10,846	5,138	8,042	1,473	4,505	7,442
10-75-11501	STANDARD DISABILITY INSURANCE	808	494	302	294	401	252
10-75-11505	DEFERRED COMP	1,542	1,542	1,339	659	1,247	1,177
10-75-11510	DENTAL INSURANCE	985	985	956	469	883	828
10-75-11600	LIFE INSURANCE	194	187	168	80	74	148
10-75-11700	WORKERS COMPENSATION	272	405	177	88	177	123
PW Admin Personnel Costs		106,619	103,710	90,021	43,544	77,510	72,034
10-75-13100	BUSINESS TRAVEL	1,500	58	500	324	324	500
10-75-13200	SUBSCRIPTIONS & DUES	500	450	500	0	0	500
10-75-13400	EDUCATION & TRAINING	1,000	149	500	1,318	1,318	500
10-75-21000	ELECTRIC	2,500	1,008	1,400	205	400	1,400
10-75-22000	WATER	500	266	300	159	320	300
10-75-22550	SEWER AND GARBAGE SERV.	1,039	993	850	414	850	850
10-75-23000	GAS	1,300	544	600	256	600	600
10-75-24000	TELEPHONE & FAX	1,300	1,929	2,600	647	1,300	2,600
10-75-24001	INTERNET ACCESS FEES	1,200	107	14	0	0	14
10-75-31000	PROFESSIONAL FEES	0	2,975	500	0	0	6,000
10-75-34000	CONTRACT SERVICES	4,000	6,490	4,500	2,503	5,000	5,000
10-75-34100	DOC WORKERS	0	268	0	0	0	0
10-75-36000	MAINTENANCE & SUPPORT AGREEMENTS	400	0	0	0	0	0
10-75-41500	OFFICE SUPPLIES	6,000	3,256	3,100	2,209	3,100	3,500
10-75-42000	ADMIN SPECIAL SUPPLIES	1,500	0	500	1,593	1,600	2,000
10-75-42020	PRINTING & REPRODUCTION	2,500	1,212	360	145	210	1,500
10-75-42040	ADVERTISING	1,000	201	100	0	0	100
10-75-42050	NON CAPITAL ADMIN EQUIP/FURN	2,500	0	0	128	128	0
10-75-43500	POSTAGE	200	154	200	112	200	200
10-75-45100	DISPOSABLE EQUIP & TOOLS	200	25	0	0	0	0
10-75-45300	CUSTODIAL SUPPLIES	1,000	1,526	2,000	1,041	2,000	2,000
10-75-46000	OPERATIONAL EXPENSES	750	11,888	50	407	450	50
10-75-47000	PERMITS & LICENSES	0	0	0	0	0	0
10-75-50100	BLDG REPAIR & MAINT	750	0	0	0	0	0
10-75-55000	EQUIPMENT REPAIR & MAINT	500	0	0	0	0	0
10-75-62003	GASOLINE	2,400	4,353	4,500	625	1,250	2,500
Total PW Admin		141,158	141,562	113,095	55,630	96,560	102,148

Public Works Garage

The City of Bisbee operates a garage for the purpose of maintaining its fleet of motorized vehicles and equipment. The fleet includes automobiles, garbage trucks, sweepers, power vacuum, excavators, mowers , motor graders, police, and fire emergency vehicles used by the various departments of the City.

Fiscal Year 2016-17 Budget Highlights

This budget includes the addition of a heavy fleet mechanic. The City continues to utilize service agreements (IGAs) with Cochise County Fleet and Heavy Fleet Operations, and the City of Sierra Vista for major mechanical work on the vehicle and equipment fleet if needed.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
PW Garage							
10-77-11000	SALARIES - GENERAL	34,507	35,796	34,507	27,191	46,900	85,405
10-77-11001	OVERTIME - GENERAL	7,500	684	7,500	4,550	7,500	7,500
10-77-11050	SALARIES - PART TIME	0	1,370	0	11,158	11,158	0
10-77-11100	F.I.C.A.	2,655	2,384	2,604	2,628	4,065	5,760
10-77-11200	MEDICARE	621	557	609	615	951	1,347
10-77-11300	A.S.R.S.	4,873	4,103	4,818	3,641	7,520	10,665
10-77-11500	MEDICAL INSURANCE	5,708	5,708	4,874	3,151	7,877	10,264
10-77-11501	STANDARD DISABILITY INSURANCE	201	170	185	170	387	433
10-77-11505	DEFERRED COMP	811	811	811	541	1,352	1,623
10-77-11510	DENTAL INSURANCE	622	622	641	427	1,068	1,282
10-77-11600	LIFE INSURANCE	102	102	102	68	170	204
10-77-11700	WORKERS COMPENSATION	1,701	1,447	1,300	1,117	2,554	2,558
	PW Garage Personnel Costs	59,301	53,754	57,951	55,257	91,502	127,041
10-77-12300	UNIFORMS & CLOTHING	200	100	200	82	160	200
10-77-13400	EDUCATION & TRAINING	2,500	0	1,000	0	0	1,000
10-77-21000	ELECTRIC	3,250	3,056	3,250	1,510	3,250	3,250
10-77-22550	SEWER AND GARBAGE SERV.	1,072	1,026	1,072	427	1,072	1,077
10-77-23000	GAS	400	1,452	800	307	800	800
10-77-24000	TELEPHONE & FAX	1,800	1,820	1,700	969	1,700	1,700
10-77-24001	INTERNET ACCESS	840	0	0	0	0	0
10-77-34000	CONTRACT SERVICES	5,000	6,147	5,000	4,849	5,000	6,500
10-77-34100	DOC WORKERS	500	294	500	364	500	800
10-77-41500	OFFICE SUPPLIES	500	0	100	0	100	100
10-77-45100	DISPOSABLE EQUIP & TOOLS	1,100	313	500	701	750	4,000
10-77-45200	SAFETY EQUIP & SUPPLIES	600	0	250	0	0	250
10-77-45300	CUSTODIAL SUPPLIES	350	611	350	266	500	350
10-77-46000	OPERATIONAL EXPENSES	600	896	500	231	500	1,000
10-77-50100	BLDG REPAIR & MAINT	5,000	3,048	5,000	304	600	5,000
10-77-55000	EQUIPMENT REPAIR & MAINT	4,000	1,138	2,500	462	900	2,500
10-77-55200	NON CAPITAL EQUIPMENT PURCHASES	1,000	156	1,000	0	500	1,000
10-77-61000	VEHICLE PARTS & LABOR	5,000	3,699	5,000	4,112	5,000	5,000
10-77-61010	CONTRACTED VEHICLE REPAIR	0	0	0	0	0	0
10-77-62003	GASOLINE	1,000	0	1,000	36	150	1,000
10-77-62007	OTHER FLUIDS & LUBRICANTS	12,000	8,919	12,000	3,264	6,500	12,000
	Total PWGarage	106,013	86,429	99,673	73,141	119,484	174,568

Building Inspector

The Building Inspection and Code Enforcement Officer issues building permits, reviews plans, conducts inspections, and responds to concerns regarding Building, Zoning and City code violations. The Building Inspection and Code Enforcement Officer endeavors to assure compliance with the City's various codes and thereby improve or protect the health and safety of Bisbee residents.

In addition, he is the staff liaison to the Design Review Board and acts as support staff to the Planning and Zoning Commission and the Board of Adjustment.

The Building Inspector is also a member of the site planning committee which reviews site plans for certain developments in the city, performs inspections for business licenses, and assist with the development of the GIS system, Zoning Maps, and Zoning Code Changes.

Fiscal Year 2016-17 Budget Highlights

This budget includes no new programs.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Building Inspector							
10-79-11000	SALARIES - GENERAL	36,046	38,259	39,749	19,812	40,685	41,746
10-79-11001	OVERTIME - GENERAL	1,300	317	1,300	76	152	1,300
10-79-11100	F.I.C.A.	2,366	2,410	2,545	1,258	2,532	2,669
10-79-11200	MEDICARE	553	564	595	294	592	624
10-79-11300	A.S.R.S.	4,332	4,467	4,708	2,281	4,684	4,942
10-79-11500	MEDICAL INSURANCE	5,708	5,708	4,874	2,363	4,726	5,132
10-79-11501	STANDARD DISABILITY INSURANCE	210	228	248	145	290	248
10-79-11505	DEFERRED COMP	811	854	811	406	811	811
10-79-11510	DENTAL INSURANCE	228	247	235	117	235	235
10-79-11600	LIFE INSURANCE	102	102	102	51	102	102
10-79-11700	WORKERS COMPENSATION	963	954	797	335	734	744
	Bldg Inspector Personnel Costs	52,619	54,110	55,964	27,138	55,543	58,553
10-79-12300	UNIFORMS & CLOTHING	300	100	300	89	200	300
10-79-13100	BUSINESS TRAVEL	400	0	550	11	11	400
10-79-13400	EDUCATION & TRAINING	1,000	406	1,000	168	168	1,000
10-79-13500	SUBSCRIPTIONS & MEMBERSHIPS	250	0	250	0	0	250
10-79-24000	TELEPHONE & FAX	250	219	250	110	250	250
10-79-31000	PROFESSIONAL FEES	1,000	65	1,000	0	1,000	1,000
10-79-41500	OFFICE SUPPLIES	300	190	300	28	300	300
10-79-41602	ADMIN SPECIAL SUPPLIES	0	12	0	0	0	0
10-79-42030	BOOKS & REFERENCE MATERIALS	1,000	210	1,000	0	500	1,000
10-79-42040	ADVERTISING	0	0	0	98	98	0
10-79-42050	NON CAP ADMIN EQUIP/FURN	1,500	96	1,500	0	0	500
10-79-43500	POSTAGE	300	538	300	120	300	300
10-79-45100	DISPOSABLE EQUIP & TOOLS	200	0	200	0	0	200
	Total Bldg Inspector	59,119	55,946	62,614	27,762	58,370	64,053

Parks Maintenance

The function of Parks includes parks maintenance, special events, and recreation programs. Parks has two employees who maintain City parks and assist with events. There is an established Parks and Recreation Committee to advise and recommend to City Council regarding various park and recreation functions. In addition, community volunteers assist with the maintenance and planting at various parks through the Adopt-A-Park program.

The City provides twelve developed parks that total 5.85 acres for recreational use. Vista Park is the largest at 2.63 acres while the others are significantly smaller. The department, with the assistance of the Parks and Recreation Committee, is currently evaluating every park to update the Master Parks Plan. In addition, the committee and department are evaluating the needs of the pool and recreational programming.

City events play a large role in activities for residents and tourists, which include Fourth of July Coaster Race activities and Festival of Lights. City sponsored events include the Farmer's Market, Earth Day, Copper Classic Car Show, Fourth of July activities, Brewery Gulch Daze, Bisbee Blues Festival, and the Bisbee Bloomers Garden Tour. Approximately 150 Park, Facility, and Right-of-Way Use Permits are processed each year for events and recreational use. These permits are coordinated by administrative staff.

Fiscal Year 2016-17 Budget Highlights

This budget reflects funding to complete the lights project on Main Street.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Parks							
10-80-11000	SALARIES - GENERAL	61,922	52,625	61,069	17,002	33,496	36,485
10-80-11001	OVERTIME - GENERAL	2,400	3,037	2,400	2,628	2,800	6,000
10-80-11050	SALARIES - PART TIME	0	0	0	4,334	9,983	11,440
10-80-11100	F.I.C.A.	4,985	3,491	3,935	1,502	2,869	3,343
10-80-11200	MEDICARE	1,166	817	920	351	671	782
10-80-11300	A.S.R.S.	7,461	6,425	7,280	2,230	4,163	4,476
10-80-11500	MEDICAL INSURANCE	11,417	10,465	9,748	3,544	5,907	5,132
10-80-11501	STANDARD DISABILITY INSURANCE	360	283	339	143	231	175
10-80-11505	DEFERRED COMP	1,623	1,555	1,623	676	1,082	811
10-80-11510	DENTAL INSURANCE	456	573	469	176	293	235
10-80-11600	LIFE INSURANCE	204	187	204	77	128	102
10-80-11700	WORKERS COMPENSATION	360	2,426	2,182	687	1,451	1,650
10-80-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	Parks Personnel Costs	92,354	81,884	90,169	33,350	63,074	70,631
10-80-12300	UNIFORMS & CLOTHING	200	0	200	100	200	200
10-80-21000	ELECTRIC	2,800	2,088	2,800	1,320	2,800	2,800
10-80-22000	WATER	20,000	22,846	20,000	16,100	32,200	28,000
10-80-22550	SEWER AND GARBAGE SERV.	2,473	2,367	2,473	986	2,000	2,473
10-80-24000	TELEPHONE & FAX	220	384	220	275	550	220
10-80-34000	CONTRACT SERVICES	6,000	3,910	6,000	1,850	4,000	4,500
10-80-34100	DOC WORKERS	3,000	8,495	9,000	3,723	8,000	9,000
10-80-45300	CUSTODIAL SUPPLIES	2,400	1,632	2,400	1,925	4,000	2,400
10-80-46000	OPERATIONAL EXPENSES	9,000	7,826	9,000	3,540	7,000	8,000
10-80-46801	REC PROGRAMS/ SPECIAL EVENTS	7,500	7,588	7,500	1,984	4,000	6,500
10-80-46802	LANDSCAPING MATERIALS	6,000	7,299	6,000	1,781	6,000	6,000
10-80-50100	BLDG REPAIR & MAINT	5,000	5,504	5,000	2,691	5,000	5,000
10-80-50110	BLDG REPAIR & MAINT - VANDALISM	5,000	686	5,000	1,402	3,000	4,000
10-80-55000	EQUIPMENT REPAIR & MAINT	2,000	357	2,000	96	500	2,000
10-80-55100	REPAIRS & MAINT - OTHER	500	254	500	183	300	500
10-80-55200	NON CAP EQUIP PURCHASES	1,000	1,004	1,000	0	1,000	1,000
10-80-61000	REPAIRS & MAINT - VEHICLE	1,500	1,472	1,500	194	500	1,500
10-80-62003	GASOLINE	4,000	5,744	4,000	2,300	4,600	4,000
10-80-62004	DIESEL	0	56	0	0	0	0
10-80-62007	OTHER FLUIDS & LUBRICANTS	300	0	300	0	0	300
	Total Parks	171,247	161,396	175,062	73,800	148,724	159,024

Swimming Pool

The Bisbee Municipal Swimming Pool is a long-standing feature of Bisbee recreation. The City of Bisbee was awarded a grant for \$47,500 from Arizona State Parks in 1967 to build the pool for the youth of Bisbee. Total project cost was \$95,000 and was completed in 1969. It included a large pool with a diving board, a baby pool, and a building for change rooms. Since then, a Ramada with picnic tables was added, the original diving board was removed, and the change rooms have been restructured.

Fiscal Year 2016-17 Budget Highlights

This budget includes funding only for the operation of the pool. Major repairs are needed to the pool for ADA compliance which must be addressed this budget year prior to reopening the pool next year. The repair work is to be funded by the Youth Fund and required Council approval.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Swimming Pool							
10-81-21000	ELECTRIC	7,200	7,158	7,200	4,204	8,400	7,200
10-81-22000	WATER	5,600	5,396	5,600	2,322	5,600	5,600
10-81-24000	TELEPHONE & FAX	500	446	500	232	500	500
10-81-34000	CONTRACT SERVICES	350	50	350	0	0	350
10-81-45100	DISPOSABLE EQUIP & TOOLS	450	0	450	0	450	450
10-81-45300	CUSTODIAL SUPPLIES	0	262	0	74	150	0
10-81-46000	OPERATIONAL EXPENSES	600	7,741	600	3,825	10,000	1,000
10-81-47000	PERMITS & LICENSES	0	100	0	0	0	0
10-81-50100	BLDG REPAIR & MAINT	4,000	7,384	4,000	286	2,000	4,000
Total Pool		18,700	28,537	18,700	10,943	27,100	19,100

Copper Queen Library

The Copper Queen Library, Arizona's oldest continuously-operating public library, is owned and operated by the City. It was established in 1882 and has served the residents of Bisbee from its current location at 6 Main Street in the Downtown Historic District since 1907. The mission of the Copper Queen Library is to provide Bisbee residents of all ages with opportunities to:

- 1) achieve self-directed, personal growth and development;
- 2) find, evaluate, and use information in a variety of formats;
- 3) better understand the various cultures represented in Bisbee.

To further its mission, the Library 1) acquires and organizes information in a variety of media, including books, newspapers, magazines, video and sound recordings, software, and the Internet; 2) helps train the public in library usage; 3) borrows and lends materials throughout Cochise County and the United States via the Interlibrary Loan system; 4) offers educational and informational programs free to the public; and 5) provides free meeting facilities for civic groups and other organizations.

The Library elevator makes its services, programs, and collections accessible to all; additionally, both its Interlibrary Loan Service and its partnership with the Cochise County Library District enable the library to provide services to blind and physically handicapped residents.

The Library is staffed by a full-time Library Coordinator and two part-time Library assistants/clerks. The library also received over 2,400 hours of assistance from volunteers last year, along with substantial additional financial and volunteer assistance from the Friends of the Copper Queen Library.

Fiscal Year 2016-17 Budget Highlights

Funding of \$17,000 for building maintenance is included in this budget.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Library							
10-83-11000	SALARIES - GENERAL	81,182	81,201	83,057	42,523	58,363	34,320
10-83-11001	OVERTIME - GENERAL	0	0	0	70	70	0
10-83-11050	SALARIES - PART TIME	20,675	15,750	20,873	6,192	15,645	30,753
10-83-11100	F.I.C.A.	6,416	6,039	6,444	3,052	4,593	4,035
10-83-11200	MEDICARE	1,500	1,412	1,507	714	1,074	944
10-83-11300	A.S.R.S.	9,417	9,438	9,527	3,736	6,694	3,940
10-83-11500	MEDICAL INSURANCE	11,417	11,417	9,748	3,544	5,513	5,132
10-83-11501	STANDARD DISABILITY INSURANCE	400	346	378	157	257	200
10-83-11505	DEFERRED COMP	1,623	1,623	1,623	702	1,040	811
10-83-11510	DENTAL INSURANCE	456	456	469	176	274	235
10-83-11600	LIFE INSURANCE	204	204	204	77	120	102
10-83-11700	WORKERS COMPENSATION	360	683	520	174	220	154
10-83-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	Library Personnel Costs	133,650	128,569	134,350	61,117	93,863	80,626
10-83-13100	BUSINESS TRAVEL	500	398	500	0	500	500
10-83-13400	EDUCATION & TRAINING	1,500	1,365	1,500	0	1,500	1,500
10-83-13500	SUBSCRIPTIONS & MEMBERSHIPS	350	280	350	0	350	350
10-83-21000	ELECTRIC	11,120	9,027	11,120	3,764	8,000	11,120
10-83-22000	WATER	1,100	767	1,100	377	800	1,100
10-83-22550	SEWER AND GARBAGE SERV.	1,293	1,237	1,293	516	1,293	1,293
10-83-24000	TELEPHONE & FAX	4,500	4,904	4,900	2,257	4,900	4,900
10-83-34000	CONTRACT SERVICES	4,000	3,840	4,000	793	4,000	4,480
10-83-34100	DOC WORKERS	1,000	788	1,000	288	1,000	1,000
10-83-41500	OFFICE SUPPLIES	2,200	426	2,200	0	2,200	2,200
10-83-42040	ADVERTISING	100	0	100	0	100	100
10-83-42050	NON CAP ADMIN EQUIP/FURN	1,200	0	1,200	0	1,200	1,200
10-83-43500	POSTAGE	2,800	2,327	2,800	1,416	2,800	2,800
10-83-45300	CUSTODIAL SUPPLIES	1,000	698	1,000	407	1,000	900
10-83-46000	OPERATIONAL EXPENSES	2,550	1,497	2,550	125	2,550	2,550
10-83-46831	BOOKS	7,000	5,600	7,500	4,793	7,500	7,500
10-83-46832	AUDIO VISUAL MATERIALS	1,000	0	1,500	0	1,500	1,500
10-83-46833	CHILDRENS MATERIAL	1,000	665	1,500	0	1,500	1,200
10-83-46834	PERIODICALS	2,600	2,319	2,800	236	2,800	2,800
10-83-46835	ELECTRONIC MEDIA	1,300	963	1,400	500	1,400	1,400
10-83-50100	BLDG REPAIR & MAINT	20,000	1,829	20,000	395	500	20,000
10-83-55000	EQUIPMENT REPAIR & MAINT	500	167	500	142	500	500
	Total Library	202,263	167,666	205,163	77,126	141,756	151,519

Senior Center

The Bisbee Senior Center provides activities and programming for the City's senior population. The Senior Center provides space for Southeastern Arizona Governments Organization (SEAGO) Area Agency on Aging. This building is maintained and operated by Public Works.

Fiscal Year 2016-17 Budget Highlights

No changes are budgeted for this department.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Sr. Center							
10-85-21000	ELECTRIC	7,250	5,846	7,250	3,241	6,400	6,500
10-85-22000	WATER	1,100	1,167	1,100	466	1,100	1,100
10-85-22550	SEWER AND GARBAGE SERV.	657	782	657	326	657	657
10-85-23000	GAS	1,700	3,658	1,700	1,581	1,700	2,500
10-85-24000	TELEPHONE & FAX	800	785	800	397	800	800
10-85-24001	INTERNET ACCESS FEES	900	714	900	357	700	900
10-85-34000	CONTRACT SERVICES	1,000	749	1,000	275	550	1,000
10-85-34085	COORDINATOR CONTRIBUTION	7,400	7,400	7,400	3,700	7,400	7,400
10-85-34100	DOC WORKERS	0	1,311	1,000	731	1,000	1,000
10-85-45300	CUSTODIAL SUPPLIES	650	692	650	542	650	650
10-85-50100	BLDG REPAIR & MAINT	2,800	1,361	1,000	558	1,000	1,000
	Total Sr. Center	24,257	24,465	23,457	12,174	21,957	23,507

Contingency

In order to provide for unexpected expenses, emergencies, and opportunities, it is necessary to appropriate funds as a contingency.

Fiscal Year 2016-17 Budget Highlights

This budget reflects a \$100,000 contingency allocation.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Contingency							
10-99-99100	UNASSIGNED EXPENSES	100,000	8,805	100,000	0	0	100,000
	Total Contingency	100,000	8,805	100,000	0	0	100,000

Total Expenses - General Fund \$6,650,402 \$6,417,936 \$7,429,597 \$3,531,476 \$7,001,980 \$7,417,501

Government Grants

This fund accounts for government grants such as CDBG. The Community Development Block Grant (CDBG) funds are federal entitlement dollars that are awarded to cities and towns in every state. Rural communities receive their share in an allocation from the State. Bisbee's CDBG funds are managed by SEAGO. Current CDBG allocations are being used to improve the drainage and streets in the TinTown neighborhood.

Fiscal Year 2016-17 Budget Highlights

Other Government Grants for this budget include:

- CDBG allocation for Phase I improvements to the drainage and streets in the Tintown neighborhood.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Government Grants							
11-30-22520	BAKERVILLE IV	0	0	0	0	0	0
11-30-22521	BAKERVILLE V	190,571	125,495	0	104,580	104,580	0
11-30-22522	TINTOWN PAVING & IMPR PHASE 1	0	0	203,000	0	3,000	214,600
	Total Revenue for Gov. Grants	190,571	125,495	203,000	104,580	107,580	214,600
11-40-22520	BAKERVILLE IV	0	0	0	0	0	0
11-40-22521	BAKERVILLE V	190,571	117,175	0	54,210	104,580	0
11-40-22522	TINTOWN PAVING & IMPR PHASE 1	0	0	203,000	3,000	3,000	214,600
	Total Expenses for Gov. Grants	190,571	117,175	203,000	57,210	107,580	214,600

Public Safety – Fire Grants

Each year, FEMA awards grants to eligible communities for the purchase of vehicles and equipment to enhance homeland security. In the past, this funding has enabled the City to purchase a Fire Engine.

Fiscal Year 2016-17 Budget Highlights

The proposed Fiscal Year 2016-17 budget includes a request through FEMA for a new fire truck at a cost of \$300,000, of which there is a 5% match.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
PS-Fire Grants							
17-30-22501	FEMA (FIRE TRUCK)	285,000	0	285,000	0	329,215	285,000
17-30-22503	OTHER GRANTS	125,000	0	125,000	0	0	0
17-38-99964	TRANSFER FROM GF-GRANT MATCH	15,000	0	15,000	0	16,460	15,000
	Total Revenue-PS Grant	425,000	0	425,000	0	345,675	300,000
17-40-22501	FEMA (FIRE TRUCK)	300,000	0	300,000	0	345,675	300,000
17-40-22503	OTHER GRANTS	125,000	0	125,000	0	0	0
	Total Expenses-PS Grants	425,000	0	425,000	0	345,675	300,000

Transportation Grants

Transportation grants include grant funds received from the Arizona Department of Transportation and the Federal Aviation Administration for improvements to highway infrastructure and airport facilities.

Fiscal Year 2016-17 Budget Highlights

This year the budget includes funding for the Airport using funds from the Federal Aviation Administration and Arizona Department of Transportation Aeronautical Division. There is a match requirement of \$12,500.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Transportation Grants							
18-30-22519	FAA - AIRPORT ENTITLEMENT GRANT	150,000	0	415,000	0	0	150,000
18-30-22520	AIRPORT-PAPI	0	0	0	0	0	170,000
18-38-99950	TRANSFER FROM AIRPORT	0	0	35,000	0	0	12,500
	Total Revenue-Trans. Grant	150,000	0	450,000	0	0	332,500
18-40-22519	FAA - AIRPORT ENTITLEMENT GRANT	150,000	0	450,000	0	0	150,000
18-40-22520	AIRPORT-PAPI	0	0	0	0	0	182,500
	Total Expenses-Trans Grant	150,000	0	450,000	0	0	332,500

Visitor Center

The Bisbee Visitor Center serves as an official Arizona Office of Tourism designated local visitor information center. This center provides information about area attractions, recreational opportunities and hospitality amenities. As required by the Arizona Office of Tourism, the center also provides a variety of brochures, maps and information for the 5 tourist regions of the state. The center also provides relocation and school packets.

As a destination marketing organization, this office is responsible for securing and administering Arizona Office of Tourism Co-operative Marketing grants; City of Bisbee and Queen Mine Tour ad placements; marketing efforts including press releases, website, and Face Book administration; hosting familiarization tours for film producers and travel writers, and serving on the Cochise County Tourism Council. The manager maintains the official travel website, www.discoverbisbee.com as well as the Discover Bisbee Arizona Face Book Page.

Funded primarily through the Transient Room Tax (BED TAX), the Visitor Center budget is supplemented with resources from the Queen Mine Tour Enterprise Fund. In November of 2014, Bisbee citizens approved an additional one percent of Transient Tax (Bed Tax) to promote Bisbee as a "overnight destination". The additional bed tax will expire in four years.

Accomplishments this year include hosting International Media familiarization tours and Travel Writers as well as assisting television producers and providing step-on tours for groups.

Fiscal Year 2016-17 Budget Highlights

Continued partnership with the Arizona Office of Tourism Marketing Cooperative resulting in additional advertising dollars that ultimately bring more visitors to Bisbee. Continued membership with the Cochise County Tourism Council, a regional destination marketing organization. The Bisbee Center has been contracted by the CCTC to fulfill requests generated by advertisement placements and the

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/16 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Visitor Center							
20-38-51000	CASH CARRY-FORWARD	47,900	0	12,095	0	0	71,378
20-38-99010	TRANSFR FRM GEN FUND - BED TAX	92,000	98,698	85,910	52,043	104,086	107,145
20-38-99011	TRFS FROM GEN FUND-1% BED TAX	0	17,212	35,090	20,816	41,632	42,855
20-38-99059	TRANSFER FROM QM	16,000	16,000	16,000	8,000	16,000	16,000
Total Revenue-Visitor Center		155,900	131,910	149,095	80,859	161,718	237,378
20-40-11000	SALARIES - GENERAL	37,960	39,679	37,960	22,011	38,516	33,010
20-40-11001	OVERTIME - GENERAL	2,000	1,834	2,000	0	0	2,000
20-40-11050	SALARIES - PART TIME	14,461	8,361	9,641	199	199	9,641
20-40-11100	F.I.C.A.	3,424	3,345	3,075	1,399	2,400	2,768
20-40-11200	MEDICARE	801	782	719	327	561	647
20-40-11300	A.S.R.S.	6,313	4,752	4,583	2,103	4,418	4,019
20-40-11500	MEDICAL INSURANCE	5,708	5,708	4,874	2,678	5,041	5,132
20-40-11501	STANDARD DISABILITY INSURANCE	221	167	248	113	4,726	195
20-40-11505	DEFERRED COMP	811	831	811	460	811	811
20-40-11510	DENTAL INSURANCE	228	228	235	160	235	235
20-40-11600	LIFE INSURANCE	66	29	102	52	102	102
20-40-11700	WORKERS COMPENSATION	192	721	132	116	232	106
20-40-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
Visitor Center Personnel Costs		72,185	66,437	64,380	29,618	57,241	58,666
20-40-13100	BUSINESS TRAVEL	1,000	0	1,000	0	500	3,000
20-40-13101	BUSINESS TRAVEL-OVERNIGHT DEST	0	0	0	0	0	7,000
20-40-13400	EDUCATION & TRAINING	2,190	867	2,190	115	0	1,000
20-40-13500	SUBSCRIPTIONS & MEMBERSHIPS	50	0	50	0	25	50
20-40-24000	TELEPHONE & FAX	2,800	1,615	2,800	809	1,600	2,800
20-40-31000	PROFESSIONAL FEES	0	0	0	0	0	3,500
20-40-34000	CONTRACT SERVICES	13,750	50	13,750	394	2,000	2,137
20-40-34001	CONTRACT SER - OVERNIGHT DEST	0	0	0	17,127	17,127	15,000
20-40-36000	MAINTENANCE & SUPPORT AGREEMNTS	200	0	200	0	50	700
20-40-41500	OFFICE SUPPLIES	1,500	194	1,500	378	700	1,000
20-40-42020	PRINTING & REPRODUCTION	6,500	5,162	6,500	619	5,000	5,000
20-40-42021	PRINTING & REPRODUCTION-OVERNIGHT D	0	0	0	0	0	5,000
20-40-42040	ADVERTISING	50,000	59,458	50,000	28,161	50,000	50,000
20-40-42041	ADVERTISING-OVERNIGHT DEST	0	0	0	0	0	25,000
20-40-42050	NON CAP ADMIN EQUIP/FURN	2,700	27	2,700	695	695	3,000
20-40-43120	OTHER FEES	25	0	25	0	0	25
20-40-43500	POSTAGE	2,000	5,910	3,000	2,197	4,400	3,000
20-40-46000	OPERATIONAL EXPENSES	500	(55)	500	0	0	500
20-40-46001	OPERATIONAL EXPENSES-OVERNIGHT DES	0	0	0	0	300	500
20-40-62003	GASOLINE	500	0	500	0	0	500
20-40-99099	TRANS TO CAPITAL PROJECTS-OVERNIGHT	0	0	0	0	0	50,000
Total Expenses-Visitor Center		155,900	139,665	149,095	80,113	139,638	237,378

Streets Fund

This fund pays for the operation and maintenance of City streets, rights of way and street lighting throughout the City. The main source of funding for the Streets Fund is the Highway User Revenue Fund (HURF). The Streets Division consists of three full-time permanent employees. The primary function of this department is maintenance of City streets, alleys, sidewalks, trees, stairs, other properties, and rights-of-way. Typical duties consist of patching and repairing streets, maintaining and repairing drainage channels, repainting traffic control markings such as cross walks, repairing, replacing, or installing traffic and pedestrian signage, and controlling vegetation, which may impede vehicular or pedestrian traffic, or the visibility of signs or markers. Other duties include the preparation for all events conducted in the City, not the least of which is the 4th of July, and the clean-up after the events.

There are 42 miles of local streets and 15,447 lineal feet of stairs in the City which are maintained by this fund. Since the City discourages the use of herbicides, the vegetation must be cleared manually on both the roadside and the stairs. There are over a dozen major drainage ways in the City that must be cleared and cleaned after storm activity. The guardrails and handrails on both the stairs and the drainage ways must be maintained and the retaining walls in Bisbee that belong to the City must be preserved.

Fiscal Year 2016-17 Budget Highlights

This budget also includes sales tax revenues which are available for improvement, street drainage and infrastructure projects. We have purchased a used Lee Boy Asphalt lay down machine and the additional equipment necessary to pave streets.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Streets							
21-31-20000	H.U.R.F. GAS TAX	393,027	394,196	405,145	195,403	390,806	385,188
21-36-10500	CEMETERY OPEN/CLOSE FEES	5,000	7,650	6,000	2,650	5,300	6,000
21-36-11060	STREET PAVEMENT CUT FEES	5,000	8,835	15,000	7,000	14,000	10,000
21-36-21000	INTEREST INCOME (LGIP)	0	2	0	0	1	0
21-38-51000	CASH CARRY-FORWARD	0	0	53,240	0	0	0
21-38-99010	TRANSFERS FROM GEN FUND	0	0	0	11,341	11,341	0
21-38-99011	SALES TAX INCR - 1%	380,000	230,650	703,560	337,190	674,380	703,000
21-38-99909	TRFS FROM CIP TO STREETS	0	7,126	0	0	0	0
Total Revenue-Streets		783,027	648,459	1,182,945	553,584	1,095,828	1,104,188
21-40-11000	SALARIES - GENERAL	71,595	72,475	71,991	41,568	92,201	104,491
21-40-11001	OVERTIME - GENERAL	4,000	3,736	4,000	3,367	8,000	4,000
21-40-11100	F.I.C.A.	4,793	4,770	4,711	2,818	6,212	6,726
21-40-11200	MEDICARE	1,121	1,116	1,102	659	1,453	1,573
21-40-11300	A.S.R.S.	8,769	8,828	8,716	5,126	11,493	12,455
21-40-11500	MEDICAL INSURANCE	11,987	11,987	10,236	5,734	12,941	15,910
21-40-11501	STANDARD DISABILITY INSURANCE	382	394	450	251	546	603
21-40-11505	DEFERRED COMP	1,704	1,704	1,704	985	2,222	2,515
21-40-11510	DENTAL INSURANCE	1,306	1,462	1,346	574	1,551	1,986
21-40-11600	LIFE INSURANCE	214	213	214	123	279	316
21-40-11700	WORKERS COMPENSATION	9,665	9,223	6,885	3,670	8,760	9,070
21-40-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
Streets Personnel Costs		115,536	115,908	111,355	64,875	145,658	159,645
21-40-12300	UNIFORMS & CLOTHING	0	200	0	0	0	200
21-40-12500	RECRUITMENT/EMPLOYEE TESTING	400	0	200	0	0	200
21-40-13100	BUSINESS TRAVEL	400	48	200	0	0	200
21-40-13400	EDUCATION & TRAINING	1,200	251	1,200	269	269	1,200
21-40-21000	ELECTRIC	95,100	85,209	102,260	36,888	90,000	104,000
21-40-23000	GAS	750	726	520	153	300	520
21-40-24000	TELEPHONE & FAX	650	440	450	221	450	450
21-40-34000	CONTRACT SERVICES	6,000	975	1,000	588	1,200	1,000
21-40-34100	DOC WORKERS	8,000	1,932	2,500	671	1,400	2,500
21-40-37000	PROPERTY, CASUALTY, LIABILITY	40,000	38,429	40,000	27,434	40,000	40,000
21-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	2,500	200	1,000	1,404	2,000	2,000
21-40-41500	OFFICE SUPPLIES	350	0	0	0	0	350
21-40-45100	DISPOSABLE EQUIP & TOOLS	4,000	3,817	6,000	1,206	2,000	4,500
21-40-45101	DISPOS EQUIP & TOOL-SALES TAX	0	2,270	0	0	0	0
21-40-45200	SAFETY EQUIP & SUPPLIES	900	800	1,200	604	1,200	1,500
21-40-46000	OPERATIONAL EXPENSES	19,000	17,868	19,000	4,720	10,000	19,000
21-40-46210	STREET REPAIR MAT - SALES TAX	0	10,305	0	238,465	250,000	360,380
21-40-46211	STREET REPAIR MATERIAL	37,241	35,426	353,560	36,897	100,000	121,543
21-40-46212	CONTRACTED STREET REPAIR	0	0	350,000	0	350,000	250,000
21-40-50100	BLDG REPAIR & MAINT	1,500	0	1,500	0	0	0
21-40-55000	EQUIPMENT REPAIR & MAINT	10,000	4,807	5,000	208	3,000	5,000
21-40-55010	EQUIPMENT RENTAL	1,500	1,152	1,500	0	1,500	1,500
21-40-55100	REPAIR & MAINT - OTHER	10,000	1,158	1,500	302	1,000	0
21-40-61000	VEHICLE PARTS & LABOR	10,000	19,061	15,000	5,778	10,000	11,000
21-40-62002	TIRES	5,000	5,863	4,500	3,309	4,500	4,500
21-40-62003	GASOLINE	20,000	8,833	6,000	1,634	3,400	5,000
21-40-62004	DIESEL	12,000	10,319	12,000	2,459	5,000	8,000
21-40-62007	OTHER FLUIDS & LUBRICANTS	1,000	0	500	0	0	0
21-40-99099	TRANSFER TO CAPITAL PROJECTS	380,000	103,000	145,000	0	0	0
Total Expenses-Streets		783,027	468,997	1,182,945	428,085	1,022,877	1,104,188

RICO Fund

RICO Funds are authorized by the Federal Government under the Racketeer Influenced and Corrupt Organization Act. Revenues come from the seizure of assets used in the commission of crimes when the Bisbee Police Department is involved in the investigations.

These funds are maintained by the Cochise County Attorney's Office and are transferred to the City of Bisbee after the proper paper work is submitted to the County Attorney for approval of the expenditures. Funds are used during the year for variety of items which enhances and or aid us in our duties and obligations. Items such as training cost, tires, computers, emergency equipment, donations to youth activities etc.

Fiscal Year 2016-17 Budget Highlights

The Police Department purchased 2 new fully equipped vehicles through state contract. A five year lease purchase program has been established and the lease payments began in January 2013.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
R.I.C.O.							
39-33-13597	RICO AUCTION FUNDS (COUNTY)	100,000	0	100,000	0	100,000	250,000
39-33-22506	COUNTY REIMBURSEMENTS - RICO	0	47,678	0	21,083	21,083	0
39-34-10862	VEHICLE IMPOUND FEES	1,000	95	1,000	0		1,000
	Total Revenue-RICO	101,000	47,773	101,000	21,083	121,083	251,000
39-40-50002	EQUIPMENT	1,000	0	1,000	0		1,000
39-40-50006	RICO - AUTHORIZED EXPENDITURES	83,439	31,203	100,000	4,500	4,500	233,439
39-40-99085	TRANSFERS TO DEBT SERVICE	16,561	16,561	0	0	16,561	16,561
	Total Expenses-RICO	101,000	47,764	101,000	4,500	21,061	251,000

Bisbee Arts Commission

The Bisbee Arts Commission activities are overseen by the Community Development Director and is authorized by the City Council to promote the arts and artists in Bisbee – both within and outside the community.

The Commission was re-established per City Ordinance in October, 2010

Fiscal Year 2016-17 Budget Highlights

This budget represents funds available for the recommendations of the Bisbee Arts Commission.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Bisbee Arts							
42-38-40010	DONATIONS/FILM FESTIVAL	0	3,219	0	0	0	
42-38-51000	CASH CARRY-FORWARD	39,000	0	20,000	0	0	21,000
	Total Revenue-Bisbee Arts	39,000	3,219	20,000	0	0	21,000
42-40-42040	ADVERTISING	0	110	200	0	0	0
42-40-43500	POSTAGE	0	52	50	8	8	0
42-40-46000	OPERATIONAL EXP (DONATIONS)	39,000	12,998	19,750	0	0	21,000
	Total Expenses-Bisbee Arts	39,000	13,160	20,000	8	8	21,000

Donations

This fund was established in 2008 to manage and account for the receipt and disbursement of donations and contributions made to the City for specific purposes. All revenues in this fund will be segregated by "purpose". This funding will assist the City in demonstrating that the disbursement and expenditure of any such dedicated funds have been restricted to the intended purposes of these funds.

Fiscal Year 2016-17 Budget Highlights

The current budget reflects revenue and expenditure funds from potential donations throughout the year.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Donations							
48-38-22500	MISC DONATIONS	1,000,000	2,825	1,000,000	2,130	2,130	1,000,000
48-38-22504	RYAN MIELE ENDOW/ANIMAL WELFARE	5,000	10,000	5,000	15,000	15,000	15,000
48-38-22506	FIREWORKS	5,000	0	5,000	0	5,000	5,000
48-38-22507	PARKS AND REC MISC DONATIONS	0	0	0	1,907	1,907	0
48-38-22510	FIRE DEPT DONATIONS/ENGINE 81	2,000	0	2,000	520	520	2,000
48-38-22512	FILM FESTIVAL DONATIONS	5,000	1,000	5,000	0	0	0
48-38-22513	AZ COMM FOUNDATION-SHELTER MEDICAL	0	5,000	10,000	0	0	10,000
48-38-22514	AZ COMM FOUNDATION-CAT CAGES	0	5,000	0	0	0	0
48-38-22515	LIBRARY DONATIONS SPEC BEQUEST	0	0	0	650	20,650	0
48-38-22516	MOVIE IN THE PARK/EQUIPMENT	0	0	0	2,000	2,000	2,000
48-38-22517	HOLIDAY LIGHTS	0	0	0	4,414	4,414	0
48-38-22518	FIRE DEPARTMENT DONATIONS	0	0	0	0	2,500	2,500
Total Revenue-Donations		1,017,000	23,825	1,027,000	26,621	54,121	1,036,500
48-40-22500	MISC DONATION EXP	1,000,000	2,775	1,000,000	2,739	2,130	1,000,000
48-40-22503	RYAN MIELE ENDOW/DOG KENNELS	0	1,621	0	0	0	0
48-40-22504	RYAN MIELE ENDOW/ANIMAL WELFARE	5,000	13,544	5,000	10,202	15,000	15,000
48-40-22506	FIREWORKS EXP	5,000	744	5,000	0	5,000	5,000
48-40-22507	PARKS AND REC MISC DONATIONS	0	0	0	0	1,907	0
48-40-22510	FIRE DEPT DONATIONS/ENGINE 81	2,000	0	2,000	0	520	2,000
48-40-22512	FILM FESTIVAL DONATION EXP	5,000	15,100	5,000	0	0	0
48-40-22513	AZ COMM FOUNDATION-SHELTER MEDICAL	0	5,000	10,000	0	0	10,000
48-40-22514	AZ COMM FOUNDATION-CAT CAGES	0	4,300	0	0	0	0
48-40-22515	LIBRARY DONATIONS SPEC BEQUEST	0	0	0	0	20,650	0
48-40-22516	MOVIE IN THE PARK/EQUIPMENT	0	0	0	0	2,000	2,000
48-40-22517	HOLIDAY LIGHTS	0	0	0	1,864	4,414	0
48-40-22518	FIRE DEPARTMENT DONATIONS	0	0	0	0	2,500	2,500
Total Expenses-Donations		1,017,000	43,084	1,027,000	14,805	54,121	1,036,500

Airport Fund

The City of Bisbee owns and operates the Bisbee Municipal Airport. There is an Airport Advisory Committee that meets on a regular basis as an advisory group for the operation and planning of the airport.

Fiscal Year 2016-17 Budget Highlights

This year the budget includes funding for the Airport using funds from the Federal Aviation Administration and Arizona Department of Transportation Aeronautical Division. There is a match requirement of \$12,500.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Airport							
50-34-12500	GAS REVENUE	25,000	21,344	25,000	5,943	12,000	25,000
50-36-13500	RENTS	13,860	10,684	13,860	6,288	13,000	13,860
50-36-13501	BISBEE AIRPARK-ACCESS FEES	1,600	1,488	1,600	0	0	1,600
50-36-13509	AIRPORT PROPERTY LEASE	1,200	869	1,200	0	0	1,200
50-38-99010	TRANSFERS FROM GENERAL FUND	0	0	35,000	0	0	12,500
	Total Revenue Airport	41,660	34,385	76,660	12,231	25,000	54,160
50-40-21000	ELECTRIC	3,180	3,320	3,180	1,597	3,200	3,180
50-40-22000	WATER	2,500	1,935	2,500	1,349	2,700	2,500
50-40-22550	SEWER AND GARBAGE SERV.	250	232	250	97	250	250
50-40-23000	GAS	630	933	630	386	630	630
50-40-24000	TELEPHONE & FAX	1,200	789	1,200	396	800	1,200
50-40-34000	CONTRACT SERVICES	500	0	500	0	0	500
50-40-37000	PROPERTY, CASUALTY, LIABILITY	3,600	3,320	3,600	0	3,600	3,600
50-40-41500	OFFICE SUPPLIES	0	0	0	0	0	0
50-40-42000	ADMIN SPECIAL SUPPLIES	250	460	250	0	0	250
50-40-42040	ADVERTISING	100	0	100	0	0	100
50-40-43110	CREDIT CARD FEES	2,000	1,675	2,000	776	1,600	2,000
50-40-43120	OTHER FEES	0	0	0	0	0	0
50-40-45100	DISPOSABLE EQUIP & TOOLS	200	90	200	0	0	200
50-40-45200	SAFETY EQUIP & SUPPLIES	200	0	200	0	200	200
50-40-45300	CUSTODIAL SUPPLIES	50	141	50	77	140	50
50-40-46000	OPERATIONAL EXPENSE	2,500	1,716	2,500	1,094	2,500	2,500
50-40-46501	FUEL FOR RESALE	21,000	18,808	21,000	13,781	21,000	21,000
50-40-50100	BLDG REPAIR & MAINT	2,000	139	2,000	926	2,000	2,000
50-40-55000	EQUIPMENT REPAIR & MAINT	1,000	0	1,000	0	500	1,000
50-40-61000	VEHICLE PARTS & LABOR	500	0	500	54	200	500
50-40-99018	AIRPORT GRANT MATCH	0	0	35,000	0	0	12,500
	Total Expenses-Airport	41,660	33,558	76,660	20,533	39,320	54,160

Police Special Revenues and Grants

This fund accounts for all grant revenues received and expended for law enforcement activities outside of the General Fund and Racketeer Influenced Corrupt Organization Funds. Included in this fund are revenues and expenditures for Operation Stonegarden (Homeland Security) funds along with funds anticipated for Collaborative Border Region Alliance and Homeland Security.

The fund also receives and expends monies from Federal Asset Forfeitures in which the City is a participant.

Fiscal Year 2016-17 Budget Highlights

Budget highlights for next year include continued grant funding through Homeland Security (Operation Stonegarden), which will cover \$50,000 for overtime.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2016 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/16 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Police Special Rev & Grants							
53-30-30002	MISC POLICE GRANTS	0	0	0	0	0	0
53-30-30003	HOMELAND SECURITY GRANTS	800,000	56,566	50,000	12,581	50,000	50,000
53-35-31000	DEPT OF JUSTICE VESTS	0	0	3,800	0	3,800	3,800
53-35-35000	FEDERAL ASSET FORFEITURES	16,561	0	16,561	0	16,561	0
53-36-11050	SERVICE REIMBURSEMENT-DHL	0	88,872	76,000	40,149	76,000	76,000
	Total Revenue-Police Spec. Rev	816,561	145,438	146,361	52,730	146,361	129,800
53-40-11050	SERVICE REIMBURSEMENT	800,000	50,175	61,000	21,156	76,000	76,000
53-40-11090	REIMBURSED ERE'S - DHL	0	38,697	0	18,993	15,000	0
53-40-30003	HOMELAND SECURITY GRANTS	0	27,340	50,000	12,000	50,000	50,000
53-40-31000	DEPT OF JUSTICE VESTS	0	0	3,800	0	3,800	3,800
53-40-35000	EXPENDITURES - FED ASSET FORFT	0	742	0	1,516	1,516	0
53-40-99901	TRANSFERS TO GENERAL FUND	16,561	10,082	31,561	3,581	0	0
	Total Expenses-Police Spec. Rev	816,561	127,036	146,361	57,246	146,316	129,800

Wastewater Fund

The Wastewater Fund provides all collection and treatment of wastewater use in the City. In addition to maintaining the collection system which consists of thousands of feet of sewer mains, Wastewater staff are also responsible for marking the Blue Stake requests as required. Wastewater staff are on-call 24-hours a day, seven days a week.

Last year the Solar Project at the Wastewater Plant was completed resulting in immediate savings in the electricity costs. This budget reflects a savings of \$43,000 and we anticipate saving \$460,000 over a 20-year span.

Fiscal Year 2016-17 Budget Highlights

This budget does not reflect an increase in the sewer rate fees that has previously been based on an analysis of the updated rate study that reflect the most current revenue and expenditure estimates for next year as well as estimates for future years. The rate study will be revised annually to reflect the most current information available to the City.

If in the future, a determination is made to increase the sewer rate fees, action will be required by City Council to increase the sewer rate at the appropriate time.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Waste Water							
54-30-22500	WIFA GRANTS/LOAN PROCEEDS	0	50,000	0	0	0	0
54-30-30000	NADB TRANSITION ASSIST. GRANT	0	1,057,031	0	0	0	0
54-30-30010	USDA WW IMPROVEMENT GRANT	350,000	667,897	360,000	0	0	0
54-30-91000	PROCEEDS FROM WIFA SOLAR LOAN	0	284,887	0	0	0	0
54-36-21000	INTEREST/PENALTIES EARNED	130,000	148,074	130,000	77,395	156,000	156,000
54-36-50000	MISCELLANEOUS REVENUE	32,000	23,018	32,000	2,939	6,000	32,000
54-37-10550	USER FEES	2,162,506	2,117,515	2,124,840	1,064,765	2,130,000	2,130,000
54-37-10551	SERVICE CHARGE/PENALTY	25,000	25,703	25,000	12,405	25,000	25,000
54-37-10552	HOOK-UP FEES	6,000	0	2,000	2,000	2,000	2,000
54-38-51000	CASH CARRY-FORWARD	251,884	0	0	0	0	516,569
54-38-99010	TRFS FROM GF, SALES TAX	400,000	347,408	351,780	168,595	338,000	351,429
Total Revenue-Waste Water		3,357,390	4,721,533	3,025,620	1,328,099	2,657,000	3,212,998

Waste Water							
54-40-11000	SALARIES - GENERAL	338,163	325,424	308,062	138,238	236,818	270,426
54-40-11001	OVERTIME - GENERAL	61,425	37,706	61,425	20,726	40,800	52,000
54-40-11100	F.I.C.A.	25,220	22,180	22,908	9,772	17,212	19,990
54-40-11200	MEDICARE	5,898	5,187	5,358	2,285	4,025	4,675
54-40-11300	A.S.R.S.	46,352	42,111	42,380	17,983	31,843	37,014
54-40-11302	A.S.R.S. PENSION EXPENSE	0	(6,106)	0	0	0	0
54-40-11500	MEDICAL INSURANCE	51,375	47,569	39,481	18,092	31,443	40,287
54-40-11501	STANDARD DISABILITY INSURANCE	1,600	1,364	1,642	842	1,421	1,499
54-40-11505	DEFERRED COMP	7,181	6,830	6,573	3,107	5,399	6,370
54-40-11510	DENTAL INSURANCE	5,132	4,790	4,784	2,199	3,806	4,624
54-40-11600	LIFE INSURANCE	903	837	826	384	672	801
54-40-11700	WORKERS COMPENSATION	17,839	16,799	11,769	4,883	9,341	9,685
Waste Water Personnel Costs		561,088	504,691	505,208	218,511	382,780	447,371

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
54-4012300	UNIFORMS & CLOTHING	800	424	800	197	400	800
54-40-13100	BUSINESS TRAVEL	800	20	800	1,707	2,000	800
54-40-13400	EDUCATION & TRAINING	4,000	778	4,000	2,835	4,000	4,000
54-40-13500	SUBSCRIPTIONS & DUES	500	400	500	0	500	500
54-40-21000	ELECTRIC	107,000	83,649	64,000	19,468	40,000	45,000
54-40-22000	WATER	3,850	1,070	3,850	745	1,600	3,850
54-40-24000	TELEPHONE & FAX	4,500	3,816	4,500	1,938	4,000	4,500
54-40-24001	INTERNET ACCESS FEE	950	714	950	398	800	950
54-40-31000	PROFESSIONAL FEES	0	0	0	4,100	4,100	0
54-40-34000	CONTRACT SERVICES	10,000	9,478	10,000	8,883	16,000	10,000
54-40-34100	DOC WORKERS	1,600	1,736	1,600	717	1,400	1,600
54-40-37000	PROPERTY, CASUALTY, LIABILITY	76,500	55,834	76,500	41,162	76,500	76,500
54-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	5,000	900	5,000	0	0	5,000
54-40-41500	OFFICE SUPPLIES	600	696	600	497	600	600
54-40-42020	PRINTING & REPRODUCTION	500	2,532	500	985	985	500
54-40-42030	BOOKS & REFERENCE MATERIALS	700	115	700	763	763	700
54-40-42050	NON CAP ADMIN EQUIP/FURN	1,000	0	1,000	544	1,000	1,000
54-40-43120	OTHER FEES	0	490	0	81	351	500
54-40-43500	POSTAGE	100	179	100	15	100	100
54-40-45100	DISPOSABLE EQUIPMENT & TOOLS	5,000	4,855	6,000	4,940	6,000	6,000
54-40-45200	SAFETY EQUIP & SUPPLIES	8,000	7,326	8,000	6,101	8,000	8,000
54-40-45300	CUSTODIAL SUPPLIES	1,400	1,657	1,400	1,542	3,000	1,400
54-40-46000	OPERATIONAL EXPENSES	4,000	4,588	15,000	7,451	15,000	15,000
54-40-46541	CHEMICALS	8,000	8,041	8,000	3,491	8,000	8,000
54-40-46542	LAB SUPPLIES & TESTING	34,000	29,563	20,000	10,843	20,000	20,000
54-40-46543	MANHOLE, PIPE, & FITTINGS	18,000	14,311	18,000	9,570	18,000	18,000
54-40-46544	SLUDGE REMOVAL	36,400	29,101	45,000	10,969	24,000	45,000
54-40-47000	PERMITS & LICENSES	14,000	24,931	14,000	7,081	14,000	14,000
54-40-47500	BAD DEBT	70,700	76,360	70,700	0	70,700	70,700
54-40-50100	BLDG REPAIR & MAINT	3,800	2,042	3,800	518	3,800	3,800
54-40-55000	EQUIPMENT REPAIR & MAINT	70,000	54,123	70,000	17,022	40,000	70,000
54-40-55010	EQUIPMENT RENTAL	0	2,784	0	2,784	2,784	0
54-40-55100	REPAIR & MAINT - OTHER	600	450	600	977	977	600
54-40-55200	NON CAP EQUIPMENT PURCHASES	2,000	1,584	2,000	0	2,000	2,000
54-40-61000	VEHICLE PARTS & LABOR	11,500	7,863	8,000	4,256	8,400	8,000
54-40-62002	TIRES	1,600	4,315	5,000	500	1,000	5,000
54-40-62003	GASOLINE	25,000	15,144	25,000	4,127	8,400	25,000
54-40-62004	DIESEL	7,000	10,137	7,000	1,403	3,000	7,000
54-40-62007	OTHER FLUIDS & LUBRICANTS	1,000	0	1,000	61	200	1,000
54-40-89000	DEPRECIATION EXPENSE	0	1,408,321	0	0	0	0

54-40-91000	CAPITAL EXPENDITURES	7,500	49,845	7,500	165,584	165,584	200,000
54-40-95000	RESERVE ACCUMULATION	0	0	559,728	0	0	0
54-40-98000	PRINCIPAL PAYMENT - OFFSET	0	(789,572)	0	0	0	0
54-40-99010	TRANSFER TO ADMINISTRATION	9,565	9,565	4,089	2,045	4,089	2,414
54-40-99051	TRANSFERS TO CITY MANAGER	17,355	17,355	17,455	8,727	17,455	17,577
54-40-99052	TRANSFERS TO FINANCE	110,577	110,577	105,678	52,839	105,678	138,388
54-40-99057	TRANSFERS TO LEGAL SVCS	10,235	10,235	12,245	6,123	12,245	12,000
54-40-99075	TRANSFERS TO PUBLIC WORKS	15,942	15,942	16,307	8,154	16,307	21,610
54-40-99077	TRANSFERS TO GARAGE	10,015	10,015	12,197	6,099	12,197	17,126
54-40-99086	TRANSFERS TO DEBT SERVICE WWP	1,097,942	1,145,544	1,180,193	590,097	1,180,193	1,181,594
54-40-99090	TRFS TO RESERVES - DSR	116,771	116,771	101,120	50,560	101,120	106,518
54-40-99157	TRANSFER TO PW GRANTS	860,000	56	0	0	0	583,000
	Total Expenses-Waste Water	3,357,390	2,771,351	3,025,620	1,287,410	2,410,008	3,212,998

Sanitation Fund

The Sanitation Fund is responsible for collecting all solid waste in the City and for collecting, processing, and selling recyclable materials. The Sanitation Division consists of a supervisor, two container truck drivers, a three-man crew that does the hand pick-up in Old Bisbee, and two recycling attendants in conjunction with supervised inmate labor.

Recycling facilities are located at the Cochise County Transfer Station. The community interest in recycling has increased significantly over the last few years. This increase has also provided larger than expected loads at the drop off locations. The recycling center experiences more requests from the business community than can be currently served. The City of Bisbee is the leader in Cochise County for recycling and will continue to find ways to streamline and increase the recycling effort.

Fiscal Year 2016-17 Budget Highlights

This budget reflects no rate increase for recycling services for the next year.

Funds are budgeted to replace equipment within the division using the vehicle replacement program implemented several years ago. We purchased a used garbage truck in FY2013-14 and two new trucks in FY2014-15.

Account Number	Account Description	FY 2015 Budget	FY 2015 Actual	FY 2016 Budget	YTD 12/31/15 Actual	FY 2016 Y/E Estimate	FY 2017 Proposed
Sanitation							
56-36-11400	RECYCLING REVENUE	35,000	17,801	35,000	6,234	13,000	15,000
56-37-10550	USER FEES	814,997	822,935	821,615	407,673	816,000	821,615
56-37-10551	USER FEES - RECYCLING	27,450	24,525	25,000	12,227	24,600	25,000
56-37-10553	SPECIAL PICK-UP FEES	700	544	1,500	190	400	1,500
56-38-51000	CASH CARRY-FORWARD	84,889	0	63,371	0	0	59,865
	Total Revenue-Sanitation	963,036	865,805	946,486	426,324	854,000	922,980
56-40-11000	SALARIES - GENERAL	274,912	275,562	277,085	132,756	255,426	267,101
56-40-11001	OVERTIME - GENERAL	3,500	5,074	3,500	4,353	8,800	3,500
56-40-11050	SALARIES - PART TIME	0	0	0	0	0	0
56-40-11100	F.I.C.A.	17,672	17,036	17,396	8,497	16,382	16,777
56-40-11200	MEDICARE	4,133	3,984	4,068	1,987	3,831	3,924
56-40-11300	A.S.R.S.	32,296	31,939	32,183	15,560	30,307	31,065
56-40-11302	A.S.R.S. PENSION EXPENSE	0	(4,630)	0	0	0	0
56-40-11500	MEDICAL INSURANCE	46,522	45,191	39,724	18,494	37,043	44,137
56-40-11501	STANDARD DISABILITY INSURANCE	1,233	1,107	1,319	703	1,314	1,421
56-40-11505	DEFERRED COMP	6,613	6,417	6,613	3,175	6,360	6,978
56-40-11510	DENTAL INSURANCE	4,084	3,939	4,207	1,662	3,467	4,191
56-40-11600	LIFE INSURANCE	831	805	831	394	794	877
56-40-11700	WORKERS COMPENSATION	24,811	23,507	17,027	7,852	16,220	16,143
	Sanitation Personnel Costs	416,607	409,931	403,953	195,433	379,944	396,114
56-40-12300	UNIFORMS & CLOTHING	400	723	400	311	650	1,000
56-40-12500	RECRUITMENT/EMPLOYEE TESTING	1,000	0	1,000	0	0	0
56-40-13100	BUSINESS TRAVEL	600	375	600	0	200	1,000
56-40-13400	EDUCATION & TRAINING	3,000	0	3,000	270	270	2,000
56-40-21000	ELECTRIC	1,700	1,635	1,700	755	1,500	1,700
56-40-22000	WATER	400	0	400	0	0	400
56-40-23000	GAS	300	726	300	153	300	300
56-40-24000	TELEPHONE & FAX	500	1,478	500	1,236	2,472	3,000
56-40-34000	CONTRACT SERVICES	3,500	3,577	3,500	1,618	3,236	3,500
56-40-34100	DOC WORKERS	6,200	5,561	6,200	2,418	4,836	6,200
56-40-37000	PROPERTY, CASUALTY, LIABILITY	32,150	23,465	32,150	16,984	32,150	32,150
56-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	5,000	910	5,000	0	0	5,000
56-40-45100	DISPOSABLE EQUIP & TOOLS	400	113	400	0	400	400
56-40-45200	SAFETY EQUIP & SUPPLIES	1,000	532	1,000	551	1,000	2,000
56-40-45300	CUSTODIAL SUPPLIES	2,500	1,124	2,500	706	1,400	2,500
56-40-46000	OPERATIONAL EXPENSES	2,000	6,733	2,000	2,009	2,500	2,500
56-40-46561	COUNTY TIPPING FEES	176,000	204,655	176,000	86,569	174,000	180,000
56-40-46562	RECYCLING PROGRAM	10,000	12,611	10,000	3,937	8,000	5,000
56-40-47500	BAD DEBT	20,000	940	20,000	0	20,000	20,000
56-40-55000	EQUIPMENT REPAIR & MAINT	15,000	1,677	15,000	1,366	3,000	10,000
56-40-55200	NON CAP EQUIPMENT PURCHASES	22,000	10,255	22,000	3,058	6,000	22,000
56-40-61000	VEHICLE PARTS & LABOR	60,000	40,553	60,000	14,666	30,000	40,000
56-40-62002	TIRES	18,000	12,784	18,000	3,196	6,000	10,000
56-40-62003	GASOLINE	12,500	6,054	12,500	2,403	5,000	12,500
56-40-62004	DIESEL	20,000	22,125	20,000	7,317	15,000	15,000
56-40-62007	OTHER FLUIDS & LUBRICANTS	1,000	0	1,000	0	0	1,000
56-40-89000	DEPRECIATION EXPENSE	0	54,841	0	0	0	0
56-40-95000	RESERVE ACCUMULATION	25,200	0	25,200	0	25,200	0
56-40-99010	TRANSFERS TO ADMIN & GEN	16,507	16,507	4,089	2,045	4,089	2,414
56-40-99051	TRANSFERS TO CITY MANAGER	0	0	6,982	3,491	6,982	7,031
56-40-99052	TRANSFERS TO FINANCE	46,747	46,747	45,320	22,660	45,320	74,901
56-40-99057	TRANSFERS TO LEGAL SVCS	3,071	3,071	3,674	1,837	3,674	3,600
56-40-99077	TRANSFERS TO GARAGE	10,015	10,015	12,196	6,098	12,196	29,358
56-40-99085	TRANSFER TO DEBT SERVICE	21,768	0	21,768	10,884	21,768	21,768
56-40-99975	TRANSFERS TO PW ADMIN	7,971	7,971	8,154	4,077	8,154	8,644
	Total Expenses-Sanitation	963,036	907,689	946,486	396,048	825,241	922,980

Bisbee Public Works Grants

The Public Works Grants initiate projects outside the normal Public Works operations.

Fiscal Year 2017-18 Budget Highlights

Funds have been set aside for a BECC grant for the sewer expansion/upgrades in Tintown, along with funding for the Old Bisbee Laterals.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
PW Grants							
57-30-22502	WIFA GRANT/CDBG SEWER	50,000	0	0	17,000	17,000	0
57-30-22506	WWTP SOLAR GENERATOR SYSTEM	1,600,000	0	0	0	0	0
57-30-22508	USDA/RD TINTOWN	1,741,722	0	0	277,443	0	32,000
57-30-22510	MISC PUBLIC WORKS GRANTS	2,500,000	0	2,500,000	0	0	2,500,000
57-30-22554	WWTP UPGRADES - USDA	0	0	222,222	0	0	580,000
57-30-22555	TINTOWN DRAINAGE STUDY	0	0	0	0	0	31,960
57-30-22556	OB LATERALS/PHASE 1 CONSTR	0	0	0	0	0	560,000
57-38-99054	TRANSFER FROM SEWER	860,000	56	0	0	0	583,000
Total Revenue		6,751,722	56	2,722,222	294,443	17,000	4,286,960
57-40-22502	WIFA GRANT/CDBG-SEWER	110,000	0	0	50	0	0
57-40-22506	WWTP SOLAR GENERATOR SYSTEM	1,600,000	0	0	0	0	0
57-40-22508	USDA/RD TINTOWN	1,741,722	0	0	278,602	0	32,000
57-40-22510	MISC PUBLIC WORKS GRANTS	2,500,000	0	2,500,000	0	0	2,500,000
57-40-22554	WWTP UPGRADES - USDA	800,000	0	222,222	6,976	0	1,163,000
57-40-22555	TINTOWN DRAINAGE STUDY	0	0	0	0	0	31,960
57-30-22556	OB LATERALS/PHASE 1 CONSTR	0	0	0	0	0	560,000
Total Expenses		6,751,722	0	2,722,222	285,628	0	4,286,960

Queen Mine Fund

The Mine Tour is an enterprise program for the City of Bisbee which means it operates with its own budget and funds generated from the tour to maintain, improve, and expand the tour as well as support the Visitors Center.

Funded by the sale of tour tickets and gift shop items, the Queen Mine Tour sees over 50,000 visitors a year from all 50 states and around the world. While the City owns the building once known as the Change House, Freeport-McMoRan leases the underground used for tours.

Recent Accomplishments of the Queen Mine Tour include:

- Safety upgrades included raising the ceiling height 2-4 ft along the escape way. This project required a large amount of blasting and removal of tons of rock. Installed a GOB fence in a section of escape way. Filled in an area with muck and extended the stair case. Freeport McMoran personnel have also recently completed additional safety upgrades.
- Installed bulkheads in raises that connected to the escape way. These bulkheads are located from 20 ft to 80 ft off the ground. This also required installation of two man-ways used to access the tops of the raises.
- Continue to upgrade safety improvements for tours including: fluorescent lights, displays, head frames, and working toward mine improvements required for the lease and MSHA standards.
- Facility improvement projects, restroom remodel, and landscaping. Our new plans call for remodeling Visitor Center's office.
- A continued, aggressive social media campaign on Facebook in English and Spanish has increased exposure to the tour and facilities.
- Created new position for train attendants, hired and trained individuals for continued safety standards.
- Investigation and preliminary planning for a new geology based tour.

Fiscal Year 2016-17 Budget Highlights

Ongoing efforts to improve safety will remain the top priority. These will include infrastructure repairs and the rebuilding of locomotives along with continued cleaning of the mine shafts, shoring up and replacing timbers. Expanded routine maintenance schedules will help alleviate any threats to tourists and tour guides.

Capital Improvements to the Mine include purchasing locomotives, mine car wheels, battery charger and rail switch, track replacement and parking lot improvements.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2016 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Queen Mine							
59-31-25000	TAX CREDITS TAKEN	400	375	0	153	320	0
59-34-15001	MERCHANDISE SALES	215,000	287,619	265,000	108,182	265,000	280,000
59-34-15010	MAIL ORDER SALES	200	1,610	200	1,208	2,400	1,400
59-34-17500	MINE TOURS	441,000	375,904	441,000	163,267	441,000	441,000
59-36-11600	OVER/SHORT	0	(211)	13	(7)	0	0
59-36-15003	VENDING MACHINE SALES	3,000	2,315	1,300	1,118	2,240	1,200
59-36-35000	OTHER REVENUE	0	10	0	0	0	0
59-38-99235	CASH CARRY-FORWARD	244,256	0	255,207	0	0	316,401

	Total Revenue-QM	903,856	667,622	962,720	273,921	710,960	1,040,001
<u>Account Number</u>	<u>Account Description</u>	<u>FY 2016 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
59-40-11000	SALARIES - GENERAL	163,925	163,207	149,926	84,356	167,536	166,360
59-40-11001	OVERTIME - GENERAL	2,000	1,173	2,000	396	800	2,000
59-40-11050	SALARIES - PART TIME	121,711	82,726	159,921	40,721	107,125	165,672
59-40-11100	F.I.C.A.	18,085	15,122	19,335	7,660	17,079	20,710
59-40-11200	MEDICARE	4,230	3,537	4,522	1,791	3,994	4,843
59-40-11300	A.S.R.S.	16,178	17,282	18,719	7,862	15,724	16,175
59-40-11301	ALTERNATE CONTRIBUTIONS, A.S.R.S.	6,475	2,749	4,498	1,599	3,200	3,484
59-40-11302	A.S.R.S. PENSION EXPENSE	0	(2,505)	0	0	0	0
59-40-11402	ALTERNATE CONTRIBUTIONS, P.S.P.R.S.	0	0	0	0	0	0
59-40-11500	MEDICAL INSURANCE	28,541	27,590	24,371	11,815	24,371	25,661
59-40-11501	STANDARD DISABILITY INSURANCE	892	740	822	481	962	825
59-40-11505	DEFERRED COMP	4,057	3,922	4,057	2,029	4,057	4,057
59-40-11510	DENTAL INSURANCE	2,716	2,514	2,392	1,196	2,392	2,392
59-40-11600	LIFE INSURANCE	459	442	510	230	460	510
59-40-11700	WORKERS COMPENSATION	10,065	8,016	9,070	2,662	5,324	8,870

	Queen Mine Personnel Costs	379,334	326,515	400,143	162,798	353,024	421,559
<u>Account Number</u>	<u>Account Description</u>	<u>FY 2016 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
59-40-12300	UNIFORMS & CLOTHING	1,600	1,083	1,600	1,121	1,200	1,300
59-40-13400	EDUCATION & TRAINING	2,000	0	1,000	0	1,000	1,000
59-40-21000	ELECTRIC	12,000	15,762	23,000	7,167	18,000	20,000
59-40-22000	WATER	1,500	1,670	1,500	1,223	1,700	1,700
59-40-22550	SEWER AND GARBAGE SERV.	4,757	4,552	4,757	1,897	4,757	4,757
59-40-23000	GAS/WOOD	2,000	0	2,000	1,450	2,000	2,000
59-40-24000	TELEPHONE & FAX	2,000	1,855	1,900	929	1,900	1,900
59-40-24001	INTERNET ACCESS FEE	900	779	925	448	925	925
59-40-24110	RENT/LEASE	1,200	10	1,200	0	1,200	1,200
59-40-31000	PROFESSIONAL FEES	0	0	0	0	0	40,000
59-40-34000	CONTRACT SERVICES	800	1,748	800	766	766	800
59-40-34100	DOC WORKERS	1,900	1,359	1,900	588	1,500	1,900
59-40-36000	MAINTENANCE & SUPPORT AGREEMENTS	800	0	800	275	500	800
59-40-37000	PROPERTY, CASUALTY, LIABILITY	40,000	30,506	40,000	0	32,000	40,000
59-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	500	0	500	0	0	500
59-40-41500	OFFICE SUPPLIES	3,500	4,245	3,500	899	3,500	3,500
59-40-42020	PRINTING & REPRODUCTION	0	180	0	0	0	0
59-40-42040	ADVERTISING	22,000	28,785	32,000	15,151	32,000	32,000
59-40-42050	NON CAP ADMIN EQUIP	0	3,102	0	0	0	2,500
59-40-43110	CREDIT CARD FEES	16,000	15,592	16,000	6,653	16,000	16,000
59-40-43500	POSTAGE	400	89	400	310	400	400
59-40-45100	DISPOSABLE EQUIP & TOOLS	2,000	0	2,000	0	2,000	2,000
59-40-45200	SAFETY EQUIP & SUPPLIES	10,000	1,862	10,000	8,262	10,000	10,000
59-40-45300	CUSTODIAL SUPPLIES	2,500	2,471	3,000	1,454	3,000	3,000
59-40-46000	OPERATIONAL EXPENSES	7,000	873	7,000	650	7,000	7,000
59-40-46030	CONCESSION SUPPLIES	1,500	623	1,000	284	800	800
59-40-46591	MERCHANDISE	100,000	111,456	120,000	62,362	120,000	135,000
59-40-55000	EQUIPMENT REPAIR & MAINT	17,000	1,890	17,000	4,730	17,000	17,000
59-40-55100	REPAIR & MAINT - OTHER	9,000	11,046	9,000	6,881	9,000	25,000
59-40-61000	VEHICLE PARTS & LABOR	1,000	689	1,000	303	1,000	1,000
59-40-62003	GASOLINE	1,500	777	1,000	288	1,000	1,000
59-40-62004	DIESEL	0	11	0	0	0	0
59-40-89000	DEPRECIATION EXPENSE	0	12,586	0	0	0	0
59-40-99010	TRANSFERS TO ADMIN & GEN	17,794	17,794	17,771	8,886	17,771	15,338
59-40-99020	TRANSFER BED TAX/VC	16,000	16,000	16,000	8,000	16,000	16,000
59-40-99052	TRANSFERS TO FINANCE	24,254	24,254	22,907	11,454	22,907	25,122
59-40-99057	TRANSFERS TO LEGAL SVCS	5,117	5,117	5,117	2,559	5,117	6,000
59-40-99099	TRANSFERS TO CAPITAL PROJECTS	196,000	0	196,000	0	0	181,000
	Total Expenses-QM	903,856	645,281	962,720	317,788	704,967	1,040,001

Miscellaneous Grants

This budget reflects grant funds not accounted for elsewhere in the budget. These include library, parks, and tourism grants as well as transportation grants for buses.

Fiscal Year 2016-17 Budget Highlights

Requests for this budget include an allocation for miscellaneous grants to allow for potential grant opportunities.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Misc Grants							
78-30-23112	LIBRARY PENDING GRANTS	15,000	0	15,000	0	0	15,000
78-30-23202	ADOT - BISBEE BUS	112,500	0	0	0	0	78,660
78-30-79000	MISCELLANEOUS GRANTS	5,000,000	0	5,000,000	0	0	5,000,000
78-38-99996	TRANSFERS FROM BISBEE BUS	12,500	9,315	0	0	0	19,665
	Total Revenue	5,140,000	9,315	5,015,000	0	0	5,113,325
				0			
78-40-23112	LIBRARY PENDING GRANTS	15,000	0	15,000	0	0	15,000
78-40-79000	MISCELLANEOUS GRANTS	5,000,000	0	5,000,000	0	0	5,000,000
78-40-91000	CAPITAL EXPENDITURES-BISBEE BUS	125,000	0	0	0	0	98,325
	Total Expenses	5,140,000	0	5,015,000	0	0	5,113,325

Debt Service

This fund accounts for the accumulation of resources and payment of general long-term debt principle and interest payments. Budgeted funds are transferred into this fund from the various funding sources. These funds are then used to make the appropriate debt payments on one garbage truck and two police cars. Funds have been budgeted for additional vehicle based on Council approval.

Fiscal Year 2016-17 Budget Highlights

This year's budget reflects the principle and interest payments due on general long-term debt of the City.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2016 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/16 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Debt Service							
85-38-99010	TRANSFER FROM GF ADMIN/GEN	62,874	62,874	47,021	23,511	47,021	15,000
85-38-99039	TRANSFERS FROM RICO FUND	0	16,561	0	0	0	16,561
85-38-99056	TRANSFER FROM SANITATION	21,768	0	21,768	10,884	21,768	21,768
	Total Debt Service Revenue	84,642	79,435	68,789	34,395	68,789	53,329
85-70-81000	PRINCIPAL PMTS, LEASE PURCHASE	75,993	43,784	63,716	39,896	49,716	51,305
85-70-81500	INTEREST PMTS, LEASE PURCHASE	8,649	2,529	5,073	2,425	3,489	2,024
	Total Debt Service Expenses	84,642	46,313	68,789	42,321	53,205	53,329

Debt Service for Wastewater Project

This fund accounts for the accumulation of resources and payment of debt related to the Wastewater Project, and includes the annual debt payments for Water Infrastructure Finance Authority (WIFA) and USDA Rural Development. Funds are also budgeted for debt service reserves, repair and replacement reserves, and operating and maintenance reserves required by WIFA, USDA, and North American Development Bank. Transfers from the Wastewater Fund support these payments.

Fiscal Year 2016-17 Budget Highlights

This budget includes all payments due in Fiscal Year 2016-17.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Debt Service for WWTP							
86-36-21000	INTEREST INCOME	100	217	100	113	200	100
86-38-99000	TRANSFERS IN - DEBT SERVICE	1,097,942	1,145,544	1,180,193	590,097	1,180,193	1,181,594
86-38-99010	TRFS IN-DEBT SERVICE RESERVES	116,771	116,771	101,120	50,560	101,120	106,518
	Total Revenue	1,214,813	1,262,532	1,281,413	640,770	1,281,513	1,288,212
86-40-98010	RESERVE ACCUMULATION	116,871	0	101,120	0	101,120	106,518
86-80-81000	PRINCIPAL PAYMENTS	747,489	789,294	836,091	808,815	808,815	829,355
86-80-81500	INTEREST PAYMENTS	350,453	369,107	344,202	371,416	371,416	352,339
	Total Expenses	1,214,813	1,158,401	1,281,413	1,180,231	1,281,351	1,288,212

Youth Fund

The Youth Fund was established as a permanent fund with \$103,000 in proceeds from the sale of properties known as the Old Police Station and Old Fire Station. The fund must maintain the principal of \$103,000. Interest income and fund balances from previous years activity in excess of the \$103,000 may be budgeted for programs and expenditures consistent with the purposes of this fund.

Fiscal Year 2016-17 Budget Highlights

Funds are budgeted for potential operating expenditures, capital expenditures, and fund-raising activities pertinent to youth and youth activities. Major repairs are needed to the pool for ADA compliance which must be addressed this budget year prior to reopening the pool next year.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Youth Fund							
89-36-21000	INTEREST INCOME	500	469	0	99	200	0
89-36-50010	FUND RAISING PROCEEDS	2,000	0	0	0	0	0
89-36-99925	CASH CARRY-FORWARD	11,500	0	55,000	0	0	55,000
	Total Revenue	14,000	469	55,000	99	200	55,000
89-40-50000	AUTHORIZED EXPENDITURES	4,000	500	0	0	0	0
89-40-50010	FUND RAISING EXPENSES	0	0	0	0	0	0
89-40-90000	CAPITAL EXPENDITURES	10,000	0	0	0	0	0
89-40-99099	TRANSFER TO CAPITAL PROJECTS	0	0	55,000	0	0	55,000
	Total Expenses	14,000	500	55,000	0	0	55,000

Bisbee Bus Fund

The Bisbee Bus operations are primarily funded through the Arizona Department of Transportation's 5311 program. Additional funds to support the Bisbee Bus are provided from a 5310 ADOT Program, AAA, and SEAGO. General funds are also utilized for matching funds. Bisbee currently owns 3 buses, which are required to be under lien with ADOT for the duration of 5 years or 200,000 miles.

The day to day operations of the Bisbee Bus are contracted through City of Douglas which provides drivers, safety training and oversight of operations, ridership, marketing and administration.

The Bisbee Bus runs a fixed route deviated service Monday thru Friday 6:00 a.m. to 6:20 p.m. and Saturdays from 9:00 a.m. to 3:35 p.m. This service is provided year round with the exception of holidays. The route includes Old Bisbee, Warren, Saginaw, Tin Town, San Jose, and Naco. On weekdays, the bus makes 10 round trips per day and runs an early morning commuter route. Saturdays the bus makes 4 round trips. Cost to ride the bus is \$1.00 for adults, .50 for seniors, and .25 for students. Assistance is available for seniors and disabled riders to obtain reduced fare passes at the Senior Center.

The current contract is with the City of Douglas which was awarded this year. For the first time, ADOT 5311 Budget was required to be submitted as a bi-annual budget.

36,000 riders took the Bisbee bus last year. 64% of those riders were elderly and/or disabled.

Fiscal Year 2016-17 Budget Highlights

The 2016-2017 fiscal year budget includes expanding the route through Hereford and Palominas to Sierra Vista. A feasibility study was included in this year's budget.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Bisbee Bus							
96-30-50045	SEAGO TRANSPORTATION	18,650	18,649	18,650	5,741	60,000	18,650
96-30-50050	BUS LOCAL SHARE	10,500	10,318	10,500	6,687	11,000	11,500
96-30-50060	FEDERAL SHARE	278,000	175,716	287,500	84,130	168,000	306,150
96-38-99010	TRANSFERS FROM GEN FUND	12,500	9,315	3,700	0	3,700	19,665
	Total Revenue	319,650	213,998	320,350	96,558	242,700	355,965
96-40-41505	ADMIN MISC EXPENSES	3,500	3,257	3,000	105	3,000	3,500
96-40-41606	CONTRACTOR OPERATING EXPENSES	219,000	173,908	229,000	27,514	229,000	231,500
96-40-41607	CITY OPERATING EXPENSE	33,550	19,991	33,550	28,846	33,550	41,000
96-40-43500	POSTAGE	100	97	100	1	50	300
96-40-52500	PROPERTY, CASUALTY, LIABILITY	12,000	5,596	10,000	4,051	10,000	10,000
96-40-62000	FUEL & LUBRICANTS	39,000	23,325	41,000	8,969	25,000	50,000
96-40-99078	TRANSFER GRANT MATCH	12,500	9,315	3,700	0	3,700	19,665
	Total Expenses	319,650	235,489	320,350	69,486	304,300	355,965

Capital Improvements Program Fund

The Capital Improvements Fund was established by City Council to receive funds from the sale of City assets, principally land owned by the City and determined to be surplus property. By ordinance, the proceeds from the sale of City assets are required to be placed in the Capital Improvements Fund. The Capital Improvements Fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities. Sources of funding may include transfers from the General Fund, Special Revenue Funds, Enterprise Funds, or grant funding, along with the use of reserves where appropriate.

Fiscal Year 2016-17 Budget Highlights

This budget reflects very few new programs to be constructed with existing funds. But does include a start of a replacement vehicle program along with a City Admin vehicle. The Queen Mine is scheduled to continue its Capital Improvement Program at the Mine. This includes an interior renovation, for the Visitor Center , a locomotive, battery charger, mine car wheels; switch and track replacement along with some parking lot maintenance.

There is limited current funding available for capital improvement projects. This fund is not expected to grow significantly in future years , other than through tax revenues allocated for this purpose, unless significant surplus properties are sold from the City's inventory.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Capital Improvements							
99-30-50999	MISC. INCOME	0	12,230	0	0	4,000	0
99-36-55012	FREEPORT STREET SETTLEMENT	0	0	0	133,000	133,000	0
99-38-51000	CASH CARRY FORWARD	255,000	0	995,000	0	0	550,000
99-38-99010	TRANSFERS FROM GENERAL FUND	0	80,322	0	0	0	35,000
99-38-99020	TRANSFERS FROM VISITOR CENTER	0	0	0	0	0	50,000
99-38-99021	TRANSFER FROM STREETS	390,000	103,000	145,000	0	0	0
99-38-99050	TRANSFER FROM AIRPORT FUND	0	0	0	0	0	0
99-38-99054	TRANSFER FROM WASTEWATER	0	0	0	0	0	0
99-38-99056	TRANSFER FROM SANITATION	0	0	0	0	0	0
99-38-99059	TRANSFER FROM QUEEN MINE	196,000	0	196,000	0	0	181,000
99-38-99089	TRANSFER FROM YOUTH FUND	0	0	55,000	0	0	55,000
Total Revenue		831,000	195,552	1,361,000	133,000	137,000	871,000
99-40-02001	VISITOR CENTER/BED TAX INCR	0	0	0	0	0	50,000
99-40-02101	MULE GULCH CHANNEL BRIDGE EVALS	100,000	0	110,000	0	0	0
99-40-02102	GLASS SIDEWALKS FAIR BLDG	35,000	0	35,000	0	0	0
99-40-02103	CASTLEROCK EROSION CONTROL	110,000	0	0	0	0	0
99-40-02104	STREET REPLACEMENT	135,000	0	0	0	0	0
99-40-05402	CITY HALL HEATING & COOLING SYSTEM	120,000	0	400,000	0	0	350,000
99-40-05403	FIRE DEPARTMENT ROOFS (2)	100,000	0	100,000	0	0	100,000
99-40-05404	14TH TERRACE SUBDIVISION STORM DRAIN	35,000	0	35,000	0	0	0
99-40-05405	LIBRARY HEATING & COOLING SYSTEM	0	0	50,000	0	0	50,000
99-40-05406	CITY HALL ELEVATOR	0	0	200,000	0	0	0
99-40-05407	FIRE ESCAPES	0	0	100,000	0	0	0
99-40-05408	FEMA - MULE GULCH CHANNEL DRAINAGE	0	0	80,000	0	0	80,000
99-40-05501	CITY POOL REFURBISH	0	0	55,000	0	0	55,000
99-40-05900	QUEEN MINE TRAIN MINE CAR WHEELS	34,000	0	34,000	0	0	34,000
99-40-05901	INTERIOR RENOVATION -	15,000	0	15,000	0	0	0
99-40-05903	QM RAIL SWITCH /TRACK REPLACEMENT	25,000	0	25,000	0	0	25,000
99-40-05904	QM LOCOMOTIVES	100,000	0	100,000	0	0	100,000
99-40-05905	QM LOCOMOTIVE BATTERY CHARGER	12,000	0	12,000	0	0	12,000
99-40-05908	QM PARKING LOT MAINTENANCE	10,000	0	10,000	0	0	10,000
99-40-18000	PARKS IMPROVEMENTS	0	80,322	0	0	0	0
99-40-80010	PROJECT COST	0	93,024	0	0	0	0
99-40-90400	EQUIPMENT/VEHICLE	0	103,000	0	0	0	55,000
Total Expenses		831,000	276,346	1,361,000	0	0	871,000

Total Expenses - All Funds \$29,950,230 - \$26,969,258 - - \$28,298,397

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: June 21, 20136☒ Regular ☐ SpecialDATE ACTION SUBMITTED: June 15, 2016REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A CONTRACT WITH FIREWORKS PRODUCTIONS OF ARIZONA FOR THE 4TH OF JULY FIREWORKS

FROM: Marc Burneleit, Fire Chief

RECOMMENDATION: Approval

PROPOSED MOTION: I move to approve the contract with Fireworks Productions of Arizona for the 4th of July Fireworks.**DISCUSSION:**

The Bisbee Fire Department is requesting the approval of the contract with Fireworks Productions of Arizona for the 4th of July fireworks.

FISCAL IMPACT: \$3500.00**DEPARTMENT LINE ITEM ACCOUNT:** 10-50-43000**BALANCE IN LINE ITEM IF APPROVED:** \$0.00

Prepared by:


Marc Burneleit,
Fire Chief

Reviewed by:


Jestin Johnson,
City Manager



Fireworks Productions of Arizona
17034 S. 54th St.
Chandler, AZ 85226

lori@fireworksaz.com
Phone # (480) 948-0090 / Fax # (480) 423-5430

P.O. Quote

DATE	Invoice #
4/15/16	7976-1

CUSTOMER

CITY OF BISBEE
118 Arizona Street
Bisbee, AZ 85603

PURCHASE ORDER #	TERMS	P.O. DUE DATE	SHOW DATE (S)	DETAILS
	Date Due is	6/22/16	7/4/15	Fireworks-Purchase Order
DESCRIPTION		QUANTITY	RATE	AMOUNT
Fireworks Display - 1.3G – City of Bisbee 4 th of July SALES TAX INCLUDED			\$3,500.00	\$3,500.00
P.O. in the amount of \$3,500.00 required by Wednesday, June 22, 2016 Or at time of pick up				
P.O. is required by June 22, 2016 Thank You! We appreciate your business			Total:	\$3,500.00

Accounts not paid by the due date may be charged a monthly service charge of 2 percent or the maximum allowed by law

Fireworks Productions of Arizona
17034 S. 54th St.
Chandler, AZ 85226
Office 480-948-0090 ~ Fax 480-423-5430

FIREWORKS SHIP SHOW CONTRACT

This fireworks contract is between FPA, Ltd., an Arizona Corporation DBA Fireworks Productions of Arizona (FPA), and City of Bisbee.

FPA is in the business of selling fireworks, and City of Bisbee wants FPA to provide a fireworks show for City of Bisbee's benefit. The parties therefore agree as follows:

1. **Fireworks.** FPA will provide fireworks for a display on **July 4, 2016**. The display will substantially comply with the program set forth in Exhibit A.
2. **Contract Price.** City of Bisbee will pay FPA the sum of **\$3,500.00** as consideration for the fireworks display. The Bisbee Firefighters Local 2146 will pay FPA the sum of **\$2,500.00**. The combined total shall be **\$6,000.00** (the 'Contract Price') Payment will be made as follows:
 - a. The City of Bisbee shall provide a Purchase Order for 100% of the Contract Price upon the signing of this contract due on or before delivery on **Wednesday, June 22, 2016**.
 - b. The City of Bisbee shall pay 100% of its balance (\$3,500.00) within twenty days after the completion of the Fireworks Display.
 - c. The Bisbee Firefighters Local 2146 shall provide payment 100% in full (\$2,500.00) by **Wednesday, June 22, 2016** or at the time of delivery.

City of Bisbee agrees to pay interest at the rate of 2% per month on any delinquent balance until the debt is paid in full. In the event that City of Bisbee fails to perform its obligations and responsibilities pursuant to this contract and it becomes necessary for FPA to enforce its rights by hiring an attorney, City of Bisbee will be responsible for, in addition to any other sums for which it is found responsible, all attorney fees and costs incurred by FPA in collecting said sums.

3. **Permits.** City of Bisbee will apply for and secure, at its cost, all permits, licenses, and approvals required by all applicable local, state, or federal laws and regulations as well as any imposed or required by local police or fire departments.
4. **Insurance.** FPA will secure, at City of Bisbee's cost (included in paragraph 2), general liability insurance coverage in the amount of \$10,000,000.00 needed to display fireworks on the display date. If a claim is filed, City of Bisbee will be responsible for the deductible of up to \$2,500.00 maximum.
5. **Display Site.** City of Bisbee will procure and furnish a place suitable for the fireworks display. The site will be sufficient to accommodate spectator viewing areas, vehicle parking areas, and the Display Site. 'Display Site' means the discharge site, the fallout site, and the required separation distance from mortars to the spectator viewing areas in compliance with the most recent edition of the National Fire Protection Association 1123 Code for Fireworks Display.

6. **Cancellation.** The parties acknowledge that, if City of Bisbee cancels this contract, FPA will suffer damages. They further acknowledge that those damages will be uncertain as to amount and difficult to prove. In the event that City of Bisbee does cancel this contract, therefore, FPA will be entitled to recover, not as a penalty, but as liquidated damages, an amount set forth below:
 - a. If cancellation occurs no more than 30 days before the Original Date, an amount equal to 10% of the Contract Price;
7. **Not a Partnership.** This agreement shall not be construed so as to create a partnership, joint venture, employment, or agency relationship between the parties.
8. **Acts of God.** In the event of fire, accident, strike, act of God, terrorism or other causes beyond the reasonable control of either party that prevent performance of either or both parties' obligations under this contract each party hereby releases the other from any and all obligations hereunder, except for liabilities that may have already accrued to such time.
9. **Indemnifications and Liability.** City of Bisbee will hold harmless and indemnify FPA from any demands, claims, causes of action or liability arising from damage to or destruction of real or personal property or bodily or personal injuries, whether arising from tort, contract, or otherwise, that occur directly from the failure of City of Bisbee to comply with its obligations and responsibilities as set forth in this contract, including attorney fees and costs. City of Bisbee shall not, under any circumstances, be entitled to recover any consequential, incidental, exemplary, special, or punitive damages from FPA, including, without limitation, loss of income or profits.
10. **Indemnifications and Liability.** FPA will hold harmless and indemnify City of Bisbee from any demands, claims, causes of action or liability arising from damage to or destruction of real or personal property or bodily or personal injuries, whether arising from tort, contract, or otherwise, that occur directly from the failure of FPA to comply with its obligations and responsibilities as set forth in this contract, including attorney fees and costs. FPA shall not, under any circumstances, be entitled to recover any consequential, incidental, exemplary, special, or punitive damages from City of Bisbee, including, without limitation, loss of income or profits.
11. **Whole Agreement.** This written contract, including Exhibit A, is the entire agreement between the parties. No statement, promise, or inducement made by either party or agent of either party that is not contained in this written contract will be valid or binding. This contract may not be enlarged, modified, or altered, except in writing signed by both parties.

FPA, Ltd.



(Authorized Signature)

Title: President

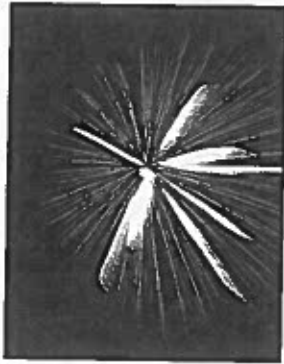
Date: April 12, 2016

City of Bisbee

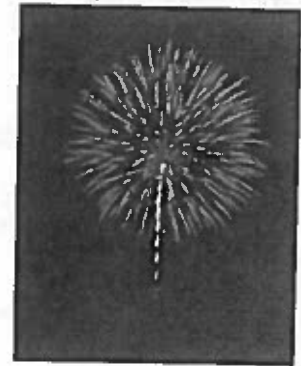
(Authorized Signature)

Title: _____

Date: _____



CITY OF BISBEE
JULY 4, 2016



Total Aerial Effects 438

Aerial Display:

A large assortment of brilliantly-colored shells, including Chrysanthemums, Rings, Various Shapes, Waves, Crowns, Peonies, Strobes, Double Rings, Brocade Crowns, Diadems, and Crossettes in gorgeous Reds, Yellows, Blues, Greens, Silvers, and Golds.

Your Aerial Display will contain a total of **403** aerial shells.

- 3" - 10 Titanium Salutes
- 3" - 252 Chinese Fancy's & Specials
- 4" - 108 Chinese Fancy's & Specials
- 5" - 18 Chinese Fancy's & Specials
- 6" - 15 Chinese Fancy's & Specials

GRANDE FINALE:

Your celebration will close in spectacular excitement as multiple styles of brilliantly-colored shells, rocket skyward growing and glowing in breath-taking Blues, Golds, Greens, Silvers, Yellows, Purples and Red.

Your Grande Finale consists of **35** aerial shells:

Your Grande Finale: **28** - 3" Colored Shells and 7 – 3" Titanium Salutes

NOTE: Total Budget for Fireworks, Tax, \$10 Mil. Insurance & Delivery - \$6,000.00

CERTIFICATE OF LIABILITY INSURANCE

DATE: 2/4/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Coverage is independently procured by the Insured For questions related to this certificate contact: Strategic Risk Solutions (Cayman) LTD Caribbean Plaza, 2 nd Floor, North Building 878 West Bay Rd P.O. Box 1159 Grand Cayman KY1-1102 Cayman Islands	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">CONTACT NAME: Isabel Mettetal</td> </tr> <tr> <td>PHONE (A/C, No, Ext): 345-623-4750</td> <td>FAX (A/C, No):</td> </tr> <tr> <td colspan="2">E-MAIL ADDRESS: isabel.mettetal@srsmaill.com</td> </tr> <tr> <td colspan="2">PRODUCER CUSTOMER ID #:</td> </tr> </table>	CONTACT NAME: Isabel Mettetal		PHONE (A/C, No, Ext): 345-623-4750	FAX (A/C, No):	E-MAIL ADDRESS: isabel.mettetal@srsmaill.com		PRODUCER CUSTOMER ID #:							
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E-MAIL ADDRESS: isabel.mettetal@srsmaill.com															
PRODUCER CUSTOMER ID #:															
INSURED Banner Health Attn: Risk Management 2901 N Central Avenue Suite #160 Phoenix, AZ 85012 Tel: 602 747-4799	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Banner Indemnity Ltd.</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Banner Indemnity Ltd.		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
X	GENERAL LIABILITY			INTEG2015	07/01/2015	07/01/2016	EACH CLAIM \$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Each occurrence) \$
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	<input checked="" type="checkbox"/> PROFESSIONAL LIABILITY						GENERAL AGGREGATE \$10,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER						PRODUCTS/COMP/OP AGG \$
	POLICY PROJECT LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Each accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	HIRED AUTOS						\$
	NON-OWNED AUTOS						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DEDUCTIBLE \$						\$
	RETENTION \$						\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			INTEG2015	07/01/2016	07/01/2017	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E L EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E L DISEASE - EA EMPLOYEE \$ 1,000,000
							E L DISEASE - POLICY LIMIT
							\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required): Banner Health has arranged to extend coverage to:
 ENTECH
 7300 West Detroit Street
 Chandler, AZ 85226

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS

AUTHORIZED REPRESENTATIVE



ENTECH
 7300 West Detroit Street
 Chandler, AZ 85226



AGENDA ITEM NUMBER 6

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21, 2016

☒ Regular ☐ Special

DATE ACTION SUBMITTED: June 15, 2016

REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☒ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE AGREEMENT WITH
CENTURY LINK TO PROVIDE PHONE SERVICES AT VARIOUS CITY
LOCATIONS

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Agreement with Century Link to Provide Phone
Services at Various City Locations.

DISCUSSION:

Century Link provides phone service all of the City Buildings. The total monthly recurring charge is \$643.50 for a term of five years.

FISCAL IMPACT: \$7,722.00 annually

DEPARTMENT LINE ITEM ACCOUNT: 10-59-24001

BALANCE IN LINE ITEM IF APPROVED: To be determined

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Justin Johnson
Justin Johnson, City Manager



SOA Carrier Services Order Local (QC) INTRASTATE

Description of Service:		QC INTRA 1FB SERVICE		Carrier Service Order Value	
AZ Service ID No.	QTY	Minimum Service Period			
Item 1: AZVS-00001	39	30 Days			
Item 2:					
Item 3:					
Item 4:					
Item 5:					
Total Monthly Recurring Charge:			\$643.50		
* Total Non Recurring Charge:			\$0.00		
* Expiration Date:			5 Year Term		
Arizona Service Area:			Rural Arizona - 8 hour Travel Time		

This CSO (Carrier Service Order) is a supplement to the State of Arizona Telecommunications Carrier Services Agreement ADSP015-088468 ("Underlying Agreement") (CenturyLink Pramata ID: 874449) and is between (Bisbee, City of) and Qwest Communications Company, LLC, D/B/A CenturyLink QCC for the provisions of services. Pricing for this CSO is based on Attachment II Pricing Structure in the Underlying Agreement and the terms, service level agreements, special construction charges, and termination charges, as applicable, control to the extent of a conflict with the Underlying Agreement, provided that the conflicting terms do not modify the Underlying Agreement. This supplement is effective on the date the services become functional ("Effective Date").

The customer represents and certifies that it is a Primary Customer or Other Customer authorized to purchase under the Underlying Agreement.

- In accordance with Scope of Work, 7.1.2. Service Level Guarantees, the Service Level Agreement applicable to the Services under this CSO shall be found at <https://www.centurylink.com/Pages/AboutUs/Legal/Tariffs/DisplayTariffLandingPage.html> and <http://www.centurylink.com/legal/sla.html>

Services ordered do not include Special Construction Charges and/or Conduit "Extension" Charges as defined in the Scope of Work 8.3.2.2 and Special Terms and Conditions 31. Non-Recurring Costs (NRC) and the Total Non Recurring Charge stated above reflect these charges that are agreed to by Customer. Conduit Extension charges may also be identified in a separate scope of work (SOW).

- Early termination shall be in accordance to the Access Service Tariff No. 4 Sec. 5.1.3 Special Construction. Access Service Tariff No. 4 is available at http://www.centurylink.com/tariffs/az_qc_acc_t_no_4.pdf for services provided under this CSO. Customer agrees that termination liability will apply if the Minimum Service Period stated above is not met, calculated by Months remaining in the Minimum Service Period x Monthly Cost = MSP Liability.

External Link: http://www.centurylink.com/tariffs/az_qc_acc_t_no_4.pdf

Customer Name:	Bisbee, City of
To verify eligibility, please visit https://spo.az.gov/procurement-services/cooperative-procurement/state-purchasing-cooperative	
Signature:	
Date:	
Printed Name:	Lynda Santoro
Title:	Manager Global Sales
Phone Number:	(602) 512-2510
Address:	20 E. Thomas Road
	Phoenix AZ 85012
	STATE ZIP CODE

Contract OMR No.: N80712



Quote Prepared For:
Bisbee, City of

Quote Prepared By:
David S Dameron

Customer Name:	Bisbee, City of	Date:	Friday June 03, 2016
Customer Address:	118 Arizona St Bisbee, AZ 85803	Jurisdiction:	INTRASTATE
		Contract Term:	5 Year Term

AZ Service ID	Product Description	Service Address	Minimum Service Period	Quantity	Monthly Recurring Charges (MRC)	One Time Charge or ** NRC	SUBTOTAL MONTHLY RECURRING CHARGES	SUBTOTAL ONE TIME CHARGES or ** NRC	(1) Special Construction Costs	(1) Special Construction Waiver	(1) Special Construction Billable	(1) Special Construction Conduit Build Charge
AZVS-00001	Basic Analog Business Access Line (1FB) (Includes 1 Call Feature)	See attached City of Bisbee Inventory	30 Days	39	\$16.50	\$0.00	\$643.50	\$0.00				

Additional Information (as applicable)	
This is a Monthly Recurring Charge (MRC) Service Based Quote.	
Applicable NRC's and Usage Charges may apply.	
Waivers are subject to MSP and Contract Term as applicable.	



This Quote is provided Per Special Terms and Conditions 8.2.1.1. This quote is provided as an attachment to the Carrier Service Order. All Addresses, Products/Services, MRR, NRC, MSP, Special Construction, Conduit Charges, Contract Term and Waivers are indicated within the scope of this quote and subject to the Carrier Service Order Terms and Conditions. By signing the provided Carrier Service Order you are acknowledging this quote and attachments in its entirety.

Applicable Waivers	
* (5) Total Construction Waiver(s) Applied:	\$0.00
* (7) Special Construction Conduit Build Charge	\$0.00

Carrier Services Quote Totals	
Total Monthly Recurring Charges Due:	\$643.50
Total Monthly Recurring Charges will be indicated on the attached CSO	
Total Non Recurring Charges Due:	\$0.00
Total Non Recurring Charges will be indicated on the attached CSO's (4), (6) and (7)	

ContractX Version 5 / 4.16 2016 DGF 4173690282 Jun-03-2016 10:01:09 AM

TERMS AND CONDITIONS - All products and services listed are governed by tariffs, terms of service, or terms and conditions of Carrier Service Order and State MSA contract ADSP015-088468. *** MINIMUM SERVICE PERIOD** - The Minimum Service Period is product and/or service specific as indicated in this quote offer. The Minimum Service Period is hereby defined as the minimum period of consecutive months of services required to be maintained and subject to the Terms and Conditions of the Carrier Service Order and any applicable applied waivers based on the * Minimum Service Period.

**** NRC Waiver** - CenturyLink NRCs specified above are waived so long as such Services ordered hereunder and subject to this waiver remains installed and used by Customer for at least the * Minimum Service Period of consecutive months ("Minimum Waiver Term"). If this Agreement or any Service subject to this waiver is terminated or cancelled prior to the conclusion of the * Minimum Service Period for reasons other than a default by CenturyLink, Customer shall be required to repay (in addition to any applicable early termination fees set forth in the Agreement) the amount of the applicable CenturyLink NRC(s) waived pursuant to this section. **SLA** - In accordance with Scope of Work, 7.1.2. Service Level Guarantee, the Service Level Agreement applicable to the Services under this CSO shall be found at <https://www.centurylink.com/Pages/AboutUs/Legal/7and10display?antiLandingPage.html> and <http://www.centurylink.com/legal/sla.html>

(1) SPECIAL AVAILABILITY - Service may be subject to network disclosure and availability in some areas. Check with your local sales team for further details.

(1) SPECIAL CONSTRUCTION CHARGES - Special Construction Waiver may be granted with a 5 year Contract Term. This waiver will be subject to the terms and conditions of the CSO. Early termination or disconnect prior to the * (2) Contract Term * will result in some or all of the previously waived Special Construction Charges being prorated and assessed to the customer bill. If this Agreement or any Service subject to this "Special Construction Charges" waiver is terminated or cancelled prior to the conclusion of the (2) Contract Term, Customer shall be required, within thirty (30) days of such termination to repay (in addition to any applicable early termination fees set forth in the Agreement) the amount of the applicable CenturyLink Special Construction Charges on a prorated basis from date of initial pursuant to this section. Any Special Construction Charges in excess of the approved Special Construction Waiver amounts, including Special Construction Conduit charges will be assessed to the customer and due payable within thirty (30) days of billing statement or signed Scope of Work. Any Special Construction Charges in excess of the approved Special Construction Waiver amounts is non refundable and shall not be included in any prorated amounts in the event of early termination.

(2) CONTRACT TERM - Contract Term is specified as 5 year term only. E-Rate Only Contract Term is stated as June 30, 2020 only. There are no exceptions to these terms. (2) Contract Term is separate and independent of the * Minimum Service Period.

(3) VOICE SERVICES DOMESTIC LONG DISTANCE (ILD) is at the State contracted price per minute as indicated in the International Voice Rates tab of the state contract. CSO agreement will indicate "LD Usage Based Service" and is charged based on a per minute of usage.

TARIFFS - FCC ACCESS SERVICE TARIFF NO. 1 / ACCESS SERVICE TARIFF NO. 4 as applicable and as indicated in attached Carrier Service Order.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: June 21, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: June 9, 2016REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL REGARDING A REQUEST FROM RYDEN ARCHITECTS TO PURSUE TWO (2) GRANTS TO MOVE FORWARD ON DESIGNATING WARREN A REGISTERED NATIONAL HISTORIC DISTRICT.****FROM:** Shar Porier, Program/Grants Administrator**RECOMMENDATION:** Staff recommends approval to allow Ryden Architects to pursue grant applications for Warren Historic District**PROPOSED MOTION:** I move that we approve Ryden Architects to pursue grant applications for purposes of designating Warren a Registered National Historic District.**DISCUSSION:**

Ryden Architects received notification that the Keeper in Washington, D.C. was looking favorably on placing Warren on the National Registry of Historic places. Additional work is needed that includes an expansion of the Historic Resource Survey that was done in 2015.

Mr. Ryden proposes to do this in two parts: The expansion of the properties not counted in the first survey and, second, revisions to the National Register Nomination.

The grants would total \$28,000 with an in-kind City match of \$8,400. There is \$20,000 left in the budget that SHPO is willing to offer the City to continue the process which would cover the amount Ryden Architects need to finish the survey. Volunteers would help make up the difference in the research. The rewrites which were suggested by the Keeper would cost about \$6,000.

FISCAL IMPACT: N/A**DEPARTMENT LINE ITEM ACCOUNT:****BALANCE IN LINE ITEM IF APPROVED:**

Prepared by:

Shar Porier
Shar Porier,
Programs/Grants
Administrator

Reviewed by:

Jestin Johnson
Jestin Johnson
City Manager

Time Line

Part 1: EXPANDED HISTORIC RESOURCE SURVEY OF WARREN (per NPS/Keeper Comments on NR Nomination)

Field Survey, Inventory List, and Map of 200 Non-contributors & Forms for 81 Contributors

- | | |
|-----------|--|
| 21 Jun 16 | Bisbee City Council approves submittal of NPS grant application for \$20K
(Assume SHPO will immediately approve grant as planned and expected) |
| 22 Jun 16 | Bisbee and Ryden sign contract for Part 1 professional services |
| 27 Jun 16 | Ryden staff mobilize project; prepare inventory spreadsheets, HRIF forms, and map background |
| 5 Jul 16 | Ryden staff begin field survey |
| 15 Jul 16 | Ryden staff finish field survey and field documentation; begin formal documentation;
Ryden invoices Bisbee for portion of work completed to date; Bisbee pays Ryden |
| 29 Jul 16 | Bisbee submits to SHPO the 100%-complete invoice for Part 1 per NPS admin deadline |
| 31 Aug 16 | Ryden staff submits to Bisbee & SHPO 100%-complete deliverables for Part 1 (list, map, forms) |
| 1 Sep 16 | Bisbee pays Ryden the outstanding amount of the 100%-complete grant funds |

Part 2: EXPANDED NATIONAL REGISTER NOMINATION (per NPS/Keeper Comments on NR Nomination)

Edit and refine Nomination; add Inventory List and Map for 200 Non-contributors and 81

Contributors

- | | |
|-----------|--|
| 1 Sep 16 | Ryden staff mobilize project; edits and refines Nomination, expands Inventory List and Map |
| 31 Sep 16 | Ryden staff submits to Bisbee & SHPO 100%-complete NR Nomination |
| 1 Oct 16 | Bisbee submits to SHPO the 100%-complete invoice for Part 2; Bisbee pays Ryden;
SHPO & NPS conduct review of expanded NR Nomination |
| 30 Dec 16 | NPS lists Warren Historic District on the National Register |



Certified Local Government
HISTORIC PRESERVATION FUND PASS-THROUGH APPLICATION
Federal Fiscal Year 2016
DUE DATE: July 1, 2016



1. **PROJECT NAME:** _____
2. **TYPE OF PROJECT:**

<input type="checkbox"/> Context Development	<input type="checkbox"/> Ordinance Development	<input type="checkbox"/> Ordinance Update
<input type="checkbox"/> Survey and Inventory	<input type="checkbox"/> Nomination Preparation	<input type="checkbox"/> Nomination Update
<input type="checkbox"/> Preservation Plan	<input type="checkbox"/> Historic District Plan	<input type="checkbox"/> Design Guidelines
<input type="checkbox"/> Design Guidelines Update	<input type="checkbox"/> Local Workshop	
3. **PROJECT DESCRIPTION:** (Attach a detailed project description, product to be submitted, specific scope items, anticipated schedule for completion including major milestones and the proposed line-item budget).
4. **RELATIONSHIP OF THE PROJECT TO THE CLG's WORK PRIORITIES:** (Attach statement.)
5. **RELATIONSHIP OF THE PROJECT TO THE GOALS OUTLINED IN THE ARIZONA HISTORIC PRESERVATION PLAN UPDATE 2009** (Attach a statement regarding the applicable goals, which begin on page 31 of the plan.)
6. **FUNDING:**

ESTIMATED TOTAL PROJECT COST:	\$ _____	_____ %
GRANT FUNDS REQUESTED:	\$ _____	_____ %
MATCHING FUNDS:	\$ _____	_____ %
SOURCE OF MATCHING FUNDS*:	_____	

*(Please include a letter of intent for the matching funds by the above listed party.)
7. **PROJECT COORDINATOR/CONTACT:**
NAME: _____
TITLE: _____
ADDRESS: _____
EMAIL ADDRESS: _____
TELEPHONE: _____
8. **MONTHS TO COMPLETE THE PROJECT:** _____
(Project Period Ends on September 30, 2017 with no possibility for extension.)
9. **PROJECT PARTNERS:** _____
10. **Sign the Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying (DI-2010) on page 3 and return it with this form and the required attachments.**

Return this form by March 15, 2013 to:

Eric Vondy
Preservation Planner
State Historic Preservation Office
1300 W. Washington Street
Phoenix, AZ 85007
Email: evondy@azstateparks.gov
Telephone: 602-542-6998 Fax: 602-542-4180



Certified Local Government
HISTORIC PRESERVATION FUND PASS-THROUGH APPLICATION
Federal Fiscal Year 2016
DUE DATE: July 1, 2016



The State Historic Preservation Office (SHPO) staff developed the following process to focus the Federal Historic Preservation Fund (HPF) Pass-Through on specific planning activities related to CLG program responsibilities and community priorities.

Source of Funding and Availability

Each federal fiscal year (FFY), projects will be funded from the 10% Federal Historic Preservation Fund Pass-Through. This year, \$85,000.00 is available. A CLG may receive up to \$20,000.00 per grant in federal Pass-Through funds per FFY.

This year, \$10,000.00 has been set-aside for the CLG that is hosting the Statewide Historic Preservation Partnership Conference. The funds for the annual conference do not count toward the \$20,000 cap and do not affect CLG standing on the funding priority list. We anticipate this to be an ongoing allocation and we will begin planning for future conferences well in advance.

To address the State Historic Preservation Plan goal of maximizing funding, all CLG Pass-Through grants require a minimum match of 40%. In effect, 60% of the total project cost comes from federal funds and 40% of the total project cost comes from local funds. For a maximum award of \$10,000.00 (60%), the required match is \$6,667.00 (40%) for a total project cost of \$16,667.00 (100%). *Overmatching is encouraged.*

Eligible Activities

Under the program, projects are limited to specific non-bricks and mortar activities as shown on the application.

Eligible Applicants

Communities or counties with ordinances and historic preservation commissions in place and scheduled to achieve CLG status by January 1, 2016 may also apply, but will not be funded if they are not approved by the National Park Service as a CLG by March 1, 2016.

Application and Award Procedure

Applicants must complete the required application form and include the following:

- Project description, scope items, the resulting product and line-item budget; and,
- A statement addressing how the project fits into CLG work priorities; and,
- A statement regarding the relationship of the project to the State Historic Preservation Plan Update 2014 goals, beginning on page 42 (Contact SHPO if you need a copy of the State Plan or visit our website at http://azstateparks.com/SHPO/index.html#2014_plan); and,
- A list of major milestones by which to judge the progress of the project; and
- A statement indicating the source(s) of matching funds; and,
- The signed Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying (DI-2010) form.

Those CLGs submitting an eligible and complete application, and providing at least the minimum-matching funds, will be allocated HPF funds according to the revolving list below. The proposed project is subject to an evaluation by the State Historic Preservation Office staff to ensure that the schedule and scope of work can reasonably be completed within the period of the Pass-Through (i.e., by September 30, 2017). The initial list was based on the date of CLG entry into the program; placing those CLGs receiving funds at the bottom of the list generates future lists. The SHPO reserves the right to modify the placement of each CLG on future lists if a CLG fails to perform on a project funded by SHPO.

CLG Pass-Through Funding Priority List for FFY 2015

Certified Local Government

Date Certified

1. Willcox	September 24, 1985
2. Globe	August 25, 1986
3. Williams	September 11, 1986
4. Payson	December 10, 2001
5. Taylor	April 9, 2001
6. Scottsdale	April 17, 2001
7. Holbrook	October 14, 1997
8. Winslow	April 27, 1999
9. Coolidge	November 30, 2000
10. Yuma	February 11, 1986
11. Flagstaff	September 30, 1997
12. Bisbee	March 17, 1989
13. Glendale	November 1, 1995
14. Prescott	January 3, 1986
15. Sedona	September 6, 2000
16. Cottonwood	January 8, 2014
17. Florence	September 12, 1985
18. Jerome	January 17, 1986
19. Phoenix	January 5, 1988
20. Clifton	March 10, 1998
21. Kingman	September 24, 1986
22. Benson	May 15, 1992
23. Mesa	October 5, 1995
24. Nogales	December 18, 2000
25. Peoria	March 10, 2004
26. Oro Valley	May 3, 2009
27. Pima County	March 7, 2011
28. Tucson	March 6, 1990
29. Casa Grande	October 21, 1991
30. Tempe	October 14, 1997

Administration

Following the National Park Service's allocation of HPF funds, the SHPO will issue federal contracts for awarded projects. Projects will be assigned to staff members for coordination and/or monitoring. CLGs are encouraged to consult with the appropriate staff member regarding their project and must submit regular progress reports and Request for Payment forms. All awarded CLG Pass-Throughs must meet federal grant administrative requirements. Regular progress reports and payment reimbursement requests are **required** to maintain the project funding. The agreement may be cancelled if the conditions are not met by the CLG, and the funds will be recaptured by SHPO.

Direct any questions regarding the CLG Pass-Through Program or application to:

Eric Vondy
 Preservation Incentives Program Coordinator
 State Historic Preservation Office
 1100 W. Washington
 Phoenix, AZ 85007
 Email: evondy@azstateparks.gov
 Telephone: 602-542-6998

Shar Porier

From: Don W. Ryden <don@rydenarchitects.com>
Sent: Monday, April 18, 2016 2:01 PM
To: Shar Porier; Jestin Johnson
Cc: 'Jamie Jachowski'; 'Eric Vondy'; wcollins@azstateparks.gov
Subject: Warren Historic District - Survey & NR Nomination Proposals
Attachments: 20160418121547687.pdf

G'day, Jestin & Shar:

As you know, the Keeper of the National Register of Historic Places has reviewed and commented on our Warren Historic District nomination. The federal agency has sent SHPO a letter indicating that the Keeper looks favorably on the nomination but requires the following additional information in order to complete the review process.

Required Historic Resource Survey information:

- Evaluating the eligibility of all properties in the district built after 1950--a reconnaissance survey of about 200 more buildings catalogued on a list and illustrated on the map. No inventory forms are needed for post-1950s buildings.
- Preparing inventory forms for 81 eligible properties--buildings from 1940 to 1950 and public works/parks since 1907.

Required National Register Nomination revisions:

- Editing the text--a relatively simple matter of deletion of sections rather than extensive rewriting.
- Expanding the text--a general description and eligibility evaluation of the post-1950, non-contributing properties.

Thus, additional professional services are needed to move the nomination on its last step toward national historic designation. Fortunately, the State Historic Preservation Office has identified about \$20,000 in available grant funds to help the City of Bisbee cover the cost of the survey work. The \$6,000 needed for the nomination editing and expansion may come from the next National Park Service grant cycle awarded in September 2016. Cash and in-kind services from the City staff and volunteers can be used as match to leverage the grants to a greater practical value. Discuss strategies with SHPO.

In close collaboration with SHPO, I have created a two-part proposal and project approach (see attached) for meeting the needs of the City of Bisbee and the Warren district residents. Eric Vondy (grants administrator) and Bill Collins (deputy SHPO/historian) have reviewed my proposal and concur with the approach and fee estimate. They asked me to send it to you for review and comment. If all is acceptable to the City Staff/Commission/Council, Eric and Shar should immediately coordinate the submittal of Bisbee's written request for the available NPS grant funds. You may use my Part One proposal as the framework for the expanded survey project. This June, you may use my Part Two proposal for the nomination revision which will document the results of the combined surveys as the final comprehensive evaluation of the district.

Time is of the essence in initiating the survey and completing it before the end of the federal fiscal year in September. Based on the City-approved project approach, I will prepare a single Owner-Architect agreement for the two-part project just to keep project administration simple for all parties.

The City would give me notice to proceed with the second part when the survey data and the second grant are in hand.

It has been a pleasure working on this important long-term project with the City of Bisbee and especially with the volunteer residents of Warren. My staff and I look forward to finishing the project for and with you. We can begin our

Right now, the City would not be able to meet any monetary match for a grant. It's tough times here and things don't seem to be getting any better. We may be able to get volunteers to help and I'll ask the Mayor and Council if we can rally some troops to finish this off. That would be the best we can do. Feet & hands – no \$\$.

I know the City and the Warren citizens have been working this for years and to bring it to a close would be great.

I will forward all this to the council members of the district and our City Manager again and see where it goes.

Shar

From: Don W. Ryden [<mailto:don@rydenarchitects.com>]

Sent: Friday, May 20, 2016 10:00 AM

To: Shar Porier

Cc: 'Jamie Jachowski'

Subject: RE: working on Warren grant

Hello, Shar:

I'm glad to receive signs of life for the Warren Historic District nomination enhancement grant. Here are some thoughts to help you apply for the grant.

First, CLG stands for Certified Local Government. A town, city, or county must meet certain requirements of ordinances, staffing, and commissions in order to be recognized by the State of Arizona as a CLG. Among other benefits, CLGs can apply for pass-through grants from the State and Federal agencies. (You can research all the specific requirements online for yourself. Look at Bisbee City Zoning Ordinance for administration of Historic Preservation issues.)

For the purposes of historic preservation and grant applications, the CLG city must have a Historic Preservation Officer (sometimes the Planning Director or other City appointee) and a citizen Historic Preservation Commission which manage and evaluate changes to historic properties eligible for or listed on the local or National Registers of Historic Places. CLGs usually help the city zoning enforcer to administer the local HP zoning overlays that require appropriate designs and consultation in reviewing/approving changes or demolition of historic properties. This is the method by which Bisbee-Warren has received assistance from the State Historic Preservation Office for 20 years.

Second, your comment that Ryden Architects' proposed "work will be done at no cost to the City under this pass-through grant" is not quite accurate. The National Park Service grant funds pass through the SHPO to the City to the consultant. SHPO does not pay the consultant directly; the City does. A series of written agreements between each entity provides the direct pathway and method by which the funds reach the consultant preparing the project deliverables. This is the same arrangement as the previous Warren survey and nomination project.

The method by which my firm usually continues our involvement with communities for continuing grant-funded HP projects is as follows:

1. Based upon the recommendations of the SHPO and the Keeper of the National Register, the CLG (City of Bisbee) learns of the need for funding a new, expanded or related HP project in order to prepare and resubmit a *comprehensive survey/nomination* for listing on the Register. (For Warren, the Keeper wants an evaluation, listing, and map of *all* properties within the district, not just the contributing properties as has been submitted per the limited data from the 1998 Woodward survey.)
2. At the request of the CLG, Ryden Architects, Inc. provides a scope of work/fee *budget* to guide the CLG in applying to SHPO for the competitive annual pass-through grant. My firm can formalize this budget as a *fee proposal*. This procurement process is like a *sole-source firm* responding to the City's standard Request for Proposal. A sole-source firm is chosen by the City for special knowledge or expertise needed for the particular

project. This approach eliminates the need, time, and expense of competitive or invitational bidding. (Ask the City Attorney to verify that sole-source consultant selection is appropriate and applicable here.)

3. The CLG applies to SHPO for an NPS grant using the Ryden scope of work and fee budget as the attached justification documentation. *If the scope of work, field conditions, or regulatory requirements don't change, Ryden Architects, Inc. will hold to the budget as a fee proposal for 90 days following its cover letter date.* (I would hope that this scope/fee proposal statement will take the place of the "assurance agreement" you mentioned. I have already received oral concurrence from Eric Vondy, acting SHPO, that this scope/fee is appropriate for the expansion of the Warren HD survey and nomination. Before you prepare the application, discuss with Eric Vondy [602-542-6998] the conditions of the NPS grant, possible need/benefit for matching cash or services, method of consultant payment and reimbursement to City, and review/billing schedule.)
4. Because the original survey up-date and nomination preparation has been completed and paid under the old contract, I would recommend that the two parties create a new agreement of similar type for the project expansion. (You should have the new agreement approved by City Attorney and Council and ready for signatures the minute when Bisbee is notified that SHPO has approved the grant and the funds are available. Prompt project mobilization is very important due to the limited time remaining for this grant cycle ending in September 2016).

So, Shar, those are the four major steps in applying for the NPS grant and setting up the Owner/Architect agreement. Let me know if you have any other ideas or questions. Thanks for this opportunity to carry the Warren HD nomination to the finish line.

Best regards,

Don W. Ryden, AIA
- President
602-253-5381

Sent: Wednesday, May 18, 2016 12:29 PM
To: don@rydenarchitects.com
Subject: working on Warren grant

Hi, Don!

I'm so happy to finally spend time this week and next to work on the grant and get it all done before the council for the June 7 meeting. That is when I will present it to the council.

What I need from you is an assurance agreement that the work you have presented is the work that will be done at no cost to the city under this pass-through grant.

Our Attorney needs to review this, so the sooner the better.

And what are CLGs?

Thanks for all you're doing!

Shar

Issues, Goals, and Objectives

Threats to Arizona's Cultural Resources

Many forces threaten Arizona's historic places, landmark buildings, and prehistoric sites. One force we all recognize is the tremendous influx of new residents into Arizona and the pressures it creates; not just with new housing and subdivision sprawl, but also the creation and modification of streets, highways, and business, industrial, and social centers. And it is not just the metropolitan areas struggling to adjust to rapid growth. Small towns and rural Arizona face fundamental changes as thousands of new residents arrive, attracted by Arizona's natural beauty, climate and recreational opportunities, yet in turn threatening the very thing they were seeking. It's true that hundreds of thousands of people have only recently become Arizonans. Most are unaware of the rich history that exists in this state, and even fewer identify it as their own.

This problem is compounded for archaeological sites. Unlike standing structures, many archaeological sites are indistinct remnants of past cultures, which are hard for the layperson to identify, let alone appreciate. Many of these have great cultural value to the state's Native Americans, values, that are not always understood or appreciated by other Arizonans.

This lack of knowledge leads to lack of concern, and with little understanding of the meaning of historic places, few are motivated to preserve these reminders of the story of Arizona. What this illustrates is an environment that contributes to the continuing loss of our state's significant heritage resources. These threats to our resources are real, and once a resource is lost, it can never be replaced.

Opportunities

As real as these threats are, the forces that create them also bring opportunity. Growth brings with it prosperity which can provide

the financial base necessary for preservation. Few may know much about Arizona's history, but many want to learn. Many people want to live in places where history is manifest. Neglected inner-city neighborhoods and abandoned small towns can become desirable places to live, when developers and city planners capitalize on the qualities of historic buildings. Then there is the incredible demand for places for recreation and relaxation. Tourism is one of the state's largest industries and historic places one of the biggest draws. Small town main streets or isolated ranch houses may become vibrant tourist attractions given the resources to preserve the physical structures and the imagination to market them in an appealing way. The demand is there—Arizonans do not want to live in a cultural vacuum. It is the supply of cultural resources that provides the solution. Protecting and maintaining our limited resources depends upon property owners becoming stewards, on preservation advocates becoming activists, and on governments providing a general climate conducive to preservation and historical entrepreneurship.

With the help of our government partners, the SHPO has made important contributions to the identification, documentation, and protection of Arizona's historic resources. Still, the government only amounts to a small portion of the effort needed to properly care for our heritage. It is the people of Arizona that are the greatest resource. Historic preservation is *for* them, and ultimately, it must be *by* them as well. It is the duty of public preservationists to ensure that our advocates within government, business, and the general public have the tools they need to keep up the exceptional work they have done, and will continue to do so. Our vision statement emphasizes the importance of the relationship between the public and the network of preservation professionals in achieving the best management of our state's history.

The Framework for Planning

Summarized below are the goals identified to achieve the preservation mission, with an explanation of the underlying vision and a set of step-by-step objectives leading toward attainment of the goal. The following chapter sets the five-year action plan toward achieving these objectives.

Toward Effective Management of Historic Resources

Goal 1: Better Resource Management

Vision: Having a partnership of public and private programs and incentives that work together to identify, evaluate, nominate and treat historic properties in an interdisciplinary and professional manner; and to use historic properties to meet contemporary needs and/or inform citizens with regard to history, architecture, archaeology, engineering and culture.

Objectives

For the Preservation Community:

1. Identify priority historic context (important themes in history) as the basis for survey and inventory.
2. Nominate the best examples of properties identified by priority themes.
3. Anticipate future preservation concerns by encouraging interest in the recent past, including important less-than-50-years-old themes and property types.
4. Encourage conservation of historic properties.
5. Take exemplary care of each preservation community's properties.
6. Incorporate historic preservation planning early in project development.

For the SHPO:

1. Promote local historic property survey efforts.
2. Promote district and multiple resource nominations.
3. Promote adaptive reuse of historic properties.

4. Recognize and support stewardship efforts of historic properties.
5. Encourage historic preservation planning early in project development.
6. Support stronger archaeological protection laws at the state level.

For Citizens at Large:

1. Support historic preservation efforts.
2. Support designation of historic properties.
3. Publicize threats to historic properties.

Goal 2: Effective Information Management

Vision: Having a cooperative data management system that efficiently compiles and tracks information regarding historic properties, preservation methods and programs, projects and opportunities; and provides the means to make this information readily available to appropriate users.

Objectives

For the Preservation Community:

1. Continue to develop inventory databases in cooperation with AZSITE or compatible with AZSITE.
2. Submit cultural resources information to AZSITE
3. Create historic property "Master Files" that track all actions affecting an historic property.

For the SHPO:

1. Expand AZSITE as the principal electronic database inventory for all historic properties and cultural resources.
2. Implement electronic processing and monitoring of all SHPO programs.
3. Support AZSITE through pass-through funding and the establishment of the AZSITE digital library.

For Citizens at Large:

1. Support AZSITE as Arizona's "official" cultural resource inventory.
2. Support access security for historic resource data bases.

Goal 3: Maximized Funding

Vision: Having preservation programs that operate at maximum efficiency, and support networks that take advantage of diverse funding and volunteer opportunities.

Objectives

For the Preservation Community:

1. Develop project partnerships.
2. Monitor grant opportunities.
3. Integrate historic preservation focus toward Arizona's second century.

For the SHPO:

1. Post funding possibilities on website.
 2. Over subscribe the Certified Local Government pass-through allocations.
 3. Utilize volunteers and interns.
- For Citizens at Large:**
1. Volunteer.
 2. Support funding at authorized levels.

Goal 4: Integrated Preservation Planning

Vision: Having preservation principles and priorities fully integrated into broader planning efforts of state and federal agencies, local governments and private development to help achieve the goals of historic preservation including sustainable economic and community development.

Objectives

For the Preservation Community:

1. Integrate historic preservation principles and policies into plans and projects.
2. Improve understanding of Secretary of the Interior's Standards for Rehabilitation for owners of buildings wanting substantial additions.
2. Include a "Historic Preservation Element" in Comprehensive Plans.

3. Consult with tribes regarding traditional cultural places.
- For the SHPO:**

1. Monitor state agency compliance with the State Historic Preservation Act.
2. Work with agencies and consultants to improve report quality
3. Seek to include historic preservation into community development initiatives.
4. Seek to identify and resolve systemic federal agency issues under Section 106 compliance requirements including the use of Programmatic Agreements.
5. Assist and support tribal preservation efforts.
6. Support the local planning efforts of Certified Local Governments.
7. Encourage creation of additional Certified Local Governments.
8. Integrate SHPO planning and resource management with the State's disaster management program.

For Citizens at Large:

1. Recognize the historic preservation/planning connection.
2. Participate in public forum and polling opportunities.

Toward an Informed and Supportive Constituency

Goal 5: Proactive Partnerships

Vision: Having a strong preservation network of agency, tribal, county, community and advocate partners that communicate preservation values and share preservation programs with the broader Arizona community, its institutions and individuals

Objectives:

For the Preservation Community:

1. Increase communication efforts between preservation network members.
2. Support historic preservation non-profit efforts.



ARCHITECTURE • PLANNING • HISTORIC PRESERVATION

Proposal for Professional Services

DRAFT - 18 April 2016

Warren Historic District

PART I: HISTORIC RESOURCE SURVEY EXPANSION

Bisbee, Arizona

PROJECT UNDERSTANDING

Ryden Architects, Inc. (the Contractor) will provide services to assist the City of Bisbee (with consultation with the State Historic Preservation Office [SHPO]) to expand the data of the Contractor's 2015 National Register nomination as a comprehensive study of the district. The expanded project will identify, document, and evaluate properties constructed between 1940 and the present. The expanded survey and National Register nomination will include properties beyond those already evaluated by the Woodward study (1993) and updated by Ryden Architects, Inc. (2015).

Due to limited funding, the initial goal of the recently completed survey up-date project was to prepare for the City a historic district nomination which could become the foundation document for future amendments to enlarge the district density with additional properties as time passes and periods of significance expand. This project will be funded by a National Park Service grant passing through the SHPO to the Certified Local Government (CLG), the City of Bisbee. The City and local volunteers will provide in-kind services to supplement the pass-through grant. In turn, the City will compensate the Contractor for professional services listed below. This project will be broken into two parts under two separate contracts: **Part I: Historic Resource Survey Expansion** and **Part II: National Register Nomination Revisions**.

The project responsibilities and scope of labor/fee of the Contractor for Part I of this project is limited to:

1. coordinating the volunteers in expanding the inventory list to include about 200 recently identified resources and in creating historic resource inventory forms for no more than 81 resources. These forms document properties constructed between 1940 and 1950 and previously undocumented public works structures (e.g, parks, canals, street plan). The volunteers will be responsible for conducting documentary and archival research and for completing page 1 of each Historic Resource Inventory Form (HRIF). The Contractor will then check the continuity and apparent correctness of their form-filling work;
2. conducting a field survey by Ryden Architects staff to document and photograph a maximum of 81 buildings and structures within the historic era of the Warren Historic District boundary in order to complete the inventory forms;
3. completing the inventory forms and providing recommendations of eligibility;
4. preparing a comprehensive survey map summarizing eligibility recommendations of all properties in the district;
5. expanding the Inventory List to include approximately 200 additional properties;

PART I: Historic Resource Survey Expansion for
THE WARREN HISTORIC DISTRICT Bisbee, Arizona

WORK PROGRAM AND FEE *for BASIC SERVICES*

DRAFT - 4/18/2016

Expand survey of 618 properties by adding 81 pre-1950 & 200 post-1950 properties

<u>Phase/Task</u> <u>Hourly Rate</u>	<u>Architect</u> <u>\$160</u>	<u>Field</u> <u>Tech(s)</u> <u>\$85</u>	<u>Admin</u> <u>\$70</u>	<u>Phase/Task</u> <u>Total</u>
<u>1.0 MOBILIZATION PHASE</u>				<u>\$2,965</u>
1.1 Team Coordination				\$620
.1 Conduct Phoenix <i>kick-off meeting (incl COB)</i>	2			
.2 Coordinate inventory with City Staff and Volunteers (<i>incl COB</i>)	1		2	
1.2 Document Preparation				\$1,265
.1 Expand/Update Inventory (<i>incl COB</i>)	1	8	0	
.2 Survey Map Preparation		5	0	
1.3 Survey Planning				\$325
.1 Field Survey Preparation		3	1	
.2 <i>Community Notification and Public Relations (COB)</i>				
1.4 Project Administration				\$755
Project Administration	2	1	5	
<u>2.0 SURVEY PHASE</u>				<u>\$7,945</u>
2.1 Field Survey				\$7,260
.1 Conduct Field Survey	22	44		
2.2 <i>Historic Research</i>				\$300
.1 <i>Research/record basic property info for Inventory List (COB)</i>	1		2	
2.3 Project Administration				\$385
Project Administration	1	1	2	



ARCHITECTURE • PLANNING • HISTORIC PRESERVATION

<u>Phase/Task</u>	<u>Architect</u>	<u>Field Tech(s)</u>	<u>Admin</u>	<u>Phase/Task Total</u>
<u>Hourly Rate</u>	<u>\$160</u>	<u>\$85</u>	<u>\$70</u>	
<u>3.0 DATA ANALYSIS PHASE</u>				<u>\$7,415</u>
3.1 Data Transcription				\$4,920
.1 Field Data Compilation (RA)			4	
.2 Inventory Forms and List (RA, <i>Volunteers & COB staff</i>)	12	32		
3.2 Mapping (Photoshop)				\$500
.1 Eligibility Evaluation	1	4		
3.3 Final Survey Documents				\$1,295
.1 Conduct Quality Assurance Review	2	1	8	
.2 Submit Inventory Forms and List (RA, <i>Volunteers & COB staff</i>)	1	2		
3.4 Project Administration				\$700
Project Administration	2	2	3	
TOTAL HOURS	48	103	27	164
TOTAL LABOR				\$18,325
Expenses billed to client at cost without any markup		not-to exceed		\$1,650
Car rental, gas, per-diem, lodging, etc.				
<u>PART I TOTAL FEE</u>				<u>\$19,975</u>



ARCHITECTURE • PLANNING • HISTORIC PRESERVATION

Proposal for Professional Services

DRAFT - 18 April 2016

Warren Historic District

Bisbee, Arizona

PART II:

NATIONAL REGISTER NOMINATION REVISIONS

PROJECT UNDERSTANDING

Ryden Architects, Inc. (the Contractor) will provide services to assist the City of Bisbee (with consultation with the State Historic Preservation Office [SHPO]) to expand the data of the Contractor's 2015 National Register nomination as a comprehensive study of the district. The expanded project will identify, document, and evaluate properties constructed between 1940 and the present. The expanded survey and National Register nomination will include properties beyond those already evaluated by the Woodward study (1993) and updated by Ryden Architects, Inc. (2015).

Due to limited funding, the initial goal of the recently completed survey up-date project was to prepare for the City a historic district nomination which could become the foundation document for future amendments to enlarge the district density with additional properties as time passes and periods of significance expand. This project will be funded by a National Park Service grant passing through the SHPO to the Certified Local Government (CLG), the City of Bisbee. The City and local volunteers will provide in-kind services to supplement the pass-through grant. In turn, the City will compensate the Contractor for professional services listed below. This project will be broken into two parts under two separate contracts: **Part I: Historic Resource Survey Expansion** and **Part II: National Register Nomination Revisions**.

The project responsibilities and scope of labor/fee of the Contractor for Part II of this project is limited to:

1. revising the National Register nomination based upon the expanded survey information and upon the comments from the Keeper of the National Register;
2. consulting and communicating with SHPO, NPS, City of Bisbee, and County of Cochise;
3. and, submitting the revised nomination, list, and map to the City and SHPO for forwarding to the Keeper of the National Register. The inventory forms will go to the City and SHPO for their files and use in historic resource management.

CONTRACTOR'S WORK PROGRAM

PART II: NATIONAL REGISTER NOMINATION REVISION

4.0 NATIONAL REGISTER NOMINATION REVISION PHASE

4.1 CONSULTATION

- .1 Conferences and Communications**
 - .1 Staff of the State Historic Preservation Office and the National Park Service
 - .2 Town of Bisbee staff and officials, HP Commission, stakeholders, and volunteers
 - .3 Staff of Cochise County

4.2 NOMINATION REVISIONS

- .1 General**
 - .1 Remove "Entertainment/Recreation" as an Area of Significance in reference to the Warren Baseball Park.
 - .2 Add nomination headers that indicate the National Register section numbers and the name of the property.
 - .3 Conduct quality assurance review and refinements of final revisions of the nomination prior to submittal to SHPO.
- .2 Section 1. – Name of Property**
 - .1 Discontinue and delete the use of "Warren – The City Beautiful" as an actual name commonly used for the city. Remove it from Section 1 and throughout the narrative where used a name rather than a description.
- .3 Section 5. - Classification**
 - .1 Review continuity and accuracy among the revised District Map, Inventory List, and additional 1940-50 Inventory Forms regarding location, inventory number, and eligibility status or vacant lots. [Quality assurance of Task 3.1 – Data Transcription]
 - .2 Review accuracy of the counts on the property eligibility chart.
 - .3 Delete references to the Warren Baseball Park as the oldest in the USA. Identify the ballpark as a contributing property rather than an individually eligible property for the purposes of this district nomination.
- .4 Section 7. – Narrative Description**
 - .1 Within the text, insert photo reference numbers from the Continuation Sheets to help illustrate descriptions of setting, city layout, material, styles, etc.
 - .2 Where properties are mentioned in the text, identify their eligibility status.
 - .3 Edit this section to remove redundant and extraneous information.
- .5 Section 8. – Statement of Significance**
 - .1 Edit this section to remove redundant and extraneous information.
 - .2 Revise the narrative to justify only a *local* level of significance for Community Planning (Criterion A for City Beautiful movement manifested locally) and

Architecture (Criterion C for nationally popular styles adapted locally). Delete discussion about Warren's influence on the subsequent layout or development of other cities in the Southwest.

- .3 Remove the section that recommends a *national* level of significance for the Warren Baseball Park as an individually eligible property. Limit its eligibility to a contributor to the historic district at a *local* level of significance.

.6 **Section 10. – Geographical Data**

- .1 In the Verbal Boundary Description and Boundary Justification, revise the name of the district to be the "Warren Historic District."

.7 **Continuation Sheets**

- .1 Review the expanded, comprehensive Inventory List prepared by the City of Bisbee staff and volunteers to assure new inventory numbers and eligibility status coordinate with the District Map and Inventory Forms.

4.3 PROJECT ADMINISTRATION





ARCHITECTURE • PLANNING • HISTORIC PRESERVATION

PART II: NRN Revisions for
THE WARREN HISTORIC DISTRICT Bisbee, Arizona

WORK PROGRAM AND FEE for BASIC SERVICES

DRAFT - 4/16/2016

revise NRN per NPS comments

<u>Phase/Task</u>	<u>Architect</u>	<u>Field</u>	<u>Admin</u>	<u>Phase/Task</u>
<u>Hourly Rate</u>	<u>\$160</u>	<u>Tech(s)</u>	<u>\$85</u>	<u>Total</u>
			<u>\$70</u>	
<u>4.0 NATIONAL REGISTER NOMINATION REVISION PHASE</u>				<u>\$5,880</u>
4.1 Consultation				\$1,675
.1 Conferences and Communications	8	3	2	
4.2 Nomination Revisions				\$3,345
.1 General	3	4		
.2 Section 1. - Name of Property	1	2		
.3 Section 5. - Classification	2	2		
.4 Section 7. - Narrative Description	3	2		
.5 Section 8. - Statement of Significance	4	1		
.6 Section 10. - Geographical Data	0	1		
.7 Continuation Sheets	1	1		
4.3 Project Administration				\$860
.1 Project Administration	3	2	3	
PART II TOTAL FEE				\$5,880



AGENDA ITEM NUMBER 8

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21, 2016

☒ Regular ☐ Special

DATE ACTION SUBMITTED: June 9, 2016

REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☒ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE SUBAWARD AGREEMENT
BETWEEN THE CITY OF BISBEE AND SEAGO AREA AGENCY ON AGING

FROM: Jestin Johnson, City Manager

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Subaward Agreement between the City of
Bisbee and SEAGO Area Agency on Aging.

DISCUSSION:

The Southeastern Area Governments Organization (SEAGO) provides financial assistance for transit services for seniors under the Older American Act.

This award provides the City approximately \$20,000 for the Bisbee Bus through cost reimbursement for the operation of service.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: 96-30-50045

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Shar Porier
Shar Porier,
Programs/Grants
Administrator

Reviewed by: Jestin Johnson
Jestin Johnson
City Manager



**SouthEastern Arizona Governments Organization
Area Agency on Aging, Region VI**

SUBAWARD AGREEMENT

BETWEEN

THE SEAGO AREA AGENCY ON AGING ("SEAGO")

AND

THE SERVICE AGENCY (THE "SUBRECIPIENT") SET FORTH BELOW

The Subrecipient is a: ☐ Non Profit Corporation, ☐ For Profit Corporation or ☒ Public Agency.

WHEREAS, SEAGO is duly authorized to execute and administer Subaward for the provision of direct services under the Area Plan on Aging, and

WHEREAS, SEAGO desires that the Subrecipient deliver services and the Subrecipient has agreed to deliver services pursuant to the terms and conditions contained herein, and

WHEREAS, this Subaward Agreement (hereinafter "Subaward") shall consist of the Subaward Agreement General Provisions; the proposal and Service Delivery Plan submitted by the Subrecipient in response to the SEAGO Request for Proposals 2014-2015, and any subsequent amendments thereto; the Proposal Submittal Requirements for each service; the Service Specifications for each service; and any exhibits and/or documents referenced or included in the Solicitation. All of the above documents are hereby incorporated into this Subaward by reference as if fully set forth herein.

NOW THEREFORE, SEAGO and the Subrecipient agree to abide by all the terms and conditions set forth in this Subaward.

**FOR AND ON BEHALF OF THE
SEAGO AREA AGENCY ON AGING**

Signature

Randy Heiss, Executive Director

Date

110-17

FOR AND ON BEHALF OF

City of Bisbee

Subrecipient

Ronald Oertle, Mayor

Signature

ANNEX A

PROGRAM ADMINISTRATION SECTION

1.0 Authorized Signatory for Subrecipient:1.1 City of Bisbee

Subrecipient Name

86-6000235

Federal Employer Identification No.

118 Arizona Street, Bisbee, AZ, 85603

Address

520-432-6000

Phone Number

053445326

DUNS Number

1.2 Ronald Oertle

Name of Authorized Signatory

Mayor

Title

is the signatory to this Subaward on behalf of the Subrecipient and is responsible for the delivery of services during the term of this Subaward.

1.3 In the absence of the principal authorized signatory named above, Jestin Johnson

Name

City Manager is authorized to sign this Subaward and any amendments thereto on behalf of
Title
the Subrecipient.

2.0 Notices:

2.1 The SEAGO AAA shall address all notices relative to this Subaward to the attention of:

Shar Porier, Programs/Grants Administrator

Name and Title

118 Arizona Street, Bisbee, AZ, 85603

Address

520-432-6000

Phone Number

2.2 The Subrecipient shall address all notices relative to this Subaward to the attention of:

Laura Villa, AAA Program Manager

Name and Title

SEAGO Area Agency on Aging

Division/Office

300 Collins Road, Bisbee, AZ 85603

Address

(520) 432-2528

Phone Number

3.0 Subaward Term:

This Subaward shall begin on July 1, 2016 and shall terminate on August 31, 2017 and may be renewed for additional years.

The Period of Performance for this Subaward shall begin on shall begin on July 1, 2016 and shall terminate on June 30, 2017.

4.0 Subaward Purpose:

X A. Older Americans Act:

Program Goal:

To provide the services specified in 5.3 to eligible older persons in accordance with the Older Americans Act of 1965, as amended. The target populations, problems and needs are identified and specified in the Area Agency on Aging Area Plan for services and the Area Plan amendments.

X B. Social Service Block Grants:

Program Goals:

- (1) Achieve or maintain economic self-support to prevent, reduce, or eliminate dependency.
- (2) Achieve or maintain self-sufficiency, including reduction or prevention of dependency.
- (3) Prevent or remedy neglect, abuse, or exploitation of children and adults unable to protect their own interests; or preserve, rehabilitate, or reunite families.
- (4) Prevent or reduce inappropriate institutional care by providing for community-based care or other forms of less intensive care.
- (5) Secure referral or admission for institutional care when other forms of care are not appropriate.

5.0 Subaward Services and Service Delivery:

5.1 Service Specifications:

Each service to be provided under this Subaward shall be delivered in accordance with the requirements indicated in the applicable Service Specifications. Subrecipient shall deliver the number of units of each service identified in Annex B.

SEAGO reserves the right to request further clarification of the service delivery plan at any time.

5.2 Lower Tier Subrecipients:

 A portion of the services to be provided under this Subaward shall be delivered by Lower Tier Subrecipients as identified in Section 5.5 of this Annex. Subrecipient understands and warrants no work shall be performed by a Lower Tier Subrecipient until the Lower Tier Subaward Agreement document has been reviewed by and approved in writing by the authorized Area Agency on Aging representative.

5.3 Subaward Services: (Check all services Subrecipient will deliver.)

- | | | |
|--|--|---|
| <input type="checkbox"/> Case Management | <input type="checkbox"/> Housekeeping | <input type="checkbox"/> Community Nursing |
| <input type="checkbox"/> Congregate Meals | <input type="checkbox"/> Personal Care | <input type="checkbox"/> Caregiver Adaptive Aid |
| <input type="checkbox"/> Home Delivered Meals | <input type="checkbox"/> Caregiver Home Repair | <input type="checkbox"/> Legal Assistance |
| <input checked="" type="checkbox"/> Transportation | <input type="checkbox"/> Home Nursing | <input type="checkbox"/> In-Home Respite |
| <input type="checkbox"/> Caregiver Outreach | <input type="checkbox"/> Caregiver Training | |

5.4 Eligibility Criteria, Intake Procedures, and Case Records:

5.4.1 Eligibility Criteria

Eligibility for each service is specified in SEAGO Service Specifications. Eligibility for in-home services shall be determined by Case Managers authorized by SEAGO. Eligibility is generally restricted to older individuals aged 60 or older, unless Social Services Block Grant funding allows for services to disabled individuals under age 60.

5.4.2 Intake Procedures

- A. Intake for Respite, Home Delivered Meals, Housekeeping, Personal Care, and Home Nursing shall be through the Subrecipient Case Management agency authorized by SEAGO.
- B. Subrecipients providing the services specified in "A" above may only serve clients who have been determined eligible by the Case Management agency.
- C. Case Management agencies shall comply with the intake procedures specified in the SEAGO AAA Program Instructions and the DES/DAAS Policy Manual.
- D. Subrecipients providing Congregate Meals, Legal Assistance, or Transportation services shall complete a SEAGO Application/Registration Form on every individual that is to receive any services and shall submit the original of this form to SEAGO.

5.4.3. Case Records

- A. Subrecipient shall maintain daily service records identifying the clients that receive services, the dates each client received services, and the units of service each client received by date.
- B. Individual client files shall be maintained on persons receiving In-Home Respite, Home Delivered Meals, Housekeeping, Personal Care, and Home Nursing and these files must include documentation of service planning by the Case Management agency.
- C. In-Home Respite, Housekeeping, Personal Care, and Home Nursing providers shall maintain individual client files, which shall include documentation specified in the "Area Agency on Aging Requirements" section of the Service Specifications.
- D. Case Management agencies shall maintain individual client files, which include the documentation specified in the SEAGO Program Instructions.

5.4.4 Project Income and Cost Sharing

The Subrecipient commits to not denying service to any client solely because that client refuses to make a donation.

The Subrecipient shall solicit voluntary donations from clients for services received.

The Subrecipient commits to inform clients of their share of the cost for lifespan respite. Payments made shall be voluntary/and failure to pay shall not be a reason to deny service.

5.5 List of Lower Tier Subrecipients:

The following service(s) to be provided under this Subaward shall be delivered by the Lower Tier Subrecipient(s) listed below:

Service(s)

Lower Tier Subrecipient

FACILITY LOCATION CHART

Services shall be delivered only at the facilities and locations specified below and will be available during hours of operation indicated.

NAME OF FACILITY, ADDRESS, PHONE AND FAX NO. WHERE SERVICE(S) WILL BE PROVIDED	SUBAWARD AGREEMENT SERVICE(S)	S U B	DAYS & HOURS OF OPERATION	GEOGRAPHIC COVERAGE
<p>City of Bisbee Bisbee Bus 118 Arizona St. Bisbee, AZ 85603 520-432-6016 office</p> <p>For Bus Passes City Hall/Public Works 118 Arizona Street Bisbee, AZ 85603 520-432-6002 office</p> <p>Currently subcontractor Address Douglas Rides 425 10th Street Douglas, AZ 85617</p>	<p>Deviated, Flex route, Transit services including transportation service to elderly and disabled riders, and other general public.</p> <p>Currently contracted with City Of Douglas/Douglas Rides</p>		<p>Monday – Friday 6 a.m. to 6:30 p.m.</p> <p>Saturday 9:30 a.m. to 4:00 p.m.</p> <p>Monday- Thursday 8a.m. to 5 p.m. Public Works Office</p>	<p>Bisbee Area Including Old Bisbee Lowell, Saginaw, Warren, San Jose And Naco, Arizona</p>

The Subrecipient's Administrative office will not be open on the holidays marked below (darken box for applicable holiday):

- | | | | |
|--|--|--|--|
| <input checked="" type="checkbox"/> New Year's Day | <input type="checkbox"/> Good Friday | <input type="checkbox"/> Yom Kippur | (Other Holidays) |
| X Martin Luther King Jr.'s Birthday | <input checked="" type="checkbox"/> Memorial Day | <input checked="" type="checkbox"/> Columbus Day | <input checked="" type="checkbox"/> Admin. Staff Fridays off |
| Lincoln's Birthday | <input checked="" type="checkbox"/> Independence Day | <input checked="" type="checkbox"/> Veteran's Day | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Washington's Birthday | <input checked="" type="checkbox"/> Labor Day | <input checked="" type="checkbox"/> Thanksgiving Day | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> President's Day | <input type="checkbox"/> Rosh Hashanah | <input checked="" type="checkbox"/> Christmas Day | <input type="checkbox"/> _____ |
| <input type="checkbox"/> The holidays indicated above apply only to the administrative office; services are provided 24 hours. | | | |

ANNEX B

COMPENSATION SECTION

1.0 METHOD OF COMPENSATION

The method of compensation governing this subaward shall be:

- ☐ Fixed Rate for SEAGO AAA state and federal funds for services identified in 2.1.
- ☒ Cost Reimbursement for SEAGO AAA state and federal funds for services identified in 2.2.

2.0 COMPENSATION

Upon timely receipt of required reporting documents, subject to availability of funds, SEAGO shall reimburse the Subrecipient on a monthly basis in accordance with Section 56, Payments of the Subaward Agreement General Provisions for actual, allowable costs incurred in the delivery of services (cost reimbursement), or units of service delivered (fixed rate) during the term of the subaward consistent with the approved Subaward Agreement Operating Budget contained herein.

2.2 Cost Reimbursement

SEAGO Area Agency on Aging		
Subaward Operating Budget for Period: July 1, 2016 to June 30, 2017		
Subrecipient: Subaward #:	City of Bisbee 110-17	X 866000235
SERVICE		TSP-HCB
Deliverable Units		15000.00
Cost Reimbursement		
Total Cost		\$ 416,666.00
Funding Breakdown		
ALTCS	\$ -	
Project Income	\$ 12,500.00	
Non-Federal In-Kind	\$ -	
Non-Federal Cash	\$ 133,333.00	
Other Federal	\$ 245,833.00	
Total Other Funding		\$ 391,666.00
SEAGO Subaward		\$ 25,000.00

3.0 COMPENSATION REQUIREMENTS

Payment shall be subject to the following limitations and exceptions:

1. Title 45 CFR Part 75, Section 75.305 requires payment be made within 30 days after receipt of payment request.
2. The Subrecipient shall bill all available third party payors including AHCCCS acute care providers,

ALTCS, Medicare, or private insurance, before requesting any of the funds identified under 2.0 above. SEAGO AAA shall be the payor of last resort.

3. Payment for services which are case managed shall only be made for units that are within authorization levels and time frames.
4. Failure to comply with reporting requirements specified under Section 4.0 below will result in immediate cessation of disbursement of funds by SEAGO AAA to the Subrecipient until the required reports are received.
5. Subrecipient agrees to adhere to the approved Subaward Agreement Operating Budget, contained in this Annex, within the tolerance levels set forth in Section 4, Amendments of the Subaward Agreement General Provisions.
6. A written amendment signed by both parties shall be required for Cost Reimbursement subawards whenever there is an increase or decrease in any budget category by 10% or greater.
7. During the subaward agreement, each revenue source will support expenses and the production of units of service in direct proportion to the actual reported receipts of each revenue source as a percentage of total reported revenue.
8. Payments may be limited to a monthly ceiling of 1/12th the service award amount in order to ensure availability of services throughout the subaward agreement.
9. Adjustments or corrections to monthly payment requests must be submitted within 30 days following the termination of this subaward. Subawards will be closed out based on timely submission of these adjustments.

4.0 REPORTING REQUIREMENTS

In accordance with Section 64, Reporting Requirements of the Subaward Agreement General Provisions, the Contractor shall submit to SEAGO AAA the following reports by the dates specified:

- ☒ Monthly Service Log by the 3rd working day of month following the month of service on a form provided by SEAGO AAA or in a format approved by SEAGO AAA. This service log shall identify units of service provided by month, by client, by service, and by site.
- ☒ Monthly Payment Request for Services Provided by the 15th of the month following the month of service.
- ☐ Quarterly Nutrition Education Report by the 15th day of July, October, January, and April of nutrition education sessions that were conducted during the preceding quarter, including sign-in sheets by the participants in those sessions. Use attached sample report or one in the same format (as applicable)
- ☐ Monthly programmatic reports by the 15th of the month for any of the following services (as applicable):
 - ☐ Family Caregiver Support Program, Caregiver Training
 - ☐ Family Caregiver Support Program, Caregiver Outreach
 - ☐ Legal Assistance

ANNEX C

SUPPLEMENTAL INFORMATION SECTION

- 1.0 A U.S. Department of Health and Human Services pass-through to Arizona Department of Economic Security Division of Adult and Aging Services pass-through to SEAGO makes federal funds available from the Older Americans Act Title III and VII and the Social Services Block Grant. The state FY16 federal amount to SEAGO is \$1,689,217.

Federal Award Number:	To be provided once available
Federal Award Date:	To be provided once available
Federal Award Description:	To be provided once available

- 1.1 The federal funds available for Subaward through SEAGO (\$1,555,571) are as follows:

\$308,769	Special Programs for the Aging, Title III, Part B, Supportive Services and Senior Centers, CFDA 93.044
\$290,397	Special Programs for the Aging, Title III, Part C1, Nutrition Services, CFDA 93.045
\$211,963	Special Programs for the Aging, Title III, Part C2, Nutrition Services, CFDA 93.045
\$524,711	Social Services Block Grant, CFDA 93.667
\$97,661	Nutrition Services Incentive Program, CFDA 93.053
\$122,069	National Family Caregiver Support, Title III, Part E, CFDA 93.052

- 1.2 This is not a Research and Development Subaward.

2.0 Indirect Cost Recovery:

- ☒ The indirect cost rate for the federal award is 0%. The Subrecipient has not requested to recover indirect costs in this Subaward.
- ☐ The indirect cost rate for the federal award is ____%

**SEAGO AREA AGENCY ON AGING
PAYMENT REQUEST FOR SERVICES PROVIDED UNDER COST REIMBURSEMENT**

NAME and PROVIDER ID:				REPORT FOR MONTH / YEAR OF: <input type="checkbox"/> Original <input type="checkbox"/> Revised			
PREPARED BY:				DATE:			
Service	CNO HCB	HDM HCB	TSP HCB				
UNITS OF SERVICE							
Units Delivered							
EXPENDITURES FOR THE MONTH BY LINE ITEM							
Personnel							
E.R.E.							
P. & O.							
Travel							
Space							
Equipment							
Materials & Supplies							
Operating Services							
Indirect Costs							
Total Expenditures	-	-		-			
REVENUE FOR THE MONTH BY FUND SOURCE							
ALTCs							
Project Income							
Non-Federal In-Kind							
Non-Federal Cash							
Other Federal							
Total Non-SEAGO Revenue	\$ -	\$ -		\$ -			
SEAGO AAA FUNDS	\$ -	\$ -		\$ -			

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

NAME: _____
SIGNATURE: _____

TITLE: _____
DATE: _____

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: 6/21/16☒ Regular ☐ Special**DATE ACTION SUBMITTED:** 6/14/16**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL TO ACCEPT THE BID AND ENTER INTO CONTRACT WITH KE&G FOR CHIP SEAL OF ADAMS AVE. IN OLD BISBEE.****FROM:** Andy Haratyk, Public Works Director**RECOMMENDATION:** Recommend Approval.**PROPOSED MOTION:** I move that we approve to accept the bid and enter into contract with KE&G for Chip Seal of Adams Ave. in Old Bisbee..

DISCUSSION: Bids for the Chip Seal of Adams Ave. in Old Bisbee were opened on Monday, May 23, 2016 at the City Clerk's Office. Public Works recommends that KE&G be awarded the bid and enter into contract with for Chip Seal of Adams Ave. in Old Bisbee.

FISCAL IMPACT: \$52,725.44**DEPARTMENT LINE ITEM ACCOUNT:** 99-40-02104**BALANCE IN LINE ITEM IF APPROVED:** \$80,274.56**Prepared by:**
Andy Haratyk, Public Works
Director**Reviewed by:**
Jestin Johnson, City Manager



CITY OF BISBEE PUBLIC WORKS DEPARTMENT

Professional Services Agreement [Insert description of Services]

THIS AGREEMENT is made and entered into this _____ day of _____, 2016 by and between CITY OF BISBEE, hereinafter referred to as the "City", and _____ hereinafter referred to as the "Consultant".

I. SCOPE OF SERVICES

Subject to the terms and conditions set forth in this agreement, Consultant shall provide all material, labor and transportation as described in Exhibit "A" Scope of Services.

II. COMPENSATION AND METHOD OF PAYMENT

In consideration for the performance of the services described in Attachment "A" the City shall pay the Consultant [insert payment amount and terms, or refer to an Exhibit "B" Fee Schedule].

The City will pay the Consultant following the submission of itemized invoices(s) for the services and material rendered. No payment shall be issued prior to receipt of material or service and correct invoicing. Each invoice must bear written certification by an authorized City representative confirming the services and material for which payment is requested have been performed and received. The City agrees to pay all properly documented invoices, for accepted work and material within thirty (30) days of receipt.

All notices, invoices and payment shall be made in writing and may be given by personal delivery, mail or e-mail.

The designated recipients for such notices, invoices and payments are as follows:

Consultant: [insert name, address, tel. # and email]

City: City of Bisbee
[insert name, address, tel. # and email]

III. DURATION AND RENEWAL

The Consultant shall not commence any billable work or provide any material or services under this Agreement until Consultant receives a executed copy of the Professional Service Agreement and/or purchase order, or is otherwise directed to do so in writing by the City [Public Works Director or his designee]. The Consultant shall complete all work to the satisfaction of the City on or about [insert date] in accordance with the Scope of Services.

IV. TERMINATION

A. The City may cancel this Agreement without penalty or further obligation pursuant to A.R.S. § 38-511 if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the City is or becomes, at any time while the Agreement or any extension of the Agreement is in effect any employee of, or Consultant to any other party to this Agreement with respect to the subject matter of the Agreement. Such cancellation shall be effective when written notice from the City is received by the parties to this Agreement, unless the notice specifies a later time.

B. This Agreement may also be terminated at any time by mutual written consent, or by the City, with or without cause, upon giving the thirty (30) days written notice to the Consultant.

The City at its convenience, by written notice, may terminate this Agreement, in whole or in part. If this Agreement is terminated, the City shall be liable only for payment under the payment provisions of this Agreement for services rendered and accepted material received by the City before the effective date of termination.

- C. The City reserves the right to cancel the whole or any part of this Agreement due to failure of the Consultant to carry out any term, promise or condition of the Agreement. The City will issue a written ten (10) day notice of default to the Consultant for acting or failing to act any of the following, in the opinion of the City:
1. Consultant provides personnel who do not meet the requirements of the Agreement;
 2. Consultant fails to adequately perform the stipulations, conditions, or services/specifications required in the Agreement;
 3. Consultant attempts to impose on the City personnel, materials, products, or workmanship that is not of an acceptable quality;
 4. Consultant fails to furnish the required service and/or product within the time stipulated in the Agreement;
 5. Consultant fails to make progress in the performance of the requirements of the Agreement and/or gives the City a positive indication that consultant will not or cannot perform to the requirements of the Agreement.

V. ENFORCEMENT, LAWS AND ORDINANCES

This agreement shall be enforced under the laws of the State of Arizona. Consultant must comply with all applicable federal, state, and local laws, ordinances, and regulations. Consultant shall ensure payment of all taxes, licenses, permits, and other expenses of any nature associated with the provision of services herein. Consultant shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Consultant.

VI. INDEPENDENT CONSULTANT

It is clearly understood that each party shall act in its individual capacity and not as an agent, employee, partner, joint ventures, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other party for any purpose whatsoever.

The Consultant is advised that taxes or social security payments shall not be withheld from a City payment issued hereunder and that Consultant should make arrangements to directly pay such expenses, if any. The City will not provide any insurance coverage to the Consultant including Workmen's Compensation coverage.

VII. MODIFICATIONS

This Agreement may only be modified by a written amendment signed by the City and the Consultant.

VIII. WAIVER

The failure of either party of this Agreement to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver thereof, or of any future breach or subsequent wrongful conduct.

IX. INDEMNIFICATION

To the fullest extent permitted by law, Consultant agrees to indemnify, and hold harmless the City of Bisbee, a body politic and corporate of the State of Arizona, its board members, officers, employees, agents and other officials from all claims, damages, losses, and expenses, including but not limited to attorney's fees, reasonable court costs, or other alternative dispute resolution costs arising out of, resulting from, or otherwise but for the performance or furnishing of work or

services under this Agreement , provided that any such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, death, or personal injury, or property damage, including the loss of use or diminution in value resulting there from; but only to the extent caused in whole or in part by the actual or alleged negligent acts, errors, or omissions of Consultant, or anyone for whose acts Consultant may be liable. The City of Bisbee reserves the right, but not the obligation, to participate in defense without relieving Consultant of any obligation hereunder.

The amount and type of insurance required shall not in any way be construed as limiting the scope of the indemnification set forth above.

X. INSURANCE

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor , his agents, representatives , employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The City in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE: Contractor shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

• General Aggregate	\$1,000,000
• Products - Completed Operations Aggregate	\$ 500,000
• Personal and Advertising Injury	\$ 500,000
• Blanket Contractual Liability – Written & Oral	\$ 500,000
• Each Occurrence	\$ 500,000

- a. The policy shall be endorsed to include the following additional insured language : "The City of Bisbee, its departments , agencies, boards, officers, officials, agents and employees shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL) \$500,000

- a. The policy shall be endorsed to include the following additional insured language: "The City of Bisbee, its departments, agencies, boards, officers, officials, agents and employees shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor".

3. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$500,000
Disease - Each Employee	\$500,000
Disease - Policy Limit	\$500,000

- a. This requirement shall not apply when a contractor or subcontractor is exempt under A.R.S. 23-901, **AND** when such contractor or subcontractor executes the appropriate sole proprietor waiver form.

4. Professional Liability (Errors and Omissions Liability)

The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Services of this contract.

- Each Claim \$ 500,000
- Annual Aggregate \$1,000,000

- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this contract is completed.

- b. The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Work of this contract.

- c. The policy shall be endorsed to include the following additional insured language: "The City of Bisbee, its departments, agencies, boards, officers, officials, agents and employees shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor".

B. ADDITIONAL INSURANCE REQUIREMENTS: The policies shall include, or be endorsed to include, the following provisions:

1. On insurance policies where the City of Bisbee is named as an additional insured, the City of Bisbee shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract. Contractor shall provide the City with certificates naming it as an additional insured.
2. The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.
3. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Contract.

C. NOTICE OF CANCELLATION: With the exception of (10) day notice of cancellation for non-payment of premium, any changes material to compliance with this contract in the insurance policies above shall require (30) days written notice to the City of Bisbee. Such notice shall be sent directly to the Bisbee City Public Works Department, 118 Arizona Street, Bisbee, Arizona 85603.

D. ACCEPTABILITY OF INSURANCE: Insurance is to be placed with insurers duly licensed

or authorized to do business in the state of Arizona and with an "AM.

Best" rating of not less than A- VII. The City in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

- E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the City with certificates of insurance (ACORD form or equivalent approved by the City) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the City before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Bisbee City Public Works Department, Bisbee, Arizona 85603. **The City project/contract number and project description shall be noted on the certificate of insurance.** The City reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

- F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insureds under its policies or Contractor shall furnish to the City separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.
- G. **APPROVAL:** Any modification or variation from the insurance requirements in this Agreement shall be made by the Contracting Agency in consultation with the Risk Management Department, whose decision shall be final. Such action will not require a formal Agreement amendment, but may be made by administrative action.

XI. MISCELLANEOUS PROVISIONS

- A. No assignment of this Agreement or sub-agreement shall be made by the Consultant with any other party for furnishing any of the services herein contracted for without the advance written approval of the Public Works Department. All sub-consultants shall comply with Federal and State laws and regulations which are applicable to the services covered by the sub-agreement and shall include all the terms and conditions set forth herein which shall apply with equal force to the sub-agreement, as if the sub-consultant were the Consultant referred to herein. The Consultant is responsible for Agreement performance whether or not sub-consultants are used.
- B. The Consultant shall establish and maintain procedures and controls that are acceptable to the City for the purpose of assuring that no information contained in its records or obtained from the City or from others in carrying out its functions under the Agreement shall be used by or disclosed by it, its agents, officers, or employees, except as required to efficiently perform duties under the Agreement. Persons requesting such information must be referred to the City.
- C. All services, information, computer program elements, reports, and other deliverables which may have a potential patent or copyright value and which are created under this Agreement shall be the property of the City and shall not be used by the Consultant or any other person except with the prior written permission of the City.
- D. This Agreement is subject to the provisions of A.R.S. §38-511.
- E. The Consultant shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable Federal

regulations under the Act.

XII. LEGAL ARIZONA WORKERS ACT COMPLIANCE

Consultant hereby warrants that it will at all times during the term of this Agreement comply with all federal immigration laws applicable to Consultant's employment of its employees , and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The Consultant shall further ensure that each sub-consultant who performs any work for the Consultant under this Agreement likewise complies with the State and Federal Immigration Laws.

The City shall have the right at any time to inspect the books and records of the Consultant and any sub-consultant in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of the Consultant's or any sub-consultant's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Agreement subjecting the Consultant to penalties up to and including suspension or termination of this Agreement. If the breach is by a sub-consultant, and the sub-agreement is suspended or terminated as a result, the Consultant shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the sub-agreement or retain a replacement sub-consultant, (subject to City approval if MWBE preferences apply) as soon as possible so as not to delay project completion.

The Consultant shall advise each sub-consultant of the City's rights, and the sub-consultant's obligations, under this Section by including a provision in each sub-agreement substantially in the following form:

"The sub-consultant hereby warrants that it will at all times during the term of this Agreement comply with all federal laws applicable to the sub-consultant's employee and the requirements of A.R.S. § 23-214(A). The sub-consultant further agrees that the City may inspect the sub-consultant's books and records to insure that the sub-consultant is in compliance with these requirements. Any breach of this paragraph by the sub-consultant will be deemed to be a material breach of this Agreement subjecting the sub-consultant to penalties up to and including suspension or termination of this Agreement."

Any additional costs attributable directly or indirectly to remedial action under this Section shall be responsibility of the Consultant. In the event that remedial action under this Section results in delay to one or more tasks on the critical path of the Consultant's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which the Consultant shall be entitled to an extension of time, but not costs.

This Agreement represents the entire agreement between the CITY and the CONSULTANT relating to this requirement and shall prevail over any and all previous verbal and written agreements.

CONSULTANT:

APPROVED BY:

Printed Title and Name Date

Ronald Oertle, Mayor Date

ATTEST:

APPROVED AS TO FORM:

Ashlee Coronado, City Clerk Date

Britt Hanson, City Attorney Date

Exhibit "A" Scope of Services

Item		Description		Unit		Quantity		Unit Price		Total Price	
1		Professional Services		Hour		100		100.00		100.00	
2		Professional Services		Hour		200		200.00		200.00	
3		Professional Services		Hour		300		300.00		300.00	
4		Professional Services		Hour		400		400.00		400.00	
5		Professional Services		Hour		500		500.00		500.00	
6		Professional Services		Hour		600		600.00		600.00	
7		Professional Services		Hour		700		700.00		700.00	
8		Professional Services		Hour		800		800.00		800.00	
9		Professional Services		Hour		900		900.00		900.00	
10		Professional Services		Hour		1000		1000.00		1000.00	
11		Professional Services		Hour		1100		1100.00		1100.00	
12		Professional Services		Hour		1200		1200.00		1200.00	
13		Professional Services		Hour		1300		1300.00		1300.00	
14		Professional Services		Hour		1400		1400.00		1400.00	
15		Professional Services		Hour		1500		1500.00		1500.00	
16		Professional Services		Hour		1600		1600.00		1600.00	
17		Professional Services		Hour		1700		1700.00		1700.00	
18		Professional Services		Hour		1800		1800.00		1800.00	
19		Professional Services		Hour		1900		1900.00		1900.00	
20		Professional Services		Hour		2000		2000.00		2000.00	
21		Professional Services		Hour		2100		2100.00		2100.00	
22		Professional Services		Hour		2200		2200.00		2200.00	
23		Professional Services		Hour		2300		2300.00		2300.00	
24		Professional Services		Hour		2400		2400.00		2400.00	
25		Professional Services		Hour		2500		2500.00		2500.00	
26		Professional Services		Hour		2600		2600.00		2600.00	
27		Professional Services		Hour		2700		2700.00		2700.00	
28		Professional Services		Hour		2800		2800.00		2800.00	
29		Professional Services		Hour		2900		2900.00		2900.00	
30		Professional Services		Hour		3000		3000.00		3000.00	
31		Professional Services		Hour		3100		3100.00		3100.00	
32		Professional Services		Hour		3200		3200.00		3200.00	
33		Professional Services		Hour		3300		3300.00		3300.00	
34		Professional Services		Hour		3400		3400.00		3400.00	
35		Professional Services		Hour		3500		3500.00		3500.00	
36		Professional Services		Hour		3600		3600.00		3600.00	
37		Professional Services		Hour		3700		3700.00		3700.00	
38		Professional Services		Hour		3800		3800.00		3800.00	
39		Professional Services		Hour		3900		3900.00		3900.00	
40		Professional Services		Hour		4000		4000.00		4000.00	
41		Professional Services		Hour		4100		4100.00		4100.00	
42		Professional Services		Hour		4200		4200.00		4200.00	
43		Professional Services		Hour		4300		4300.00		4300.00	
44		Professional Services		Hour		4400		4400.00		4400.00	
45		Professional Services		Hour		4500		4500.00		4500.00	
46		Professional Services		Hour		4600		4600.00		4600.00	
47		Professional Services		Hour		4700		4700.00		4700.00	
48		Professional Services		Hour		4800		4800.00		4800.00	
49		Professional Services		Hour		4900		4900.00		4900.00	
50		Professional Services		Hour		5000		5000.00		5000.00	
51		Professional Services		Hour		5100		5100.00		5100.00	
52		Professional Services		Hour		5200		5200.00		5200.00	
53		Professional Services		Hour		5300		5300.00		5300.00	
54		Professional Services		Hour		5400		5400.00		5400.00	
55		Professional Services		Hour		5500		5500.00		5500.00	
56		Professional Services		Hour		5600		5600.00		5600.00	
57		Professional Services		Hour		5700		5700.00		5700.00	
58		Professional Services		Hour		5800		5800.00		5800.00	
59		Professional Services		Hour		5900		5900.00		5900.00	
60		Professional Services		Hour		6000		6000.00		6000.00	
61		Professional Services		Hour		6100		6100.00		6100.00	
62		Professional Services		Hour		6200		6200.00		6200.00	
63		Professional Services		Hour		6300		6300.00		6300.00	
64		Professional Services		Hour		6400		6400.00		6400.00	
65		Professional Services		Hour		6500		6500.00		6500.00	
66		Professional Services		Hour		6600		6600.00		6600.00	
67		Professional Services		Hour		6700		6700.00		6700.00	
68		Professional Services		Hour		6800		6800.00		6800.00	
69		Professional Services		Hour		6900		6900.00		6900.00	
70		Professional Services		Hour		7000		7000.00		7000.00	
71		Professional Services		Hour		7100		7100.00		7100.00	
72		Professional Services		Hour		7200		7200.00		7200.00	
73		Professional Services		Hour		7300		7300.00		7300.00	
74		Professional Services		Hour		7400		7400.00		7400.00	

TECHNICAL SPECIFICATIONS

1.01 INTRODUCTION

All equipment and facilities shall be provided, installed, and constructed by the Contractor to provide the Owner with complete, ready to use facilities. Contractor shall provide Owner with all written equipment warranties. All necessary materials and work required to accomplish this are the responsibility of the Contractor alone, whether or not specifically indicated on the drawings or stated in the specifications.

1.02 LOCATION

The work to be constructed is to be located as identified on the vicinity map and hand drawn project map provided (Project Exhibit No. 1 and 2.).

1.03 UTILITY OBSTRUCTIONS

- A. The Contractor, as required by law, shall call blue stake (1-80-782-5348) for the locations of all underground utilities two days before the start of work. The Contractor shall verify whether known utility companies providing service in the area participate in blue stake, and shall directly contact non-participating utility companies to complete his/her utility investigation. The contractor is responsible for determining in advance of his construction operations the location of all overhead and underground utilities (gas, telephone, electrical, water, sewer, etc.), that may interfere with the Contractor's construction operations. The Contractor is responsible for coordinating with the approximate utility company to remove or relocate utility obstructions. Any utility relocations or adjustments necessary for completion of the work shall be relocated or adjusted by the Contractor, or the Contractor shall be responsible for arrangement and/or relocation of conflicting utilities by other agencies. Such work is considered incidental to the contract, and no additional compensation will be provided.
- B. Additional pavement removal and replacement required to relocate utility lines will be incidental to all other contract items and no reimbursement shall be made to the Contractor for this work, if required.

1.04 CONTRACTOR'S USE OF PREMISES

104.1 Available Sites

- A. The Contractor shall not utilize any land not indicated as being available without the written approval of the land owner.
- B. The Contractor shall obtain all necessary City of Bisbee right-of-way use permits, and shall follow all requirements and provide traffic control during construction



activity within the public right of way, as per the permit issued by the entity of Jurisdiction.

- C. The Contractor is obligated through this contract to conduct his work so as to not unnecessarily impede any work being done by others on or adjacent to the site.

104.2 ACCESS TO CONSTRUCTION SITES

The Contractor shall investigate access to the job site(s). The Engineer suggest a field visit to the job site to verify access for equipment and the need to maintain public access at all times including vehicular and pedestrian.

104.3 PROTECTION AND RESTORATION

- A. All existing features and improvements shall be restored by the Contractor equivalent to the condition existing prior to construction, at no additional cost to the Owner.
- B. Trees within construction areas shall be preserved to the maximum extent practical, unless specifically indicated on the plans or directed by the Engineer or Owner to be removed or altered.
- C. Contractors shall reinstall all fences and restore private property removed during construction back to its original condition. It will be the Contractor's responsibility to keep all livestock in boundaries of removed fence during period of construction.
- D. The Contractor shall be responsible for all damage done to persons or property directly or indirectly caused by his operations.

104.4 SPECIAL CONSTRUCTION METHODS

If special and had construction methods are required to remain within the available, easements such methods shall be used by the Contractor at no additional cost to the Owner.

1.05 PUBLIC RELATIONS

105.1 COMMUNICATIONS

The Contractor shall communicate any complaints about dust or noise, etc. to the Owner on the day the complaint is received. Additionally, the Contractor shall make every effort to work with citizens and utility companies to minimize inconvenience to the public.

105.2 NOISE

The Contractor shall make every reasonable effort to keep construction noise to a minimum.

105.3 DUST CONTROL

The Contractor shall prevent any dust nuisance due to his construction operations. Payment for dust control will not be made. Dust control is considered to be incidental and no additional compensation will be permitted.

If is recommended that the following preventative and mitigative measures be taken to minimize the possible particulate pollution problem:

- I. Site Preparation
 - When brooming surface and patching prior to resurfacing.
 - Minimize land disturbance.
 - Use watering trucks to minimize dust.
 - Use windbreaks to prevent any accidental dust pollution.
 - Limit vehicular paths and stabilize any temporary road.
- II. Construction Phase
 - Cover trucks when transferring hot asphalt.
 - Use dust suppressants on traveled paths which are not paved.
 - Minimize unnecessary vehicular and machinery activities; and
 - Minimize dirt track-out by washing or cleaning trucks before leaving the construction site.
- III. Completion Phase
 - Revegetate any disturbed land.
 - Remove unused materials.
 - Remove dirt reinstall any signs.
 - Revegetate all vehicular paths created during construction to Avoid future off-road vehicular activities.

1.06 SUPERVISION

The Contractor will initiate, supervise and direct all work. The Contractor will be solely responsible for the means, methods, techniques and procedures of construction. The Contractor shall have an English speaking super intendent on the job at all hours, when construction is in progress.

1.07 WORKING HOURS

Normal working hours shall be from 6:00 a.m. to 6:00 p.m. Monday through Saturday, unless requirements for a specific operation dictate otherwise.

1.08 CLEAN-UP

The Contractor shall execute daily clean up to keep the project site and adjacent properties free from accumulations of waste materials, rubbish, and windblown debris resulting from construction operations, as well as provided on-site containers for the collection of waste materials, debris, and rubbish. Waste materials, debris and rubbish shall be removed and disposed of at an approved disposal area.

Upon completion and before making application for acceptance of the work, the Contractor is required to completely clean the site as directed by the Owner and no additional compensation will be permitted. Final acceptance of the work will not be made until the Contractor has complied to the satisfaction of the Owner with this provision.

Payment for clean-up will not be made. Clean-up is considered to be incidental and no additional compensation shall be permitted.

1.09 MAINTENANCE AND PROTECTION OF TRAFFIC

The Contractor shall provide all signing and personnel necessary for the maintenance and protection of the traveling public and shall be responsible for all traffic control for the duration of this project, in accordance with the requirements of the Owner and/or MAG Specifications, as applicable.

The Contractor shall be responsible for compliance with the A.D.O.T. Traffic Control Manual and/or the MUTCD, in accordance with the requirements or conditions of the A.D.O.T. Right-of-Way Use Permit(s) issued for any/all construction programs under this contract. Further, as/if required by said permit, the Contractor is responsible for developing a traffic control plan for each site indicated on the permit, and must submit to and receive written approval of the traffic control plan from the A.D.O.T. area Permits Supervisor prior to any construction activities at the site.

The Contractor shall provide, operate, and maintain equipment and personnel as required to expedite public vehicular traffic flow and access in areas affected by construction operations.

The Contractor shall control construction personnels' private vehicular parking to preclude interference with public and private traffic or parking.

1.10 REGULATORY REQUIREMENTS

1.10.1 Codes and Laws

Where required, the work shall conform to all applicable building, plumbing, mechanical, and electrical codes. All equipment and facilities provided shall meet OSHA requirements whether or not such requirements are specifically indicated or described in the contract documents.

The Contractor's attention is directed to OSHA 29 CFR 1926 Subpart F for excavations. OSHA requires that all trenches over 5 feet deep in either hard and compact or soft and unstable soil shall be sloped, sheeted, braced or otherwise supported. The Contractor shall submit the method to be employed in these situations. A "competent person" as defined by OSHA shall be designated to the Engineer if any trenches are in excess of 5 feet in depth, and this person must be present during all trenching operations. Such "competent person" is required by this contract to inspect the work site at the end of each day for dangers to the public and to children tempted to play at unsecured work sites.

1.11 SANITATION

The Contractor shall provide suitable sanitation facilities for the use of employees at the construction site or make appropriate arrangements. Payment for sanitation will not be made. Sanitation is considered to be incidental and no additional compensation shall be permitted.

1.12 GUARANTEE

The Contractor shall guarantee all work against defects of material and workmanship for the period of time as designed in the contract, or if not designated, one year from the date of substantial completion.

1.13 MOBILIZATION

Quantities listed on the bid form and on the approved plans are estimates given solely for the purpose of indicating the scope of work and comparing bids for unit price contracts. The estimated quantities may not accurately reflect the proper measure of materials for the Contractor to purchase. The Contractor shall make his/her estimate from the construction plans to minimize shortages or excesses of materials. No payment will be made for excess materials.

After the contract is awarded, the quantities of work listed by any pay items, may be increased or decreased a reasonable amount at the discretion of the Owner, without in any way invalidating the unit bid price. The unit prices in the bid are binding on the Contractor unless there is a gross error in the estimated quantities or scope of work. The total cost of project improvements is to be paid for by the unit price listed in the bid schedule. Sundry items which have a basis for measurement and payment herein and which are incidental to or required in the construction of the work but are not included as items in the bid schedule shall be considered an integral part of the contract, and all labor, materials, etc. required for such items shall be furnished by Contractor and the cost of same included in the unit price bid. Unit price items, complete, in place, and ready for use, shall be paid for at the unit price bid for the quantity actually installed unless these Technical Specifications provide otherwise.

Any equipment and materials are to be stored at the Contractor's job site yard, and for which invoices are present to the Engineer.

Any equipment and materials to be paid by the Owner must be stored at a site which is fenced and secured.

Above, on, or below ground obstructions, utilities, features, or improvements which interfere with the work or which must be moved, removed, and/or restored to accomplish the job are considered as incidental work for which separate payment will not be made if separate bid items are not specifically given for such in the Contract Documents.

Lump sum items include all labor and materials required to provide a complete and ready to use installation and will be paid for at the lump sum price bid (provided the item is awarded and completed).

The Owner reserves the right to delete items of work where reasonable and no claims shall be made by the Contractor for any loss of anticipated profits.

**ACCEPTANCE OF BID
NOTICE OF AWARD**

The Bid is hereby accepted by the City of Bisbee. This document shall also constitute notice of award of the Contract to the Vendor.

The Vendor is bound to provide the materials and/or services identified in the Bid, subject to all terms, conditions, specifications, amendments, and other requirements set forth in this Notice of Solicitation and the Contract.

The Vendor shall not commence any billable work or provide any materials or services under this document until the Vendor and the City execute the Contract and the Vendor receives a formal notice to proceed from the City of Bisbee.

City of Bisbee

By _____

Date: _____

Its: _____

Exhibit "B" Fee Schedule



CXh bit w

5100 S. ALVERNON WAY
TUCSON, ARIZONA 85706
(520) 748-0188
FAX (520) 748-8975

1601 PASEO SAN LUIS, SUITE 202
SIERRA VISTA, ARIZONA 85635
(520) 458-9594
FAX (520) 458-2362

To:	City Of Bisbee	Contact:	
Address:	118 Arizona Street Bisbee,, AZ 85603	Phone:	520-432-6000
Project Name:	Updated Adams Ave. Chip Seal Old Bisbee	Bid Number:	16-204
Project Location:	Old Bisbee, AZ	Bid Date:	5/19/2016

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Pave 2" Of AC Laundry Hill	730.00	SY	\$21.00	\$15,330.00
2	Chip Seal Double Shot	3,970.00	SY	\$6.00	\$23,820.00
3	Pot Hole Patch No Prep	25.00	TON	\$285.00	\$7,125.00
4	Place Steel Plates On Bridge At Moon Canyon And Tombstone Canyon	1.00	LS	\$2,900.00	\$2,900.00

Bid Price Subtotal: \$49,175.00


Total Bisbee (adder) 65% Of 5.0% 3.25%: \$1,598.19

Total Cochise County (Stand Alone) 65% Of 6.1% 3.97%: \$1,952.25

Total Bid Price: \$52,725.44

Notes:

- Proposal Includes: Labor, Equipment, Materials, Supervision, Permits, and Sales Tax.
- Price shown DOES NOT include Performance and Payment bond. Add 1% if bond is required.
- Due to existing grades and conditions, we will not be responsible for 100% drainage of surface water following resurfacing.
- Price as shown does not include survey or materials testing.
- NOTE Includes steel plates for bridge protection at Tombstone Canyon and Moon Canyon, loads of oil and chips will exceed the load limit on this bridge. Pot hole patching based on 25 tons invoiced will be based on final total amount.

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: KE&G Construction, Inc. Authorized Signature:  Estimator: Larry Saunders, Justin Wilson
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**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: 6/21/16☒ Regular ☐ SpecialDATE ACTION SUBMITTED: 6/14/16REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) TO INSPECT CITY BRIDGES. THE COST OF THESE INSPECTIONS ARE FEDERALLY FUNDED BY THE FEDERAL HIGHWAY ADMINISTRATION.

FROM: Andy Haratyk, Public Works Director

RECOMMENDATION: Recommend Approval.

PROPOSED MOTION: I move to approve to enter into an Intergovernmental Agreement with the Arizona Department of Transportation (ADOT) to inspect City Bridges. The cost of these inspections are federally funded by the Federal Highway Administration.

DISCUSSION: Public Works recommends the City enter into an Intergovernmental Agreement with the Arizona Department of Transportation (ADOT) to inspect City Bridges. The cost of these inspections are federally funded by the Federal Highway Administration.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Andy Haratyk
Andy Haratyk, Public Works
Director

Reviewed by: Jestin Johnson
Jestin Johnson, City Manager

ADOT CAR No.: IGA /JPA 16-0005920-I
AG Contract No.: P001 2016 XXXXxx
Project: Bridge Inspection
ADOT Project No.: MAINTAGR
CFDA No.: 20.205 Highway Planning and
Construction
Budget Source Item No.: N/A

INTERGOVERNMENTAL AGREEMENT

BETWEEN
THE STATE OF ARIZONA
AND
THE CITY OF BISBEE

THIS AGREEMENT is entered into this date _____, 2016, pursuant to the Arizona Revised Statutes §§ 11-951 through 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the "State") and the CITY OF BISBEE, acting by and through its MAYOR and CITY COUNCIL (the "City"). The State and the City are collectively referred to as "Parties".

I. RECITALS

1. The State is empowered by Arizona Revised Statutes § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State.

2. The City is empowered by Arizona Revised Statutes § 11-952 to enter into this Agreement and has by resolution, a copy of which is attached hereto and made a part hereof, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the City.

3. By order of 23 United States Code 151, the Federal Highway Administration (FHWA) in coordination with the American Association of State Highway and Transportation Officials (AASHTO) has implemented bridge inspection standards under 23 Code of Federal Regulations 650 subpart C, the National Bridge Inspection Standards (NBIS). The NBIS requires that the State must inspect, or cause to be inspected, all highway bridges located on public roads, with some exceptions. The NBIS outlines requirements for inspection frequency and procedures that each State must follow, including routine, in-depth, underwater and fracture critical member inspections, load rating, and scour plans of action. Compliance with the NBIS is a required component in order to be eligible for Federal-Aid Highway Bridge funding.

4. A local agency has the authority to perform NBIS inspection on its Public bridges. Currently, some local agencies throughout the State perform such inspections and are required to comply with NBIS. This agreement does not preclude a local agency from requesting to perform NBIS inspections on its public bridges.

5. The Parties wish to promote consistent inspection methodologies throughout the State.

6. The State will cover the cost of the City bridge inspections through adjusting the percentage of Federal bridge funding allocated to on and off-system Highway Bridges.

7. The State and the City wish to enter into an agreement whereby the City authorizes the State to perform NBIS inspections on bridges owned or controlled by the City.

THEREFORE, in consideration of the mutual covenants expressed herein, it is agreed as follows:

II. DEFINITIONS

NBI Inventoried Bridge:

A structure including supports erected over a depression or an obstruction, such as water, highway, or railway, and having a track or passageway for carrying traffic or other moving loads, and having an opening measured along the center of the roadway of more than 20 feet between undercopings of abutments or spring lines of arches, or extreme ends of openings for multiple boxes; it may also include multiple pipes, where the clear distance between the openings is less than half of the smaller contiguous opening.

National Bridge Inspection Standards (NBIS):

Federal regulations establishing requirements for inspection procedures, frequency of inspections, qualifications of personnel, inspection reports, and preparation and maintenance of a State bridge inventory. The NBIS apply to all structures defined as bridges located on all public roads.

Public Road:

Any road under the jurisdiction of and maintained by a public authority and open to public travel.

III. SCOPE OF WORK

1. The State will:

- a. Inspect NBI inventoried bridges owned by the City according to the NBIS.
- b. Communicate with the City on a timely basis and inform the City of the start date of the bridge inspection; and offer to meet with the designated representatives of the City to discuss the inspection.
- c. Forward the copies of completed bridge inspection report documents to the City in a timely manner, if other activities are undertaken by the State, forward the copies of the relevant documents generated for these tasks to the City.
- d. Record the updated Bridge Inspection data in the ADOT database and transmit annually to the Federal Highway Administration (FHWA).
- e. Not be responsible for carrying out any recommended maintenance or repair activities for City bridges.
- f. Be granted, without cost, the right to enter City rights-of-way, as required, to conduct any and all construction and preconstruction related activities, including without limitation, temporary construction easements or temporary rights-of-entry to accomplish among other things, soil and foundation investigations.

2. The City will:

- a. Allow and authorize the State to inspect NBI inventoried bridges owned by the City according to NBIS.
- b. Grant the State any necessary rights of entry or permits at no fee for the completion of the State's tasks under this Agreement.
- c. Provide the State all the necessary relevant information and documents such as copies of bridge plans, average daily traffic counts, known deficiencies of the existing structures and additions/deletions to its bridge inventory.

d. Notify the State of all new or existing structures that may meet the NBI inventoried bridge definition. Also, notify the State of any NBI inventoried bridge removal, transfer, or change of ownership.

e. Provide traffic control at no fee during the bridge inspections by the State when necessary.

f. Once the City performs the recommended repair work, forward the information and the completion date to the State.

g. Certify that all necessary rights-of-way have been or will be acquired prior to advertisement for bid and also certify that all obstructions or unauthorized encroachments of whatever nature, either above or below the surface of the Project area, shall be removed from the proposed right-of-way, or will be removed prior to the start of construction, in accordance with The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended; 49 CFR 24.102 Basic Acquisition Policies; 49 CFR 24.4 Assurances, Monitoring and Corrective Action, parts (a) & (b) and ADOT ROW Manual: 8.02 Responsibilities, 8.03 Prime Functions, 9.06 Monitoring Process and 9.07 Certification of Compliance. Coordinate with the appropriate State's Right-of-Way personnel during any right-of-way process performed by the City, if applicable.

h. Not permit or allow any encroachments upon or private use of the right-of-way, except those authorized by permit. In the event of any unauthorized encroachment or improper use, the City shall take all necessary steps to remove or prevent any such encroachment or use.

i. Grant the State, its agents and/or contractors, without cost, the right to enter City rights-of-way, as required, to conduct any and all construction and preconstruction related activities, including without limitation, temporary construction easements or temporary rights-of-entry to accomplish among other things, soil and foundation investigations.

IV. MISCELLANEOUS PROVISIONS

1. The State may carry out its activities under this Agreement through consultants.

2. The State will not carry out any maintenance or repair activities for City bridges.

3. At its own discretion, the City may accompany State or Consultant bridge inspection team to the bridge site and actively participate in the inspection or be an observer.

4. The City may obtain a second opinion at City expense whenever it does not agree with the State's findings and recommendations for bridge maintenance or repairs. A second opinion shall be obtained by hiring qualified bridge inspection engineers to perform an inspection per NBIS and accepted bridge inspection procedures and practices and submit the completed bridge inspection documents to the State for review and acceptance. The State will make a final recommendation.

5. The Parties to this Agreement agree that neither party shall be indemnified or held harmless by the other party. However, the Parties further agree that each party shall be responsible for its own negligence. Neither the State, nor any of its officers, employees, or contractors shall be liable for any damage occurring to the City structure nor liability for any damages liability to third party unless the State or its officers, employees, or contractors cause the damages.

6. This Agreement shall become effective upon dating and signing of a Determination Letter by the Arizona Attorney General's office.

7. This Agreement is perpetual, except for the provisions for termination or cancellation in the Agreement.

8. Either Party may terminate this Agreement upon thirty days written notice.

9. This Agreement may be cancelled in accordance with Arizona Revised Statutes § 38-511.

10. The Parties agree to submit any disputes arising under this Agreement to binding arbitration before the American Arbitration Association; except that if there are any parties involved in the dispute other than the State and local agency, venue shall lie in Maricopa County Superior Court, Phoenix Arizona.

11. All notices or demands upon any party to this Agreement shall be in writing and shall be delivered in person or sent by mail, addressed as follows:

Arizona Department of Transportation
Joint Project Administration
205 S. 17th Avenue, Mail Drop 637E
Phoenix, Arizona 85007
(602) 712-7124
(602) 712-3132 Fax

Local Agency
Attn:
Address
City, Arizona, Zip
Phone #
Fax #

12. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36. The parties to this Agreement shall comply with Executive Order Number 2009-09 issued by the Governor of the State of Arizona and incorporated herein by reference regarding "Non-Discrimination".

13. Non-Availability of Funds: Fulfillment of the obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the performance of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which the funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments as a result of termination under this paragraph.

14. The Parties shall comply with the applicable requirements of Arizona Revised Statutes § 41-4401.

15. In accordance with Arizona Revised Statutes § 11-952 (D) attached hereto and incorporated herein is the written determination of each Party's legal counsel and that the Parties are authorized under the laws of this State to enter into this Agreement and that the Agreement is in proper form.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

LOCAL AGENCY

STATE OF ARIZONA

Department of Transportation

By _____
RONALD OERTLE
Mayor

By _____
STEVE BOSCHEN, P.E.
IDO Assistant Director

ATTEST:

By _____
ASHLEE CORONADO
Clerk

ATTORNEY APPROVAL FORM FOR THE CITY OF BISBEE

I have reviewed the above referenced Intergovernmental Agreement between the State of Arizona, acting by and through its DEPARTMENT OF TRANSPORTATION, and the CITY OF BISBEE, an agreement among public agencies which, has been reviewed pursuant to Arizona Revised Statutes §§ 11-951 through 11-954 and declare this Agreement to be in proper form and within the powers and authority granted to the City under the laws of the State of Arizona.

No opinion is expressed as to the authority of the State to enter into this Agreement.

DATED this _____ day of _____, 2016.

City Attorney

Lorena Valdez

From: Hanson, Britt W <BHanson@cochise.az.gov>
Sent: Monday, April 18, 2016 2:00 PM
To: Lorena Valdez
Cc: Andy Haratyk
Subject: RE: Bridge Inspection Intergovernmental Agreement Process

It looks fine. But if ADOT was covering bridge inspections in the past, why did they send us past due bills?

From: Lorena Valdez [<mailto:LValdez@bisbeeaz.gov>]
Sent: Monday, April 18, 2016 12:00 PM
To: Hanson, Britt W
Cc: Andy Haratyk
Subject: FW: Bridge Inspection Intergovernmental Agreement Process

Britt:

Attached you will find a Bridge Inspection Intergovernmental Agreement that Andy would like you to review and comment on. Thanks.

From: Andy Haratyk
Sent: Monday, April 18, 2016 11:19 AM
To: Lorena Valdez
Subject: FW: Bridge Inspection Intergovernmental Agreement Process

From: June McEntire [<mailto:JMcEntire@azdot.gov>]
Sent: Friday, April 15, 2016 1:08 PM
To: Andy Haratyk
Cc: Verna Celeya; Peng Chen
Subject: Bridge Inspection Intergovernmental Agreement Process

Thank you for inquiring about having an Intergovernmental Agreement for Bridge Inspection with the Arizona Department of Transportation. Attached is a sample of language that will be included in this IGA. Please have your City Manager or appropriate party review. If your local agency is ready to sign the IGA please reply to this email by sending me the information listed below and our Joint Project Administration will contact you to begin the process of completing the agreement. If you have questions or concerns, please contact me.

Information needed to initiate the IGA:

- 1) Name of signatory and title (Director of the Board, Mayor, etc.)
- 2) Name of point of contact and contact information; phone, fax and address, for your local agency regarding this IGA
- 3) Name and official title of your city clerk (recording official, etc.)

If you have any questions please feel free to contact me.

Thank you,

June A. McEntire
ADOT Bridge Group Admin Services Officer

205 S. 17th Ave. M/D 613E
Phoenix, Arizona 85007
(602) 712-8765 fax (602) 712-3056
www.azdot.gov



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**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **June 21, 2016**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** June 15, 2016**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL TO RETAIN TIM HOGAN AND ARIZONA CENTER FOR LAW IN THE PUBLIC INTEREST TO DEFEND THE LAWFULNESS OF CITY ORDINANCE O-13-14, WHICH PROHIBITS RETAILERS FROM PROVIDING SINGLE USE PLASTIC BAGS TO CUSTOMERS****FROM:** **Britt Hanson, City Attorney****RECOMMENDATION:** **At Council's Discretion**

PROPOSED MOTION:

- a) Pursuant to A.R.S. § 38-431.03(a)(3) and (a)(4), I move to enter into Executive Session for Discussion and Consultation with our City Attorney for legal advice and possible litigation.
- b) I move to retain Tim Hogan and the Arizona Center for Law in the Public Interest to defend the lawfulness of City Ordinance O-13-14, which prohibits retailers from providing single use plastic bags to customers

DISCUSSION: On September 13, 2013, pursuant to the City Charter, the City Council enacted Ordinance O-13-14, which prohibits retailers from providing single use plastic bags to customers. In 2015, the Arizona legislature passed a bill prohibiting cities from enacting this kind of ordinance. Following a public discussion of this legislation, and whether it would be applicable to the City of Bisbee, the Council voted to continue its ordinance in place, primarily on grounds that the legislation didn't apply to Bisbee as a charter city. Accordingly, the City Attorney sent a courtesy letter to State officials informing them that Bisbee was keeping its plastic bag ordinance in place. The City Attorney received no response.

In 2016, to correct a defect in its previous legislation (a violation of the two-subject matter rule), pursuant to HB2131, the legislature once again passed a statute prohibiting cities from enacting an ordinance banning plastic bags. A copy of HB2131 accompanies this CAF.

In addition, with SB1487, the legislature passed a separate statute that provides a procedure for the State to possibly withhold State shared revenue from cities that enact ordinances that violate State law. That new statute accompanies this CAF. SB1487 apparently was aimed at preventing cities from passing their own separate minimum wages, but was also apparently aimed at cities, such as Bisbee, from passing plastic bag bans pursuant to their charters.

Both of these statutes will take effect on August 6, 2016.

Meanwhile, in 2015, the Arizona Center for Law in the Public Interest filed a lawsuit in Superior Court attempting to invalidate the plastic bag ban. That litigation is ongoing. The lead attorney, Tim Hogan, is willing to represent the City of Bisbee in invalidating the new State legislation prohibiting plastic bag bans. This would be at no cost to the City. The purpose of this agenda item is for the Council to discuss whether to retain Mr. Hogan and the Arizona Center for Law in the Public Interest to represent the City.

If the Council so desires and votes to do so, some or all of the discussion of this agenda item may be held in executive session pursuant to the statute below.

A.R.S. § 38-431.03

A. Upon a public majority vote of the members constituting a quorum, a public body may hold an executive session but only for the following purposes:

- 3. Discussion or consultation for legal advice with the attorney or attorneys of the public body.*
- 4. Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.*

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by:


Ashlee Coronado
City Clerk

Reviewed by:

 for
Britt Hanson
City Attorney

ORDINANCE O-13-14

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING CHAPTER 9, HEALTH AND SANITATION, OF THE CITY CODE OF THE CITY OF BISBEE, BY THE AMENDMENT OF ARTICLE 9.7, REGULATION OF CARRYOUT BAGS, AND PROVIDING FOR REPEAL AND SEVERABILITY.

WHEREAS, the widespread use of disposable carryout bags results in a significant amount of waste material, creates additional burdens upon the City's solid waste collection system, and increases the sanitation costs for the City and its residents; and

WHEREAS, plastic carryout bags in particular result in a significant amount of wind-blown litter, resulting in visual blight and adverse impacts upon our desert environment; and

WHEREAS, the production and delivery of disposable carryout bags consumes a significant amount of both renewable and non-renewable resources to provide what is essentially waste material; and

WHEREAS, the City's actions to reduce the amount of waste material produced for and used by this community are consistent with the goals and objectives of the U. S. Mayors' Climate Protection Agreement, as previously adopted by the City of Bisbee; and

WHEREAS, numerous other jurisdictions have demonstrated that a small fee upon the use of disposable carryout bags in order to reduce their usage has been an effective mechanism to encourage the increased use of reusable carry out bags; and

WHEREAS, these amendments are in the best interests of the City and its citizens and are within the authority granted to the Mayor and Council by Sections 1.03 and 6.02 of the City Charter of the City of Bisbee,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Bisbee as follows:

Section 1: That Chapter 9, Health and Sanitation, of the City Code of the City of Bisbee, is hereby amended by the substitution and addition of Article 9.7, Regulation of Carryout Bags, as specified in the attached Exhibit A, incorporated herein by reference.

Section 2: Repeal. That Ordinance O-11-12, previously adopting a prior version of Article 9.7, Regulation of Disposable Carryout Bags, is hereby repealed in its

entirety, together with the previously approved version of Article 9.7 of the City Code of the City of Bisbee.

Section 2: Severability. That if any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee, this ____ day of _____, 2013.

APPROVED:

Adriana Z. Badal, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

John A. MacKinnon, City Attorney

EXHIBIT A

AMENDMENT TO CHAPTER 9 OF THE CITY CODE, HEALTH AND SANITATION; AND CEMETERY

[New Article]

ARTICLE 9.7 REGULATION OF CARRYOUT BAGS

9.7.1 Findings and Purpose

The Mayor and Council of the City of Bisbee hereby find that:

- A. The widespread practice by retail stores of supplying disposable carryout bags to their customers results in a significant amount of waste material and creates additional burdens on the City's solid waste collection system, resulting in more costs to the City and its citizens.
- B. Plastic carryout bags in particular result in a significant amount of wind-blown litter throughout our high desert landscape, resulting in visual blight and adverse impacts upon this environment. The fact that these plastic bags do not decompose, but only break down into smaller particles, results in the potential for their chemical components to be ingested or taken up by other organisms, with potentially harmful effects to the natural environment.
- C. Carryout bags that are not properly disposed of can result in clogged sewer lines and otherwise adversely impact the City's sanitary sewer systems and give rise to costly repairs and maintenance of public infrastructure.
- D. The production and delivery of disposable carryout bags consumes a large amount of both renewable and non-renewable resources on an annual basis, and even though these account for only a small percentage of our total national use of oil and natural gas, this usage still constitutes a significant amount of total energy expended on what is essentially waste material.
- E. The amount of waste material being produced, the amount of energy being consumed, and the amount of litter in our local environment will all be reduced if the use of disposable carryout bags in our community is reduced and the use of reusable carryout bags is encouraged.
- F. This action to reduce the amount of energy that is expended by and for this community and to decrease the amount of waste material produced in this community is consistent with goals and objectives of the U. S. Mayor's Climate Protection Agreement that has been previously approved the City of Bisbee.
- G. Other communities have found that the adoption of a relatively small fee for the use of certain types of disposable carryout bags has significantly

reduced the usage of such bags and encouraged the use of reusable carryout bags.

- J. The implementation of any such regulation will be more likely to be successful if there is sufficient lead time prior to the effective date and this regulation is implemented in phases.

9.7.2 Definitions

- A. **“Exempt single-use bags”** include bags made available to consumers inside stores, prior to their arrival at the checkout counter, to be used to package bulk items such as fruit, vegetables, nuts, grains, candy, or small hardware items, such as nails and bolts; to be used to contain or wrap frozen or fresh foods, meat or fish, whether prepackaged or not; to be used to separate flowers or potted plants, or other damp items that may need to be separated from other purchases; to be used to protect or separate prepared foods or bakery goods; to be used by pharmacists to contain prescription drugs; newspaper bags; clothing bags provided by dry cleaners; bags to be used to protect a purchased item from damaging or contaminating other purchased items, when placed in a reusable carryout bag or recycled paper bag; and bags sold in packages containing multiple bags and intended for use outside of the store to contain garbage, pet waste, yard waste or other materials.
- B. **“Recycled paper bag”** means a paper carryout bag provided by a retail establishment to a customer at the point of sale that meets all of the following requirements:
1. The bag contains a minimum of forty percent (40%) postconsumer recycled material; or if the bag is rated at eight pounds or less, twenty percent (20%) postconsumer recycled material.
 2. The bag is capable of composting, consistent with the time limits and specifications of the American Society of Testing and Material (ASTM) Standard D6400.
 3. The bag has printed on the bag the name of the manufacturer, the country where it was manufactured, and the minimum percentage of post-consumer content.
- C. **“Retail establishment”** means a licensed business located within the City of Bisbee that provides one or more consumer items to its customers intended for off-site use or consumption. For purposes of this Article, any restrictions imposed upon a “retail establishment” shall be equally applicable to the employees, managers, owners, contractors, and agents of that retail establishment.

- D. **"Reusable carryout bag"** means a bag with handles that is specifically designed and manufactured for multiple reuse; is either made of cloth, fiber, or other machine washable fabric, or made of durable plastic material that is at least 2.25 millimeters thick; and does not contain lead, cadmium, or any other heavy metals in toxic amounts.
- E. **"Single-use carryout bag"** means a bag of any material, commonly plastic or kraft paper, that is provided to a consumer at the point of sale or checkout counter to carry purchases from the store and that does not meet the requirements of a "reusable carryout bag" as defined in this Article and that is not classified as an "exempt single use bag" in this Article.
- F. **"Single-use plastic carryout bag"** means a "single use carryout bag" made from plastic or bioplastic, including such materials marketed or labeled as "biodegradable" or "compostable," and that is not a reusable carryout bag, a recycled paper bag, or an exempt single-use bag, as those terms are defined in this Article.

9.7.3. Carryout Bag Restrictions

- A. On and after April 22, 2014, (Earth Day), a retail establishment shall not provide a single-use carry-out bag to a customer at the point of sale, except as provided in this Section.
- B. On and after April 22, 2014, no retail establishment in the City of Bisbee shall provide a single use plastic carryout bag to a customer.
- C. A retail establishment in the City of Bisbee may provide reusable carryout bags to customers at no cost or for a fee.
- D. On and after April 22, 2014, a retail establishment may provide a customer with one or more recycled paper bags upon request by the customer, but only if each such bag is subject to a reasonable fee, charged to the customer and collected by the retail establishment, in an amount not less than five cents (\$.05), unless that customer is exempt from this fee, pursuant to this Article.
- E. Customers who are making purchases as participants in the supplemental food program for Women, Infants, and Children, ("WIC") or who are making purchases as participants in the Supplemental Nutrition Assistance Program ("food stamps" or SNAP), or any similar successor low income food assistance programs, shall be exempt from the bag fee for recycled paper bags.

9.7.4 Establishment of a Fee for the Use of Recycled Paper Bags

- A. On and after April 22, 2014, a fee of not less than Five Cents (\$0.05) per recycled paper bag shall be collected from consumers who make purchases from a retail establishment that is subject to these regulations and who accept a recycled paper bag or bags from that establishment. This per bag fee is subject to the following conditions:**

 - 1. Fees must be paid by the consumer at the time of purchase.**
 - 2. Retail establishments may not pay the fee on behalf of consumers.**
 - 3. All Retail Establishments shall indicate on the consumer transaction receipt the number of recycled paper bags provided to that customer and the total amount of the fee that was charged for them.**
- B. The fee of Five Cents per bag shall be distributed as follows:**

 - 1. The retail establishment may retain its cost of each recycled paper bag, together with the administrative costs and all direct and indirect costs incurred by the retail establishment in implementing this program.**
 - 2. The retail establishment shall remit to the City of Bisbee, Finance Department, the remainder of the fee collected for each bag, over and above the amount of its authorized costs and expenses, if any, to be deposited into the City of Bisbee Environmental Fund.**
- C. The fees are to be distributed to the City of Bisbee Finance Department by each retail establishment subject to these fees, on a monthly basis, on or before the fifteenth (15th) day of the subsequent month, if the amount of the fees equals or exceeds Two Hundred and Fifty Dollars (\$250.00) per month; and on a quarterly basis, on or before the fifteenth (15th) day of the subsequent quarter, (Jan., April, July, Oct.) if the amount of the fees is less than that on a monthly basis. Each submittal to the City of Bisbee shall include an itemization of the number of disposable carryout bags provided during that period and a signed verification that this accounting is true and correct, to the best of the knowledge and information of the submitter. The Finance Director may provide forms for this purpose. If there are no excess proceeds collected from these fees, the retail establishment shall**

provide the Finance Director with an itemized statement which confirms these expenses and shall thereafter have no obligation to provide either monthly or quarterly reports, unless that situation changes.

9.7.5 The City of Bisbee Environmental Fund

The City of Bisbee Environmental Fund is a special revenue fund, established and maintained by the Finance Director, for the deposits of the City's portion of the per bag fee, if any, and such other revenue as may be dedicated or donated to this Fund. The City of Bisbee Environmental Fund shall be used for the following purposes, as specifically allocated by the Mayor and Council in each annual budget:

- A. Providing reusable carryout bags to City residents, with a priority of assisting seniors, the disabled and low-income members of this community.
- B. Purchasing additional equipment, vehicles and supplies to enhance the recycling program of the City of Bisbee.
- C. Promoting and supporting conservation, clean-up and recycling programs within this community.
- D. Promoting and supporting education programs for the general public and school groups, regarding recycling, reduction, and reuse of materials and protection of the local environment.
- E. Paying for the administration of these regulations and the collection of the fees.

9.7.6 Violations, Penalties and Enforcement

The failure of any retail establishment that is subject to these regulations to comply with these restrictions, to fail to collect the required fees, or to fail to remit any sum to the City of Bisbee, if required, shall be a civil violation, subject to the following penalties:

- A. For a first violation, a written warning and notice of violation shall be issued to the manager or owner of the retail establishment. No fine shall be assessed for a first violation.
- B. For a second violation, a civil penalty of One Hundred Dollars (\$100.00).
- C. For a third violation, a civil penalty of Two Hundred Dollars (\$200.00).

- D. For each subsequent violation, a civil penalty of Five Hundred Dollars (\$500.00).**

No more than one notice of violation shall be issued to a retail establishment within any seven (7) day period for the same violation. A violation that occurs more than twelve (12) months after a prior violation by the same establishment shall be treated as a "first violation." If the retail establishment is incorporated or otherwise constituted as a separate legal entity, the violation notice shall be issued to that legal entity. If the retail establishment is operated as a sole proprietorship or by one or more individual partners, the violation notice shall be issued to one or more of the individual owners.

If the retail establishment has violated these regulations repeatedly and been subject to more than one Five Hundred Dollar civil penalty, that retail establishment may be subject to an injunction, ordering it to cease doing business in the City of Bisbee unless and until it complies with these regulations and terminating its existing business license, ending its authorization it to conduct business in the City of Bisbee, pending such compliance.

The City Manager is authorized to designate City staff to implement this program, inspect retail establishments for compliance, initiate enforcement actions, and to pursue any necessary judicial actions to collect unpaid penalties and enforce these provisions.

State of Arizona
House of Representatives
Fifty-second Legislature
Second Regular Session
2016

CHAPTER 28
HOUSE BILL 2131

AN ACT

REPEALING SECTION 9-500.36, ARIZONA REVISED STATUTES; AMENDING TITLE 9, CHAPTER 4, ARTICLE 8, ARIZONA REVISED STATUTES, BY ADDING SECTION 9-500.38; REPEALING SECTION 11-269.14, ARIZONA REVISED STATUTES; AMENDING TITLE 11, CHAPTER 2, ARTICLE 4, ARIZONA REVISED STATUTES, BY ADDING SECTION 11-269.15; RELATING TO AUXILIARY CONTAINERS.

(TEXT OF BILL BEGINS ON NEXT PAGE)

1 Be it enacted by the Legislature of the State of Arizona:
2 Section 1. Repeal
3 Section 9-500.36, Arizona Revised Statutes, is repealed.
4 Sec. 2. Title 9, chapter 4, article 8, Arizona Revised Statutes, is
5 amended by adding section 9-500.38, to read:
6 9-500.38. Prohibition on regulation of auxiliary containers:
7 state preemption: definition
8 A. A CITY OR TOWN MAY NOT:
9 1. IMPOSE A TAX, FEE, ASSESSMENT, CHARGE OR RETURN DEPOSIT ON A
10 CONSUMER OR AN OWNER, OPERATOR OR TENANT OF A BUSINESS, COMMERCIAL BUILDING
11 OR MULTIFAMILY HOUSING PROPERTY FOR AUXILIARY CONTAINERS.
12 2. REGULATE THE SALE, USE OR DISPOSITION OF AUXILIARY CONTAINERS BY AN
13 OWNER, OPERATOR OR TENANT OF A BUSINESS, COMMERCIAL BUILDING OR MULTIFAMILY
14 HOUSING PROPERTY.
15 B. THE REGULATION OF THE SALE, USE AND DISPOSITION OF AUXILIARY
16 CONTAINERS IS A MATTER OF STATEWIDE CONCERN. THE REGULATION OF THE SALE, USE
17 OR DISPOSITION OF AUXILIARY CONTAINERS BY AN OWNER, OPERATOR OR TENANT OF A
18 BUSINESS, COMMERCIAL BUILDING OR MULTIFAMILY HOUSING PROPERTY PURSUANT TO
19 THIS SECTION IS NOT SUBJECT TO FURTHER REGULATION BY A CITY OR TOWN.
20 C. THIS SECTION DOES NOT PREVENT A CITY OR TOWN FROM CONTINUING A
21 VOLUNTARY RECYCLING AND WASTE REDUCTION PROGRAM AS AUTHORIZED BY SECTION
22 9-500.07 OR ENSURING THAT DISCARDED AUXILIARY CONTAINERS DEFINED AS SOLID
23 WASTE PURSUANT TO SECTION 49-701.01 ARE DISPOSED OF PROPERLY.
24 D. FOR THE PURPOSES OF THIS SECTION, "AUXILIARY CONTAINER" INCLUDES
25 REUSABLE BAGS, DISPOSABLE BAGS, BOXES, BEVERAGE CANS, BOTTLES, CUPS AND
26 CONTAINERS THAT ARE MADE OUT OF CLOTH, PLASTIC, EXTRUDED POLYSTYRENE, GLASS,
27 ALUMINUM, CARDBOARD OR OTHER SIMILAR MATERIALS AND THAT ARE USED FOR
28 TRANSPORTING MERCHANDISE OR FOOD TO OR FROM A BUSINESS OR MULTIFAMILY HOUSING
29 PROPERTY. AUXILIARY CONTAINER DOES NOT INCLUDE A STATIONARY RECEPTACLE
30 INTENDED SOLELY FOR USE BY THE PUBLIC FOR VOLUNTARY DONATION OF GOODS AND
31 MATERIALS INTENDED FOR SUBSEQUENT REUSE, SALE OR RECYCLING.
32 Sec. 3. Repeal
33 Section 11-269.14, Arizona Revised Statutes, is repealed.
34 Sec. 4. Title 11, chapter 2, article 4, Arizona Revised Statutes, is
35 amended by adding section 11-269.15, to read:
36 11-269.15. Prohibition on regulation of auxiliary containers:
37 state preemption: definition
38 A. A COUNTY MAY NOT:
39 1. IMPOSE A TAX, FEE, ASSESSMENT, CHARGE OR RETURN DEPOSIT ON A
40 CONSUMER OR AN OWNER, OPERATOR OR TENANT OF A BUSINESS, COMMERCIAL BUILDING
41 OR MULTIFAMILY HOUSING PROPERTY FOR AUXILIARY CONTAINERS.
42 2. REGULATE THE SALE, USE OR DISPOSITION OF AUXILIARY CONTAINERS BY AN
43 OWNER, OPERATOR OR TENANT OF A BUSINESS, COMMERCIAL BUILDING OR MULTIFAMILY
44 HOUSING PROPERTY.
45 B. THE REGULATION OF THE SALE, USE AND DISPOSITION OF AUXILIARY
46 CONTAINERS IS A MATTER OF STATEWIDE CONCERN. THE REGULATION OF THE SALE, USE

1 OR DISPOSITION OF AUXILIARY CONTAINERS BY AN OWNER, OPERATOR OR TENANT OF A
2 BUSINESS, COMMERCIAL BUILDING OR MULTIFAMILY HOUSING PROPERTY PURSUANT TO
3 THIS SECTION IS NOT SUBJECT TO FURTHER REGULATION BY A COUNTY.

4 C. THIS SECTION DOES NOT PREVENT A COUNTY FROM CONTINUING A VOLUNTARY
5 RECYCLING AND WASTE REDUCTION PROGRAM AS AUTHORIZED BY SECTION 11-269 OR
6 ENSURING THAT DISCARDED AUXILIARY CONTAINERS DEFINED AS SOLID WASTE PURSUANT
7 TO SECTION 49-701.01 ARE DISPOSED OF PROPERLY.

8 D. FOR THE PURPOSES OF THIS SECTION, "AUXILIARY CONTAINER" INCLUDES
9 REUSABLE BAGS, DISPOSABLE BAGS, BOXES, BEVERAGE CANS, BOTTLES, CUPS AND
10 CONTAINERS THAT ARE MADE OUT OF CLOTH, PLASTIC, EXTRUDED POLYSTYRENE, GLASS,
11 ALUMINUM, CARDBOARD OR OTHER SIMILAR MATERIALS AND THAT ARE USED FOR
12 TRANSPORTING MERCHANDISE OR FOOD TO OR FROM A BUSINESS OR MULTIFAMILY HOUSING
13 PROPERTY. AUXILIARY CONTAINER DOES NOT INCLUDE A STATIONARY RECEPTACLE
14 INTENDED SOLELY FOR USE BY THE PUBLIC FOR VOLUNTARY DONATION OF GOODS AND
15 MATERIALS INTENDED FOR SUBSEQUENT REUSE, SALE OR RECYCLING.

16 Sec. 5. Legislative findings

17 The legislature finds that small businesses are particularly sensitive
18 to costs and expenses incurred in complying with regulatory actions of a
19 city, town or county. The legislature further finds that inconsistent
20 regulation by cities, towns and counties hinders a small business from
21 benefiting from free and open competition.

APPROVED BY THE GOVERNOR MARCH 14, 2016.

FILED IN THE OFFICE OF THE SECRETARY OF STATE MARCH 15, 2016.

Senate Engrossed

State of Arizona
Senate
Fifty-second Legislature
Second Regular Session
2016

CHAPTER 35
SENATE BILL 1487

AN ACT

AMENDING TITLE 41, CHAPTER 1, ARTICLE 5, ARIZONA REVISED STATUTES, BY ADDING SECTION 41-194.01; AMENDING SECTIONS 42-5029 AND 43-206, ARIZONA REVISED STATUTES; RELATING TO STATE SHARED REVENUES.

(TEXT OF BILL BEGINS ON NEXT PAGE)

1 Be it enacted by the Legislature of the State of Arizona:

2 Section 1. Title 41, chapter 1, article 5, Arizona Revised Statutes,
3 is amended by adding section 41-194.01, to read:

4 41-194.01. Violations of state law by counties, cities and
5 towns: attorney general investigation: report:
6 withholding of state shared revenues

7 A. AT THE REQUEST OF ONE OR MORE MEMBERS OF THE LEGISLATURE, THE
8 ATTORNEY GENERAL SHALL INVESTIGATE ANY ORDINANCE, REGULATION, ORDER OR OTHER
9 OFFICIAL ACTION ADOPTED OR TAKEN BY THE GOVERNING BODY OF A COUNTY, CITY OR
10 TOWN THAT THE MEMBER ALLEGES VIOLATES STATE LAW OR THE CONSTITUTION OF
11 ARIZONA.

12 B. THE ATTORNEY GENERAL SHALL MAKE A WRITTEN REPORT OF FINDINGS AND
13 CONCLUSIONS AS A RESULT OF THE INVESTIGATION WITHIN THIRTY DAYS AFTER RECEIPT
14 OF THE REQUEST AND SHALL PROVIDE A COPY OF THE REPORT TO THE GOVERNOR, THE
15 PRESIDENT OF THE SENATE, THE SPEAKER OF THE HOUSE OF REPRESENTATIVES, THE
16 MEMBER OR MEMBERS OF THE LEGISLATURE MAKING THE ORIGINAL REQUEST AND THE
17 SECRETARY OF STATE. IF THE ATTORNEY GENERAL CONCLUDES THAT THE ORDINANCE,
18 REGULATION, ORDER OR OTHER ACTION UNDER INVESTIGATION:

19 1. VIOLATES ANY PROVISION OF STATE LAW OR THE CONSTITUTION OF ARIZONA,
20 THE ATTORNEY GENERAL SHALL PROVIDE NOTICE TO THE COUNTY, CITY OR TOWN, BY
21 CERTIFIED MAIL, OF THE VIOLATION AND SHALL INDICATE THAT THE COUNTY, CITY OR
22 TOWN HAS THIRTY DAYS TO RESOLVE THE VIOLATION. IF THE ATTORNEY GENERAL
23 DETERMINES THAT THE COUNTY, CITY OR TOWN HAS FAILED TO RESOLVE THE VIOLATION
24 WITHIN THIRTY DAYS, THE ATTORNEY GENERAL SHALL:

25 (a) NOTIFY THE STATE TREASURER WHO SHALL WITHHOLD AND REDISTRIBUTE
26 STATE SHARED MONIES FROM THE COUNTY, CITY OR TOWN AS PROVIDED BY SECTION
27 42-5029, SUBSECTION L AND FROM THE CITY OR TOWN AS PROVIDED BY SECTION
28 43-206, SUBSECTION F.

29 (b) CONTINUE TO MONITOR THE RESPONSE OF THE GOVERNING BODY, AND WHEN
30 THE OFFENDING ORDINANCE, REGULATION, ORDER OR ACTION IS REPEALED OR THE
31 VIOLATION IS OTHERWISE RESOLVED, THE ATTORNEY GENERAL SHALL NOTIFY:

32 (i) THE GOVERNOR, THE PRESIDENT OF THE SENATE, THE SPEAKER OF THE
33 HOUSE OF REPRESENTATIVES AND THE MEMBER OR MEMBERS OF THE LEGISLATURE MAKING
34 THE ORIGINAL REQUEST THAT THE VIOLATION HAS BEEN RESOLVED.

35 (ii) THE STATE TREASURER TO RESTORE THE DISTRIBUTION OF STATE SHARED
36 REVENUES TO THE COUNTY, CITY OR TOWN.

37 2. MAY VIOLATE A PROVISION OF STATE LAW OR THE CONSTITUTION OF
38 ARIZONA, THE ATTORNEY GENERAL SHALL FILE A SPECIAL ACTION IN SUPREME COURT TO
39 RESOLVE THE ISSUE, AND THE SUPREME COURT SHALL GIVE THE ACTION PRECEDENCE
40 OVER ALL OTHER CASES. THE COURT SHALL REQUIRE THE COUNTY, CITY OR TOWN TO
41 POST A BOND EQUAL TO THE AMOUNT OF STATE SHARED REVENUE PAID TO THE COUNTY,
42 CITY OR TOWN PURSUANT TO SECTION 42-5029 AND 43-206 IN THE PRECEDING SIX
43 MONTHS.

44 3. DOES NOT VIOLATE ANY PROVISION OF STATE LAW OR THE CONSTITUTION OF
45 ARIZONA, THE ATTORNEY GENERAL SHALL TAKE NO FURTHER ACTION PURSUANT TO THIS
46 SECTION.

1 Sec. 2. Section 42-5029, Arizona Revised Statutes, is amended to read:
2 42-5029. Remission and distribution of monies: withholding;
3 definition

4 A. The department shall deposit, pursuant to sections 35-146 and
5 35-147, all revenues collected under this article and articles 4, 5 and 8 of
6 this chapter pursuant to section 42-1116, separately accounting for:

7 1. Payments of estimated tax under section 42-5014, subsection D.
8 2. Revenues collected pursuant to section 42-5070.
9 3. Revenues collected under this article and article 5 of this chapter
10 from and after June 30, 2000 from sources located on Indian reservations in
11 this state.

12 4. Revenues collected pursuant to section 42-5010, subsection G and
13 section 42-5155, subsection D.

14 B. The department shall credit payments of estimated tax to an
15 estimated tax clearing account and each month shall transfer all monies in
16 the estimated tax clearing account to a fund designated as the transaction
17 privilege and severance tax clearing account. The department shall credit
18 all other payments to the transaction privilege and severance tax clearing
19 account, separately accounting for the monies designated as distribution base
20 under sections 42-5010, 42-5164, 42-5205 and 42-5353. Each month the
21 department shall report to the state treasurer the amount of monies collected
22 pursuant to this article and articles 4, 5 and 8 of this chapter.

23 C. On notification by the department, the state treasurer shall
24 distribute the monies deposited in the transaction privilege and severance
25 tax clearing account in the manner prescribed by this section and by sections
26 42-5164, 42-5205 and 42-5353, after deducting warrants drawn against the
27 account pursuant to sections 42-1118 and 42-1254.

28 D. Of the monies designated as distribution base, and subject to the
29 requirements of section 42-5041, the department shall:

30 1. Pay twenty-five percent to the various incorporated municipalities
31 in this state in proportion to their population to be used by the
32 municipalities for any municipal purpose.

33 2. Pay 38.08 percent to the counties in this state by averaging the
34 following proportions:

35 (a) The proportion that the population of each county bears to the
36 total state population.

37 (b) The proportion that the distribution base monies collected during
38 the calendar month in each county under this article, section 42-5164,
39 subsection B, section 42-5205, subsection B and section 42-5353 bear to the
40 total distribution base monies collected under this article, section 42-5164,
41 subsection B, section 42-5205, subsection B and section 42-5353 throughout
42 the state for the calendar month.

43 3. Pay an additional 2.43 percent to the counties in this state as
44 follows:

45 (a) Average the following proportions:

46 (i) The proportion that the assessed valuation used to determine
47 secondary property taxes of each county, after deducting that part of the

1 assessed valuation that is exempt from taxation at the beginning of the month
2 for which the amount is to be paid, bears to the total assessed valuations
3 used to determine secondary property taxes of all the counties after
4 deducting that portion of the assessed valuations that is exempt from
5 taxation at the beginning of the month for which the amount is to be paid.
6 Property of a city or town that is not within or contiguous to the municipal
7 corporate boundaries and from which water is or may be withdrawn or diverted
8 and transported for use on other property is considered to be taxable
9 property in the county for purposes of determining assessed valuation in the
10 county under this item.

11 (ii) The proportion that the distribution base monies collected during
12 the calendar month in each county under this article, section 42-5164,
13 subsection B, section 42-5205, subsection B and section 42-5353 bear to the
14 total distribution base monies collected under this article, section 42-5164,
15 subsection B, section 42-5205, subsection B and section 42-5353 throughout
16 the state for the calendar month.

17 (b) If the proportion computed under subdivision (a) of this paragraph
18 for any county is greater than the proportion computed under paragraph 2 of
19 this subsection, the department shall compute the difference between the
20 amount distributed to that county under paragraph 2 of this subsection and
21 the amount that would have been distributed under paragraph 2 of this
22 subsection using the proportion computed under subdivision (a) of this
23 paragraph and shall pay that difference to the county from the amount
24 available for distribution under this paragraph. Any monies remaining after
25 all payments under this subdivision shall be distributed among the counties
26 according to the proportions computed under paragraph 2 of this subsection.

27 4. After any distributions required by sections 42-5030, 42-5030.01,
28 42-5031, 42-5032, 42-5032.01 and 42-5032.02, and after making any transfer to
29 the water quality assurance revolving fund as required by section 49-282,
30 subsection B, credit the remainder of the monies designated as distribution
31 base to the state general fund. From this amount the legislature shall
32 annually appropriate to:

33 (a) The department of revenue sufficient monies to administer and
34 enforce this article and articles 5 and 8 of this chapter.

35 (b) The department of economic security monies to be used for the
36 purposes stated in title 46, chapter 1.

37 (c) The firearms safety and ranges fund established by section 17-273,
38 fifty thousand dollars derived from the taxes collected from the retail
39 classification pursuant to section 42-5061 for the current fiscal year.

40 E. If approved by the qualified electors voting at a statewide general
41 election, all monies collected pursuant to section 42-5010, subsection G and
42 section 42-5155, subsection D shall be distributed each fiscal year pursuant
43 to this subsection. The monies distributed pursuant to this subsection are
44 in addition to any other appropriation, transfer or other allocation of
45 public or private monies from any other source and shall not supplant,
46 replace or cause a reduction in other school district, charter school,

1 university or community college funding sources. The monies shall be
2 distributed as follows:

3 1. If there are outstanding state school facilities revenue bonds
4 pursuant to title 15, chapter 16, article 7, each month one-twelfth of the
5 amount that is necessary to pay the fiscal year's debt service on outstanding
6 state school improvement revenue bonds for the current fiscal year shall be
7 transferred each month to the school improvement revenue bond debt service
8 fund established by section 15-2084. The total amount of bonds for which
9 these monies may be allocated for the payment of debt service shall not
10 exceed a principal amount of eight hundred million dollars exclusive of
11 refunding bonds and other refinancing obligations.

12 2. After any transfer of monies pursuant to paragraph 1 of this
13 subsection, twelve per cent of the remaining monies collected during the
14 preceding month shall be transferred to the technology and research
15 initiative fund established by section 15-1648 to be distributed among the
16 universities for the purpose of investment in technology and research-based
17 initiatives.

18 3. After the transfer of monies pursuant to paragraph 1 of this
19 subsection, three per cent of the remaining monies collected during the
20 preceding month shall be transferred to the workforce development account
21 established in each community college district pursuant to section 15-1472
22 for the purpose of investment in workforce development programs.

23 4. After transferring monies pursuant to paragraphs 1, 2 and 3 of this
24 subsection, one-twelfth of the amount a community college that is owned,
25 operated or chartered by a qualifying Indian tribe on its own Indian
26 reservation would receive pursuant to section 15-1472, subsection D,
27 paragraph 2 if it were a community college district shall be distributed each
28 month to the treasurer or other designated depository of a qualifying Indian
29 tribe. Monies distributed pursuant to this paragraph are for the exclusive
30 purpose of providing support to one or more community colleges owned,
31 operated or chartered by a qualifying Indian tribe and shall be used in a
32 manner consistent with section 15-1472, subsection B. For the purposes of
33 this paragraph, "qualifying Indian tribe" has the same meaning as defined in
34 section 42-5031.01, subsection D.

35 5. After transferring monies pursuant to paragraphs 1, 2 and 3 of this
36 subsection, one-twelfth of the following amounts shall be transferred each
37 month to the department of education for the increased cost of basic state
38 aid under section 15-971 due to added school days and associated teacher
39 salary increases enacted in 2000:

- 40 (a) In fiscal year 2001-2002, \$15,305,900.
41 (b) In fiscal year 2002-2003, \$31,530,100.
42 (c) In fiscal year 2003-2004, \$48,727,700.
43 (d) In fiscal year 2004-2005, \$66,957,200.
44 (e) In fiscal year 2005-2006 and each fiscal year thereafter,
45 \$86,280,500.

46 6. After transferring monies pursuant to paragraphs 1, 2 and 3 of this
47 subsection, seven million eight hundred thousand dollars is appropriated each

1 fiscal year, to be paid in monthly installments, to the department of
2 education to be used for school safety as provided in section 15-154 and two
3 hundred thousand dollars is appropriated each fiscal year, to be paid in
4 monthly installments to the department of education to be used for the
5 character education matching grant program as provided in section 15-154.01.

6 7. After transferring monies pursuant to paragraphs 1, 2 and 3 of this
7 subsection, no more than seven million dollars may be appropriated by the
8 legislature each fiscal year to the department of education to be used for
9 accountability purposes as described in section 15-241 and title 15, chapter
10 9, article 8.

11 8. After transferring monies pursuant to paragraphs 1, 2 and 3 of this
12 subsection, one million five hundred thousand dollars is appropriated each
13 fiscal year, to be paid in monthly installments, to the failing schools
14 tutoring fund established by section 15-241.

15 9. After transferring monies pursuant to paragraphs 1, 2 and 3 of this
16 subsection, twenty-five million dollars shall be transferred each fiscal year
17 to the state general fund to reimburse the general fund for the cost of the
18 income tax credit allowed by section 43-1072.01.

19 10. After the payment of monies pursuant to paragraphs 1 through 9 of
20 this subsection, the remaining monies collected during the preceding month
21 shall be transferred to the classroom site fund established by section
22 15-977. The monies shall be allocated as follows in the manner prescribed by
23 section 15-977:

24 (a) Forty per cent shall be allocated for teacher compensation based
25 on performance.

26 (b) Twenty per cent shall be allocated for increases in teacher base
27 compensation and employee related expenses.

28 (c) Forty per cent shall be allocated for maintenance and operation
29 purposes.

30 F. The department shall credit the remainder of the monies in the
31 transaction privilege and severance tax clearing account to the state general
32 fund, subject to any distribution required by section 42-5030.01.

33 G. Notwithstanding subsection D of this section, if a court of
34 competent jurisdiction finally determines that tax monies distributed under
35 this section were illegally collected under this article or articles 5 and 8
36 of this chapter and orders the monies to be refunded to the taxpayer, the
37 department shall compute the amount of such monies that was distributed to
38 each city, town and county under this section. Each city's, town's and
39 county's proportionate share of the costs shall be based on the amount of the
40 original tax payment each municipality and county received. Each month the
41 state treasurer shall reduce the amount otherwise distributable to the city,
42 town and county under this section by one thirty-sixth of the total amount to
43 be recovered from the city, town or county until the total amount has been
44 recovered, but the monthly reduction for any city, town or county shall not
45 exceed ten per cent of the full monthly distribution to that entity. The
46 reduction shall begin for the first calendar month after the final

1 disposition of the case and shall continue until the total amount, including
2 interest and costs, has been recovered.

3 H. On receiving a certificate of default from the greater Arizona
4 development authority pursuant to section 41-2257 or 41-2258 and to the
5 extent not otherwise expressly prohibited by law, the state treasurer shall
6 withhold from the next succeeding distribution of monies pursuant to this
7 section due to the defaulting political subdivision the amount specified in
8 the certificate of default and immediately deposit the amount withheld in the
9 greater Arizona development authority revolving fund. The state treasurer
10 shall continue to withhold and deposit the monies until the greater Arizona
11 development authority certifies to the state treasurer that the default has
12 been cured. In no event may the state treasurer withhold any amount that the
13 defaulting political subdivision certifies to the state treasurer and the
14 authority as being necessary to make any required deposits then due for the
15 payment of principal and interest on bonds of the political subdivision that
16 were issued before the date of the loan repayment agreement or bonds and that
17 have been secured by a pledge of distributions made pursuant to this section.

18 I. Except as provided by sections 42-5033 and 42-5033.01, the
19 population of a county, city or town as determined by the most recent United
20 States decennial census plus any revisions to the decennial census certified
21 by the United States bureau of the census shall be used as the basis for
22 apportioning monies pursuant to subsection D of this section.

23 J. Except as otherwise provided by this subsection, on notice from the
24 department of revenue pursuant to section 42-6010, subsection B, the state
25 treasurer shall withhold from the distribution of monies pursuant to this
26 section to the affected city or town the amount of the penalty for business
27 location municipal tax incentives provided by the city or town to a business
28 entity that locates a retail business facility in the city or town. The
29 state treasurer shall continue to withhold monies pursuant to this subsection
30 until the entire amount of the penalty has been withheld. The state
31 treasurer shall credit any monies withheld pursuant to this subsection to the
32 state general fund as provided by subsection D, paragraph 4 of this section.
33 The state treasurer shall not withhold any amount that the city or town
34 certifies to the department of revenue and the state treasurer as being
35 necessary to make any required deposits or payments for debt service on bonds
36 or other long-term obligations of the city or town that were issued or
37 incurred before the location incentives provided by the city or town.

38 K. On notice from the auditor general pursuant to section 9-626,
39 subsection D, the state treasurer shall withhold from the distribution of
40 monies pursuant to this section to the affected city the amount computed
41 pursuant to section 9-626, subsection D. The state treasurer shall continue
42 to withhold monies pursuant to this subsection until the entire amount
43 specified in the notice has been withheld. The state treasurer shall credit
44 any monies withheld pursuant to this subsection to the state general fund as
45 provided by subsection D, paragraph 4 of this section.

46 L. EXCEPT AS OTHERWISE PROVIDED BY THIS SUBSECTION, ON NOTICE FROM THE
47 ATTORNEY GENERAL PURSUANT TO SECTION 41-194.01, SUBSECTION B, PARAGRAPH 1

1 THAT AN ORDINANCE, REGULATION, ORDER OR OTHER OFFICIAL ACTION ADOPTED OR
2 TAKEN BY THE GOVERNING BODY OF A COUNTY, CITY OR TOWN VIOLATES STATE LAW OR
3 THE CONSTITUTION OF ARIZONA, THE STATE TREASURER SHALL WITHHOLD THE
4 DISTRIBUTION OF MONIES PURSUANT TO THIS SECTION TO THE AFFECTED COUNTY, CITY
5 OR TOWN AND SHALL CONTINUE TO WITHHOLD MONIES PURSUANT TO THIS SUBSECTION
6 UNTIL THE ATTORNEY GENERAL CERTIFIES TO THE STATE TREASURER THAT THE
7 VIOLATION HAS BEEN RESOLVED. THE STATE TREASURER SHALL REDISTRIBUTE THE
8 MONIES WITHHELD PURSUANT TO THIS SUBSECTION AMONG ALL OTHER COUNTIES, CITIES
9 AND TOWNS IN PROPORTION TO THEIR POPULATION AS PROVIDED BY SUBSECTION D OF
10 THIS SECTION. THE STATE TREASURER SHALL NOT WITHHOLD ANY AMOUNT THAT THE
11 COUNTY, CITY OR TOWN CERTIFIES TO THE ATTORNEY GENERAL AND THE STATE
12 TREASURER AS BEING NECESSARY TO MAKE ANY REQUIRED DEPOSITS OR PAYMENTS FOR
13 DEBT SERVICE ON BONDS OR OTHER LONG-TERM OBLIGATIONS OF THE COUNTY, CITY OR
14 TOWN THAT WERE ISSUED OR INCURRED BEFORE COMMITTING THE VIOLATION.

15 ~~15~~ M. For the purposes of this section, "community college district"
16 means a community college district that is established pursuant to sections
17 15-1402 and 15-1403 and that is a political subdivision of this state and,
18 unless otherwise specified, includes a community college tuition financing
19 district established pursuant to section 15-1409.

20 Sec. 3. Section 43-206, Arizona Revised Statutes, is amended to read:

21 43-206. Urban revenue sharing fund; allocation; distribution;
22 withholding

23 A. ~~There is established an~~ THE urban revenue sharing fund IS
24 ESTABLISHED. The fund shall consist of an amount equal to fifteen ~~per-cent~~
25 PERCENT of the net proceeds of the state income taxes for the fiscal year two
26 years preceding the current fiscal year. The fund shall be distributed to
27 incorporated cities and towns as provided in this section, except that a city
28 or town shall receive at least an amount equal to what a city or town with a
29 population of fifteen hundred or more persons would receive. The transfer of
30 net proceeds prescribed by section 49-282, subsection B does not affect the
31 calculation of net proceeds prescribed by this subsection.

32 B. Each city or town shall share in the urban revenue sharing fund in
33 the proportion that the population of each bears to the population of all.
34 Except as provided by sections 42-5033 and 42-5033.01, the population of a
35 city or town as determined by the most recent United States decennial census
36 plus any revisions to the decennial census certified by the United States
37 bureau of the census shall be used as the basis for apportioning monies
38 pursuant to this subsection.

39 C. The treasurer, ~~upon~~ ON instruction from the department, shall
40 transmit, no later than the tenth day of each month, to each city or town an
41 amount equal to one-twelfth of that city's or town's total entitlement for
42 the current fiscal year from the urban revenue sharing fund as determined by
43 the department.

44 D. A newly incorporated city or town shall share in the urban revenue
45 sharing fund beginning the first month of the first full fiscal year
46 following incorporation.

1 E. On receipt of a certificate of default from the greater Arizona
2 development authority pursuant to section 41-2257 or 41-2258, the state
3 treasurer, to the extent not otherwise expressly prohibited by law, shall
4 withhold from the next succeeding distribution of monies pursuant to this
5 section due to the city or town the amount specified in the certificate of
6 default and immediately deposit the amount withheld in the greater Arizona
7 development authority revolving fund. The state treasurer shall continue to
8 withhold and deposit the monies until the authority certifies to the state
9 treasurer that the default has been cured. In no event shall the state
10 treasurer withhold any amount that is necessary, as certified by the
11 defaulting political subdivision to the state treasurer and the authority, to
12 make any required deposits then due for the payment of principal and interest
13 on bonds of the political subdivision that were issued prior to the date of
14 the loan repayment agreement or bonds and that have been secured by a pledge
15 of distributions made pursuant to this section.

16 F. EXCEPT AS OTHERWISE PROVIDED BY THIS SUBSECTION, ON NOTICE FROM THE
17 ATTORNEY GENERAL PURSUANT TO SECTION 41-194.01, SUBSECTION B, PARAGRAPH 1
18 THAT AN ORDINANCE, REGULATION, ORDER OR OTHER OFFICIAL ACTION ADOPTED OR
19 TAKEN BY THE GOVERNING BODY OF A CITY OR TOWN VIOLATES STATE LAW OR THE
20 CONSTITUTION OF ARIZONA, THE STATE TREASURER SHALL WITHHOLD THE DISTRIBUTION
21 OF MONIES PURSUANT TO THIS SECTION TO THE AFFECTED CITY OR TOWN AND SHALL
22 CONTINUE TO WITHHOLD MONIES PURSUANT TO THIS SUBSECTION UNTIL THE ATTORNEY
23 GENERAL CERTIFIES TO THE STATE TREASURER THAT THE VIOLATION HAS BEEN
24 RESOLVED. THE STATE TREASURER SHALL REDISTRIBUTE THE MONIES WITHHELD
25 PURSUANT TO THIS SUBSECTION AMONG ALL OTHER CITIES AND TOWNS IN PROPORTION TO
26 THEIR POPULATION AS PROVIDED BY SUBSECTION B OF THIS SECTION. THE STATE
27 TREASURER SHALL NOT WITHHOLD ANY AMOUNT THAT THE CITY OR TOWN CERTIFIES TO
28 THE ATTORNEY GENERAL AND THE STATE TREASURER AS BEING NECESSARY TO MAKE ANY
29 REQUIRED DEPOSITS OR PAYMENTS FOR DEBT SERVICE ON BONDS OR OTHER LONG-TERM
30 OBLIGATIONS OF THE CITY OR TOWN THAT WERE ISSUED OR INCURRED BEFORE
31 COMMITTING THE VIOLATION.

APPROVED BY THE GOVERNOR MARCH 17, 2016.

FILED IN THE OFFICE OF THE SECRETARY OF STATE MARCH 18, 2016.